

2017 Canada - British Columbia Wildfires Recovery Initiative for Crops and Bees

General Application

Application Deadline: January 31, 2018

For Office Use Only

WFI #:

TO DETERMINE ELIGIBILITY - Refer to the **Terms and Conditions** which form part of this General Application for the **2017 CANADA-BRITISH COLUMBIA WILDFIRES RECOVERY INITIATIVE for Crops and Bees.**

APPLICANT INFORMATION

Legal Name		Name of Authorized Signatory if not an Individual												
Mailing Address		City	Province	Postal Code										
Telephone (day):	Cell Phone:	Fax:												
Email:														
Physical Address (or 911)		CRA Business Number	<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>											

Please provide the following registration numbers if enrolled

AgriStability PIN	<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>											PREMISE ID:	<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>										

WILDFIRE INFORMATION (This information can be obtained from your Regional District)

Fire Name	Fire Reference # (if known)
Date Evacuation Alert Applied	Date Evacuation Alert Removed

WILDFIRE IMPACTS

1. Have the 2017 wildfires damaged your private or leased land(s)? (circle) YES / NO

COMMERCIAL INSURANCE INFORMATION

1. Do you have commercial insurance? (circle) YES / NO
If yes, provide Policy #: _____

2. If you have a claim (pending or approved) with your commercial insurer for fire losses, please attach the Statement of Loss.

3. Please provide the summary of your insurance policy and complete the table below providing contact details of whom the program may contact to obtain your full Insurance policy.

Name of Insurance Company	Name of Agent	Telephone (day)
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OTHER ASSISTANCE

1. Did you receive agricultural related compensation/support/donations to assist with recovery from fire losses? (circle) YES / NO



2017 Canada-BC Wildfires Recovery Initiative
Business Risk Management Branch
Ministry of Agriculture
200-1690 Powick Rd, Kelowna BC V1X 7G5
Ph: 250.861.7211 • Fax: 250.861.7490 • Toll Free: 1.888.332.3352
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2. If yes, please select all applicable below.

- BC Wildfire Management Branch (WMB)
- Emergency BC
- Regional District
- Disaster Funding Assistance (DFA)
- Other (specify) _____

3. Provide details of compensation for all of the above you selected.

ASSISTANCE PAYMENT(S) BEING APPLIED FOR (See Section 6.0 of the Terms and Conditions for details of each payment type)

Please indicate with a check mark (✓) the loss schedules you are applying for.

<input type="checkbox"/>	Hives Lost to Fire	Loss Schedule L1
<input type="checkbox"/>	Extraordinary Bee Mortality	Loss Schedule L2
<input type="checkbox"/>	Private Fencing	Loss Schedule L3
<input type="checkbox"/>	Specialized Facilities Rental	Loss Schedule L4
<input type="checkbox"/>	Irrigation System and Perennial Crop Production Infrastructure Repair	Loss Schedule L5
<input type="checkbox"/>	Replanting of Tame Perennial Crops	Loss Schedule L6



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CHECKLIST OF DOCUMENTS BEING SUBMITTED WITH APPLICATION

Include the following documents with the submission of this completed application:

- Copy of your most recently submitted Canada Revenue Agency, Statement of Farming Activity (T2042 Or T1273).
- Tax Number Reporting Form- Appendix 1 of this General Application.

APPLICANT DECLARATION:

I/We, the Applicant(s):

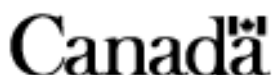
- Certify that all information submitted on this application, loss schedule(s) and inventory sheet(s) is accurate, true and correct.
- Have read the Program Terms and Conditions and understand, accept, and am/are in compliance with all program eligibility requirements and all other terms contained in the attached Program Terms and Conditions.
- Certify that I/we will supply, on request, to the Business Risk Management Branch (BRMB) of the Ministry of Agriculture, or their representative, any documentation they consider necessary to administer this Program.
- Consent to third parties, including Canada Revenue Agency (CRA), disclosing upon request information that BRMB considers necessary for the purpose of administering the Program.
- Consent to on-site audits by BRMB, or their representative, at any time to verify program eligibility and to evaluate and enforce the provisions of this Program.
- Agree that BRMB may review, as necessary, information held by the respective governments related to other programs in which I/we am/are enrolled to verify the information provided on this application form.
- Agree to return all or part of the funds received under this Program to BRMB should an audit subsequently determine the funds have been received in contravention of the Program Terms and Conditions, these obligations, and/or laws of the Province of British Columbia and federal laws of Canada.
- Understand that the Social Insurance Number, Business Number, or GST Registration Number is collected and disclosed under the authority of the *Income Tax Act* of Canada for the purposes of reporting income.
- Agree to disclose to BRMB all other sources of funding for Eligible Losses including financial and/or in-kind contributions from industry, federal, provincial, or municipal governments in respect to activities and objectives under this initiative for the period and during the fiscal year.

