

## GROWTH PLAN

The Small Farm Business Acceleration Pilot Program supports the growth of small and new farm businesses by providing cost-share funding for commercial farm infrastructure and equipment. Submit completed Growth Plan in PDF format to [AgriBusiness@gov.bc.ca](mailto:AgriBusiness@gov.bc.ca) with your completed application package including your application form, business plan, and supplier quotes. Submissions that are incomplete, in an incorrect format or not submitted to this email address will not be considered.

### Section 1: Applicant Information

Business contact information			
Legal name of business		Business/GST Number (if applicable)	
		BN	
Applicant Name - First	Applicant Name - Last		Agricultural Region of Farm
Telephone		Email	

### Section 2: Project proposal

2.1 Project Overview		
Project Title		
Address of Project (Street)	City	Postal Code
Project Start Date	Project Completion Date	
Describe the proposed project (max. 250 words)		
List the major steps involved in the project (e.g., a single step of purchasing the equipment or it could be a more extensive description of how you intend to install proposed infrastructure) and the proposed timeline for each step. (max 250 words)		

Describe the source and amounts of both cash and in-kind contribution, as well as the funds to be used to complete the project prior to reimbursement. (max. 250 words)

Describe who will be completing the work (e.g., self, employee, contractor). Describe their qualifications that will allow them to implement the project on time and within budget, include any additional information such as resumes, website addresses, or examples of work completed. Confirm that those who are completing the work are registered with WorkSafe BC. Include other applicable licenses and certifications. (max. 500 words)

Identify any local, provincial or federal permits, approvals or certifications required for the project, how you intend to comply, and provide the status and anticipated timeline of each. (max. 250 words)

Select the arrangement with the landowner that matches your project.

If the project located on leased land with a lease that is shorter than 3 years, describe how the project will meet the criteria that all equipment and machinery, and construction project elements must be portable. (max. 250 words)

Describe any environmental risks or benefits associated with the project and what steps you will take to address these risks or enhance these benefits. (max. 250 words)

Describe the quotes you have received for the project and how you decided which supplier to select. A minimum of two quotes are required. Where two quotes are not available, please detail why and the steps you took to find additional supplier quotes (for both infrastructure and any required labour/installation). (max. 500 words)

## 2.2 Projected Outcomes

Describe how the project will grow the farm business and how you will measure growth. (max. 500 words)

Describe what this project will achieve and how will it help your business. Describe how you will you measure the success of the project (max. 500 words)

**Use the provided Partial Budget Template to estimate the projected added income, reduced costs, and net change in profit for the proposed project (all estimates should be expressed in CAD and whole numbers not ranges).**

Total added income

\$

Total reduced costs

\$

Net change in profit

\$

**2.3 Project Budget**

Use the Project Budget Template to provide a high-level breakdown of your project budget.

Total Funding Request	
Total In-Kind Contribution	
Total Cash Contribution	
Total GST	
<b>Total Project Cost</b>	<b>\$</b>

### SECTION 3: APPLICANT DECLARATION AND CONSENT

By submitting this form for benefits under the Ministry of Agriculture’s Small Farm Business Acceleration Pilot Program, I/We:

- Represent that the information provided in this application is true and correct in every respect.
- Represent that I have read the program Terms and Conditions and that I understand and am in compliance with all program eligibility requirements and all other terms contained in the program Terms and Conditions.
- Agree to be bound by the program Terms and Conditions.
- Acknowledge that I/we are am/are British Columbia resident(s) over 19 years of age.
- Understand that failing to comply with all application requirements may delay the processing of the application or may make me/us ineligible to be admitted to the program or to receive funding under the program.
- Represent and warrant that I am duly authorized to bind the applicant.

I Agree

I DO NOT Agree

Date