

GUIDE TO COMPLETING THE ONLINE VERSION OF THE 2024 ANNUAL FISHERIES PRODUCTION SCHEDULE (AFPS)

←NEW FOR 2024	NEW FOR 2024	
Register for a Basic BCeID	A Basic BCeID is required to access the AFPS. You can register <u>here</u> . You will need this account to access saved drafts or save a copy for your records.	
Product Information No Longer Required	The quantity and wholesale value broken down by each product you produce is no longer required. We have provided an optional space to input text to help you track your progress as you go through your records. This text can be as detailed as individual product names or identifiers unique to your record storage (titles of individual files, months of the year, etc.). It is up to you.	
Pre-Processed Weight	We ask for the quantity of the product <i>before</i> it was processed. This is the amount of seafood caught or purchased. If you do not track how much seafood you bring in, please fill out the Excel version of the AFPS, the link for which is in the request email. This Excel form remains unchanged from last year, asking for a breakdown by what was processed.	
"Describe Pre-Processing"	Not all companies purchase whole seafood. Describing the form in which the seafood arrived at your facility will help us estimate the equivalent quantity of whole, unprocessed seafood. See Example 2 below.	
TIP: You may submit multiple entries for the same species	If needed, you can enter multiple entries for the same species. See Example 1 below.	
TIP: Hover over the grey question mark for further information	Are you submitting a 'NIL' report? NIL reports are those with no values. Select 'Yes' if you did not sell any seafood to retail or export last year No	
Can't find the fish you're looking for?	Try looking it up in the index at the bottom of this document.	

-HOW TO COMPLETE THE SCH	TO COMPLETE THE SCHEDULE		
Provide an identification number	In Contact Information, give your operation's provincial license, federal registration, health authority, or other identification number.		
Complete one form for each operation or facility	This enables us to assign the production to the nearest municipality, and more accurately estimate the economic contribution of individual plants and regions.		

Report unit totals as requested in the form. Values should be in Canadian dollars. • WILD PRODUCTION - report all wild (commercially captured) fish, invertebrates, algae
 & plants (including imported species that had value added and were marketed as a product of BC/Canada). Do not report sport-caught species. CULTURED (FARMED) PRODUCTION - report all cultured fish, invertebrates, algae & plants sourced from aquaculture facilities (including imported species that had value added and were marketed as a product of BC/Canada).
If the retail outlet has a separate identification number (defined above), all sales from the store should be included on a <u>separate reporting form</u> . If the retail outlet does not have a separate identification number, and product transferred from the plant to the store does not generate a sales invoice at the plant, then for the purpose of the AFPS, the sales from the storefront are considered wholesale values. In these cases, the store's retail sales should be included in the AFPS as the wholesale values for the plant from which the product was transferred.
The total wholesale value can be derived from gross sales for the whole year based upon invoices. This allows us to calculate an average whole price over the year that allows for price fluctuations.
Complete and submit the nil report part of the Screening Questions. This will ensure that all operations have been accounted for in the survey and that you have met the annual reporting requirements.
The copy will serve as a reference if we have any questions about the information on your schedule and it will also assist you when it is time to complete next year's production schedule. Please refer to "View My Drafts/Submissions" on the first page of the online form.

All 2024 seafood sales marketed as a product of BC Report all seafood caught in 2024. IMPORTANT: To avoid duplication, do not include seafood sold to a BC seafood processor or fish receiver. Report all seafood sold to a BC seafood processor or fish receiver. Report all seafood sold to retail, even if it has not undergone further processing and/or is in the same form in which it was received by you (live, fresh-dressed, etc.) Product custom-processed on The company that owns the product is responsible for providing the finished product and

your behalf

The company that owns the product is responsible for providing the finished product and wholesale value information regardless of who did the processing.

Products in inventory at year end in final form

Any 2024 products held in inventory (e.g. frozen or canned) in final form should be valued at prevailing prices and included on this 2024 report.

←INFORMATION TO INCLUDE

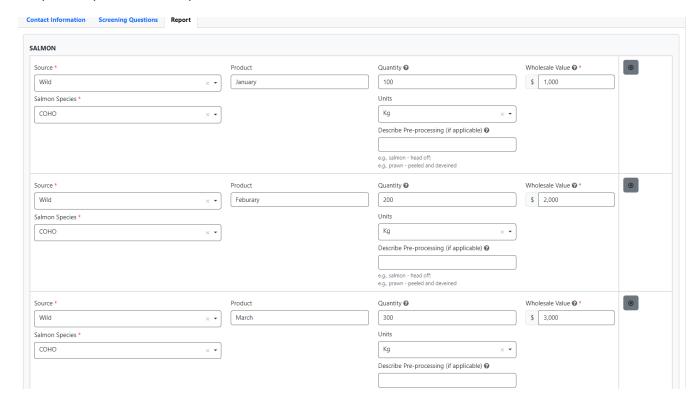
Imports to BC that were value- added here	Imported seafood from other parts of Canada or foreign countries should be included in the report only if the items were further processed in BC could therefore be sold as a product of BC.
All BC seafood exported (sales to destinations or companies outside of BC)	Report <u>all</u> round, intermediate and processed products sold to destinations outside of BC (i.e. exported). Since there will be no more "value-added" within the province, and the seafood will not be reported by another company, it should be included to ensure all BC seafood is accounted for. Regardless of how much processing the seafood has undergone, or may still require, exported seafood is considered to be in its "final form" for the purposes of AFPS reporting requirements.