Signature (Applicant or Authorized Signatory)

Date YYYY/MMM/DD

This information is collected by the Business Risk Management Branch (BRMB) of the Ministry of Agriculture, under Section 26 (c) of the *Freedom of Information and Protection of Privacy Act* and will be used to assess your eligibility for the 2017 CANADA - BRITISH COLUMBIA WILDFIRES RECOVERY INITIATIVE. BRMB will also use your information for the administration, evaluation and development of all BRMB programs, to advise you about BRMB programs and services. If you have any questions about this form and collection or use of this personal information please contact the Business Risk Management Branch at the address below.

Completed application forms can be dropped off at any one of the local Ministry of Agriculture offices or returned to us by mail, fax or email at the address below.



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Ministry of Agriculture

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2017 CANADA-BRITISH COLUMBIA WILDFIRES RECOVERY INITIATIVE FOR CROPS AND BEES

TERMS AND CONDITIONS

1. PURPOSE

To provide financial assistance to help agricultural producers who have lost, due to Fire, bees, perennial crops or the ability to produce them deal with Extraordinary Costs associated with the 2017 wildfires.

2. DEFINITIONS

- 2.1 **Acceptable Documentation** means receipts or documentation which in the Program Administrator's sole discretion proves goods or services were purchased or sold.
- 2.2 **BC Minister** means the British Columbia Minister of Agriculture and his or her duly authorized representatives.
- 2.3 **Designated Area** means an area in British Columbia where an Emergency Management BC (EMBC) evacuation notice due to wildfire occurring was in place during 2017.
- 2.4 **Eligible Applicant** means a person or entity that has applied under the Program and meets the conditions set out in Section 3 of these Terms and Conditions.
- 2.5 **Eligible Area for Extraordinary Bee Mortality** is the south and central areas of the interior of the province and does not include northern, coastal, Peace, Fraser Valley or Vancouver Island regions. The boundaries are described more thoroughly in Section 6.2.
- 2.6 **Extraordinary Costs** means costs that in the sole discretion of the Program Administrator are considered to be directly related to the impacts of Fire and are beyond normal operational costs incurred by the Eligible Applicant.
- 2.7 **Fire** means the wildfires occurring in 2017 in a Designated Area.
- 2.8 **General Application Form** means the form that an Eligible Applicant, as described in Section 4 (Application Process) of these Terms and Conditions, must complete to be considered for eligibility to the Program.
- 2.9 **Loss Schedule** means the form that must be completed for each Payment type described in Section 6 of these Terms and Conditions, which an Eligible Applicant is claiming for.
- 2.10 **Payment** means financial assistance paid to Eligible Applicants as stipulated in Section 6 of this Terms and Conditions.
- 2.11 **Program** means the 2017 Canada-British Columbia Wildfires Recovery Initiative for Crops and Bees.
- 2.12 **Program Administrator** is the Business Risk Management Branch (BRMB) of the British Columbia Ministry of Agriculture.



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2.13 **Received Costs** means documentation which in the Program Administrator's sole discretion proves goods or services were purchased or sold.

3. ELIGIBILITY:

3.1 An Eligible Applicant is an agricultural producer who has been impacted by Fire in 2017, has applied to the Program and:

3.1.1 is a taxable entity (e.g. individual, corporation or trust), limited partnership, commune, cooperative, or First Nation Band;

3.1.2 has their main farmstead in British Columbia and files farm income tax (form T2042 or T1273) under the *Income Tax Act* in British Columbia;

3.1.2.1 For applicants that are not required to file farm income tax, Acceptable Documentation that demonstrates the production and sale of agricultural commodities must be provided;

3.1.3 owned or leased crop production land within the Designated Area that was impacted by Fire or if applying for losses to bees (Sections 6.1 or 6.2) the Applicant must be duly registered under the *Animal Health Act* for British Columbia and must have a valid beekeeper producer number and have bees located within the Eligible Area for Extraordinary Bee Mortality.

