

December 14, 2018  
File: 68800-30/18/SP

# **DECLARE NOW**

To Company X:

Your 2018 list of custom seafood processing clients or declaration is **due January 14, 2019** for:

Facility Location	Provincial Licence	Federal Registration

**All B.C. seafood processing plants are required to provide us with a report on custom processing activities.** Data from all B.C. seafood processors, receivers, vendors and seafood marketers are combined and used for:

- Economic analyses
- Program development
- Sector funding decisions
- International fisheries treaty negotiations

Depending on your circumstances, please email one of the following to [fishstats@gov.bc.ca](mailto:fishstats@gov.bc.ca) **by January 14, 2019**:

## **1) LIST OF CUSTOM PROCESSING CLIENTS**

If your company custom processed, froze or held B.C. commercial seafood products for clients during the 2018 calendar year, you must complete and submit a Custom Seafood Processing Client List ([pdf](#) / [xlsx](#)) for each plant location. Please provide a complete listing of all commercial clients and their full contact information, including email address. Do not include recreational harvest clients.

**OR**

## **2) DECLARATION OF NO CUSTOM PROCESSING**

If your company did not custom process, freeze or hold commercial B.C. seafood products for clients during the 2018 calendar year, you must complete and submit the declaration below for each plant location:

*I/we declare that the company and plant listed below did not custom process, store or freeze B.C. commercial seafood products for clients during the 2018 calendar year, and do not have a list of custom processing/storage clients to submit.*

Name of Processing Company/Individual:

Facility Address/Location:

Name of Contact Person(s):

Email Address(es):

Phone Number(s):

If you do not have Excel software, you can use Google Sheets <https://www.google.ca/sheets/about/> to complete the client list. Alternatively, you may print a paper copy or request a paper copy from [fishstats@gov.bc.ca](mailto:fishstats@gov.bc.ca). If you have any questions, please email [fishstats@gov.bc.ca](mailto:fishstats@gov.bc.ca).

Thank you in advance for your participation!

Yours truly,

James E. Dalby, Jr.  
Sr. Seafood Statistics & Research Officer  
British Columbia Ministry of Agriculture

See your data in action in our seafood publications:

<https://www2.gov.bc.ca/gov/content/industry/agriculture-seafood/statistics/industry-and-sector-profiles>