←INFORMATION TO LEAVE OUT Processed quantity and price paid This form collects only the unprocessed (received) quantities, and the value of what was for the seafood sold after processing. Seafood sold to British Columbia This seafood may not necessarily be in its final form and should not be reported on your seafood processors or fish schedule. Once the seafood is in its final form, the owner will report it. This procedure receivers reduces the chance of double counting seafood that passes through more than one processing facility. Establishments that custom If you wish, keep in your own records (not on the AFPS) all quantities of production done process for others should not for major clients. We will contact the owners of these product directly to collect the include this production on their relevant production statistics using the AFPS. schedule Products in inventory at year end Any 2024 products not in their final form at year end should be reported next year on the NOT in final form 2024 schedule, after they have been processed into their final form. Imports to BC in final form Seafood received in finished form and imported only for labeling or direct sale should not

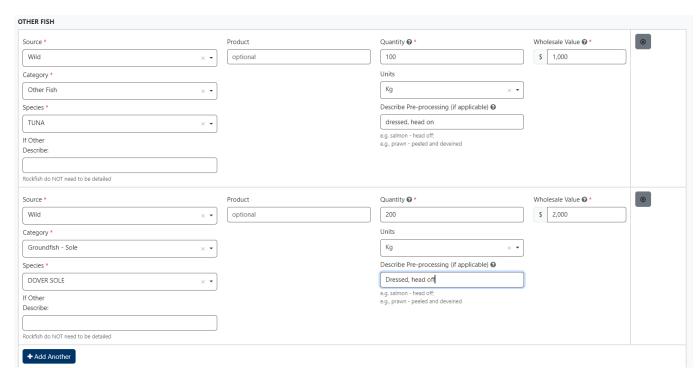
be included.

EXAMPLES

Example 1: Multiple Entries for same Species



Example 2: Pre-Processing



Species Location Abalone Shellfish & Invertebrates → Other Arctic Char Other Fish → Freshwater Finfish Arrowtooth Flounder Other Fish → Groundfish – Other Bandit Other Fish → Groundfish – Rockfish → Red-banded/ Bandit Black Cod Other Fish → Groundfish – Other → Sablefish/Black cod Carp Other Fish → Freshwater Finfish Dover Sole Other Fish → Groundfish – Sole	
Arctic Char Other Fish → Freshwater Finfish Arrowtooth Flounder Other Fish → Groundfish – Other Bandit Other Fish → Groundfish – Rockfish → Red-banded/ Bandit Black Cod Other Fish → Groundfish – Other → Sablefish/Black cod Carp Other Fish → Freshwater Finfish	
Arrowtooth Flounder Other Fish → Groundfish – Other Bandit Other Fish → Groundfish – Rockfish → Red-banded/ Bandit Black Cod Other Fish → Groundfish – Other → Sablefish/Black cod Carp Other Fish → Freshwater Finfish	
Bandit Other Fish → Groundfish − Rockfish → Red-banded/ Bandit Black Cod Other Fish → Groundfish − Other → Sablefish/Black cod Carp Other Fish → Freshwater Finfish	
Black Cod Other Fish → Groundfish – Other → Sablefish/Black cod Carp Other Fish → Freshwater Finfish	
Carp Other Fish → Freshwater Finfish	
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Dover Sole Other Fish → Groundfish – Sole	
English Sole Other Fish → Groundfish – Sole	
Eulachons Other Fish → Other Fish	
Gooseneck Barnacles Shellfish & Invertebrates → Crustaceans	
Green Sea Urchin Shellfish & Invertebrates → Other	
Greenies Other Fish → Groundfish – Rockfish → Yellowtail/ Greenies	
Hake Other Fish → Groundfish – Other	
Halibut Other Fish → Groundfish – Other	
Idiot Other Fish → Groundfish – Rockfish → Shortspine/ Thornyhead/ Idiot	
Lemon Sole Other Fish → Groundfish – Sole	
Lingcod Other Fish → Groundfish – Other	
Mackerel Other Fish → Other Fish	
Octopus Shellfish & Invertebrates → Other	
Pacific (Grey) Cod Other Fish → Groundfish – Other	
Pacific Ocean Perch Other Fish → Groundfish − Rockfish → Pacific Rockfish/ Pacific ocean	Perch
Pacific Rockfish → Groundfish – Rockfish → Pacific Rockfish/ Pacific ocean	Perch
Petrale Sole Other Fish → Groundfish – Sole	
Pilchard Other Fish → Other Fish	
Pollock Other Fish → Groundfish – Other	
Rainbow Trout Other Fish → Freshwater Finfish	
Red Sea Urchin Shellfish & Invertebrates → Other	
Red Snapper Other Fish → Groundfish – Rockfish → Yelloweye Rockfish / Red Snapp	per
Red-Banded Other Fish → Groundfish – Rockfish → Red-banded/ Bandit	

Rex Sole	Other Fish → Groundfish – Sole
Rock Sole	Other Fish → Groundfish – Sole
Rougheye	Other Fish → Groundfish – Rockfish → Rougheye
Sablefish	Other Fish → Groundfish – Other
Sardines	Other Fish → Other Fish
Sea Cucumber	Shellfish & Invertebrates → Other
Sea Urchin	Shellfish & Invertebrates → Other → Red OR Green Sea Urchin (please specify)
Shortspine	Other Fish → Groundfish – Rockfish → Shortspine/ Thornyhead/ Idiot
Skates	Other Fish → Groundfish – Other
Smelt	Other Fish → Other Fish
Squid	Shellfish & Invertebrates → Other
Sturgeon	Other Fish → Freshwater Finfish
Thornyhead	Other Fish $ ightarrow$ Groundfish – Rockfish $ ightarrow$ Shortspine/ Thornyhead/ Idiot
Tuna	Other Fish → Other Fish
Yelloweye Rockfish	Other Fish → Groundfish – Rockfish
Yellowtail	Other Fish → Groundfish – Rockfish → Yellowtail/ Greenies
Zooplankton	Shellfish & Invertebrates → Other