3.1.4 is not a government funded research station, agency or institution.

4. APPLICATION PROCESS:

4.1 Eligible Applicants are required to sign and submit a General Application Form and the required supporting information requested on that form.

4.1.1 For each Payment type being applied for in Section 6 (Payments) of these Terms and Conditions, a separate Loss Schedule must be completed, signed and accompanied by the required Acceptable Documentation.

4.2 No more than one application may be made per Eligible Applicant.

4.2.1 It is the responsibility of the Eligible Applicant to ensure that no other application to the Program has been made in respect to the Payment types being applied for in section 6 (Payments) of these Terms and Conditions.

4.3 A completed General Application must be received by the Program Administrator by January 31, 2018 if applying for payments under Sections 6.1 or 6.3, by April 1, 2018 if applying for payments under Section 6.2 or 6.4 and by June 1, 2018 if applying for payments under Sections 6.5 or 6.6.

4.3.1 A completed Loss Schedule for each Payment type being applied for in Section 6 (Payments) of these Terms and Conditions, must be received by the Program Administrator by the deadline specified on the Loss Schedule.



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- 4.3.2 Revisions to a Loss Schedule are permitted as per the revision deadline specified in Section 6 (Payments) of these Terms and Conditions for each Payment type being applied for.
- 4.3.3 General Applications and Loss Schedules that are mailed will be accepted by the Program Administrator as being received on time if the post mark indicates a date that is on or before the specified deadlines.

Applications may be delivered by either:

Fax: 250 861-7490

Email: AGRIRECOVERYWILDFIREINITIATIVE@gov.bc.ca

In person or mail to:

British Columbia Ministry of Agriculture
Business Risk Management Branch
200 - 1690 Powick Rd
Kelowna BC V1X 7G5

- 4.4 The Program Administrator may reject any application that is inaccurate or incomplete.

5. SIGNATURES:

- 5.1 Designates are not permitted to sign the Program application or other Program documentation on behalf of an individual, unless they are an attorney under a duly authorized power of attorney or an executor/executrix for that individual, proof of which is to be provided with the signed applications.
- 5.2 In the case of corporations, limited partnerships, cooperatives and communes, the Program application and other Program documentation must be signed by a properly authorized person with signing authority on behalf of the corporation, limited partnership, cooperative or commune. If the person who signs is not properly authorized to do so, that person will be deemed to have submitted the application in their personal capacity and will be responsible for all amounts paid to them or for any overpayments owed by them under this Program. Proof of authorization may be required by Program Administrator.
- 5.3 Applicants must sign a declaration confirming that they have met the conditions of the Program.

6. PAYMENTS:

Subject to Section 3 (Eligibility) and 12 (Debts to Governments) of these Program Terms and Conditions, the Program will provide financial assistance to an Eligible Applicant based on the following Payment criteria:

6.1 Hives Lost to Fire

Where Fire has destroyed an Eligible Applicant's owned hives and their associated colonies, a payment of \$350 will be made for each hive and its associated colony the Eligible Applicant has replaced.

- 6.1.1 Payment will only be made on the basis of Receipted Costs that document replacement of each hive and the associated colony between June 1, 2017 and March 31, 2019.



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6.1.2 The appropriate Loss Schedule must be submitted to the Program Administrator by April 1, 2018. Receipts will be accepted up to March 31, 2019.

6.2 Extraordinary Bee Mortality

Where Fire or smoke from the Fire has caused the mortality of an Eligible Applicant's colonies to exceed 30% between June 1, 2017 and April 1, 2018, a payment of \$175 will be made per colony in excess of the 30% loss the Eligible Applicant has replaced.

6.2.1 The Eligible Area for Extraordinary Bee Mortality is bounded:

- in the east by the Alberta border and the eastern boundaries of the Prince George – Valemount and Prince George – Mackenzie provincial electoral districts.
- in the north by the northern boundaries of provincial electoral districts of Prince George – Valemount, Prince George – Mackenzie and Nechako Lakes.
- in the west by western boundaries of the provincial electoral districts of Fraser – Nicola, Cariboo – Chilcotin and Nechako Lakes.
- in the south by the American border.

6.2.2 Payment will only be made on the basis of Receipted Costs that document replacement of colonies between June 1, 2017 and March 31, 2019.

6.2.3 Payment for Extraordinary Bee Mortality will not be made for any colony the Eligible Applicant is also claiming payment for under Section 6.1 of this Program's Terms and Conditions.

6.2.4 The appropriate Loss Schedule must be submitted to the Program Administrator by April 1, 2018. Receipts will be accepted up to March 31, 2019.

6.2.4.1 The Eligible Applicant must consent to inspection of hives to occur in April or May of 2018. The inspection will confirm the number of colonies, the number of dead or unviable colonies and that management practices were adequate over the winter to provide a reasonable chance of survival.

6.3 Private Fencing

Where an Eligible Applicant has or will incur labour costs to remove and rebuild Fire destroyed livestock exclusion fencing (perimeter fencing only) on land, other than Crown land, that they lease or own, an assistance payment will be calculated as follows:

= (\$4.20 X # of meters of destroyed fencing) – Applicable Third Party Loss Payments (e.g. Insurance, BC Wildfire Service)

6.3.1 For greater certainty Payment will not be made for Highways Fencing or fencing on Crown land.

6.3.2 Only fences which are rebuilt or will be rebuilt are eligible for a payment.

6.3.3 Payments may be made in advance of destroyed fencing being rebuilt.



6.3.3.1 Where portions of destroyed fencing are not rebuilt by November 1, 2019, the Eligible Applicant must repay the advance payments received for those portions; repayment must be received by December 31, 2019.

6.3.4 A revised Loss Schedule for payment under Section 6.9 of these Terms and Conditions can be submitted to the Program Administrator before or on June 1, 2018.

6.4 Specialized Facilities Rental

Where Fire has destroyed a greenhouse facility owned by an Eligible Applicant and they must rent an alternate facility so production can be continued, an assistance payment equal to 70% of the Receipted Costs for the alternate facility rental, and the additional transportation costs to move plants from the alternate facility to the location where it would normally be brought to maturity or sold, will be made.

6.4.1 Payment will only be made on Receipted Costs up to March 31, 2019.

6.4.2 Other situations requiring the rental of specialized alternative facilities may be considered for payment.

6.4.3 Payment will be reduced by an amount equal to any applicable Third Party Loss Payments (e.g. Insurance and EMBC) the Eligible Applicant receives or is entitled to.

6.4.4 A revised Loss Schedule for payment under Section 6.4 of these Terms and Conditions can be submitted to the Program Administrator before or on March 31, 2019.

6.4.5 March 31, 2019 is the deadline for submitting receipts.

6.5 Irrigation System and Perennial Crop Production Infrastructure Repair

Where Fire has damaged or destroyed an irrigation system (e.g. pumps, pipes, ditches, dams and power poles) or perennial crop production infrastructure (e.g. trellis systems) owned by an Eligible Applicant and they have incurred Extraordinary Costs for the repairs required to continue crop production an assistance payment equal to 70% of the Receipted Costs for parts and/or labour required for repair will be made.

6.5.1 Payment will be:

6.5.1.1 For Receipted Costs incurred prior to July 31, 2018;

6.5.1.2 Limited to a maximum of \$70,000;

6.5.1.3 Reduced by an amount equal to any applicable Third Party Loss Payments (e.g. Insurance) the Eligible Applicant receives or is entitled to; and

6.5.1.4 Limited to the repaired components' original value.



- 6.5.1.5 A revised Loss Schedule for payment under Section 6.11 of these Terms and Conditions can be submitted to the Program Administrator before or on July 31, 2018.

6.6 Replanting of Tame Perennial Crops

Where Fire has killed tame perennial forage on land, other than Crown land, that an Eligible Applicant leases or owns, an assistance payment will be calculated as follows:

= (\$119 X # Fire killed acres of tame perennial forage) – Applicable Insurance Loss Payments
(e.g. Insurance, BC Wildfire Service)

6.6.1 Where Fire has destroyed tame perennial crops that are not forage, and are on land, other than Crown land, that an Eligible Applicant leases or owns, an assistance payment will be based on the British Columbia Ministry of Agriculture Production Insurance program plant loss compensation methodology and insurable values.

6.6.1.1 Where British Columbia Ministry of Agriculture Production methodology and insurable values are not available compensation will be limited to a replacement value determined by the Program Administrator.

6.6.2 Payment will be limited to a maximum of \$50,000.

6.6.3 To be eligible for Payment the Eligible Applicant must request that the Program Administrator inspect and confirm:

6.6.3.1 The acres of tame perennial crop killed by Fire. Acres or plants removed or put to other use prior to an inspection may not be eligible; and

6.6.3.2 The removal of plants, or completion of tillage, or application of non-selective herbicide on claimed acres; plant removal, tillage or non-selective herbicide operation must be completed by July 1, 2018.

6.6.3.3 The Eligible Applicant must allow five (5) working business days from submission of the Loss Schedule before removing perennial plants or commencing tillage or herbicide application on the acres being claimed for Fire loss.

6.7 An Eligible Applicant may not claim for the same loss in this Program and under the 2017 Canada-British Columbia Wildfire Recovery Initiative for Livestock.

6.8 The Program Administrator has the sole discretion to determine eligibility, cause and validity of losses, establish values and to approve or limit payments. For certainty, and without limiting the generality of the foregoing, the Program Administrator may impose limits on amounts otherwise payable under the Program where all claims made under the 2017 Canada-British Columbia Wildfires Recovery Initiative exceed the amount of funds available.



6.9 All Payments are subject to the following conditions:

- 6.9.1 Payments will only be made to a person when the amount payable to the person under the Program exceeds \$250.00.
- 6.9.2 Payments can be made to the Eligible Applicant in multiple instalments.
- 6.9.3 Payment will be reduced if losses are considered.
 - 6.9.3.1 Not to be Extraordinary; or
 - 6.9.3.2 Are covered by insurance or third party loss payments (e.g. BC Wildfire Service, EMBC) the Eligible Applicant receives or is entitled to.
- 6.9.4 Cashing a Program Payment cheque by an Eligible Applicant indicates satisfaction with the calculation of the Payment.
- 6.9.5 Payments cannot be assigned or deferred to a subsequent tax year.
- 6.9.6 Tax information slips required under the *Income Tax Act* (Canada) will be issued in the name of the Eligible Applicant.
- 6.9.7 Payments under Sections 6.3 and 6.4 and 6.5 will be considered as non-allowable income, payments under Sections 6.1, 6.2 and 6.6 will be considered allowable income, for the purposes of the AgriStability program in the program year only.
- 6.9.8 Program payments will not be considered allowable income for the calculation of reference margins under the AgriStability program.
- 6.9.9 Payments will not be considered allowable revenue for the purposes of the AgriInvest program.
- 6.9.10 Fire losses may be inspected by the Program Administrator prior to Payment being issued.

7. TERMINATION OF THE PROGRAM:

The Program may be terminated or amended by British Columbia or Canada at any time, without prior notice.

8. VERIFICATION AND DECLARATIONS:

- 8.1 The Eligible Applicant agrees to supply the Program Administrator, on request, with all documentation or information required to verify and administer the Program.
- 8.2 The Eligible Applicant agrees the Program Administrator will be provided full access to their farming operation and any information related to the Program during on-farm audits.
- 8.3 The Program Administrator may verify any information submitted to the Program during on-farm audits.



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- 8.4 The Eligible Applicant expressly authorizes the Program Administrator to obtain information from any provincial or federal government department, agency or third Party for the purposes of verifying the contents of the general Application or any Loss Schedule or any other information provided by the applicant under this Program.
- 8.5 The Applicant consents to the Program Administrator releasing any information provided by the Applicant or obtained as outlined in Clause 8.4 to any provincial or federal government department, agency or third party for the purposes of verifying information provided in the General Application, or Loss Schedules, or determining the applicant's eligibility for the Program.

9. WAIVER OF LIABILITY:

The Eligible Applicant acknowledges that, Canada, the Province of British Columbia, Agriculture and Agri-Food Canada and British Columbia Ministry of Agriculture are not liable to the Eligible Applicant, the Eligible Applicant's heirs, administrators and assigns for personal injury, property damage, or any other damage, injury, claim or loss whatsoever arising out of this Program and the Eligible Applicant's participation in it.

10. REFUNDS/OVERPAYMENTS:

- 10.1 If it is determined by the Program Administrator, that a payment to the Applicant under the Program was in contravention of these Terms and Conditions, it will be considered as a debt owing by the applicant if any of the reasons listed under Sections 10.1.1 to 10.1.6 apply. The BC Minister may subsequently require the person to repay some or the entire overpayment back to the Program. Until it is repaid, the amount of the payment or overpayment will be considered to be a debt owing by the applicant to Canada and British Columbia (as represented by the Business Risk Management Branch (BRMB) of the British Columbia Ministry of Agriculture).
- 10.1.1 The applicant was not an Eligible Applicant;
- 10.1.2 The applicant's losses are not considered to be Extraordinary Costs;
- 10.1.3 The applicant's losses are considered to be Extraordinary Costs but are not eligible for Payment under Section 6 of the Program;
- 10.1.4 The applicant was overpaid by the Program;
- 10.1.5 The applicant has not complied with the Terms and Conditions of the Program; or
- 10.1.6 The applicant provided false or misleading information in the application.
- 10.2 The Applicant agrees to refund any overpayments received from the Program back to British Columbia within thirty (30) days of notice being provided to them by the Program Administrator. The Applicant's failure to refund such payment by that deadline may result in the debt for that amount being set off against money owed by British Columbia Ministry of Agriculture to the Eligible Applicant. Interest charges for unpaid amounts will be compounded monthly based on current bank lending rates and will be added to any debt not repaid by the prescribed deadline.



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11. FALSE OR MISLEADING INFORMATION:

Applicants who provide false or misleading information to the Program Administrator for the purposes of the Program forego all rights to Program payments, are liable to repay all Program payments they have received and may be subject to prosecution.

12. DEBTS TO GOVERNMENT OR THIRD PARTIES:

The BC Minister has the right to deduct from Program payments any amount due and owing by the applicant to British Columbia.

13. STACKING OF ASSISTANCE FOR APPLICANTS:

- 13.1 The Applicant agrees, on request by the Program Administrator, to disclose other sources of financial assistance from, but not limited to, the federal, provincial, or municipal governments in respect of the purpose of this Program, as described in Section 8.
- 13.2 If payment is made under this Program, the Program Administrator is subrogated to the Eligible Applicant's rights concerning payment from, but not limited to, the federal, provincial, or municipal governments in respect of the Purpose of this Program.
- 13.3 Payments received, including but not limited to, from the Provincial and Federal Compensation, Disaster Financial Assistance Regulation or Commercial Insurance will be deducted from the applicable Program Payments.

14. REPRESENTATIONS AND WARRANTIES:

The Eligible Applicant represents and warrants that the person signing the Program application and other Program documents is duly authorized to bind the Eligible Applicant and, in the case of a partnership, bind the partners to these Terms and Conditions on the basis of joint and several liabilities.

15. APPEALS:

- 15.1 The Program Administrator is authorized to receive, assess, verify and initiate payments relating to applications under the Program. A person who disputes a decision of the Program Administrator (the objector) has 21 calendar days from the date of payment or of notice of the decision in which to register an objection to the decision, as described in Section 15.2.
- 15.2 Objections and supporting documentation must be made in writing and received within the appeal period by the British Columbia Ministry of Agriculture at the following address:

2017 Canada – British Columbia Wildfires Recovery Initiative Appeal Committee
Business Risk Management Branch
Ministry of Agriculture
200 - 1690 Powick Rd
Kelowna BC V1X 7G5



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- 15.3 The BC Minister will appoint an Appeals Committee to review any objections and supporting information received within the appeal period and make a non-binding recommendation to the Program Administrator.
- 15.4 The Appeals Committee will advise the objector as to the outcome of that review.

16. CHANGES TO PROGRAM OR PROGRAM CONDITIONS:

- 16.1 The Program Administrator may correct clerical errors, mathematical errors, or omissions made in the Terms and Conditions, or in other communications pertaining to the Program, and may make any resulting changes.

