

Knowledge and Technology Transfer Program - Mar 2026

^ Introduction

The Knowledge and Technology Transfer Program (KTP) provides cost shared funding to organizations that deliver practical training and knowledge sharing activities for B.C.'s producers and processors.

Note that funding is limited and awarded on a first come, first served basis, therefore, submitting an application does not guarantee funding.

For the best experience, please fill out the application on a laptop, desktop computer, or tablet. It may not work properly on a mobile phone.

Tips Before Getting Started

1. Confirm Eligibility

Read the [2026–27 Program Guide](#) (right click to open link in new tab) carefully to ensure eligibility. Program requirements have been updated and may differ from previous intakes. Proposed activities must occur between April 1, 2026, and February 28, 2027.

2. Focus on Participant Benefit

Emphasize how your activity addresses real needs and provides practical, relevant knowledge to at least 10 B.C. producers or processors with established operations.

3. Demonstrate Qualified Delivery

Use facilitators or Subject Matter Experts (SMEs) with appropriate expertise or credentials related to the topic. For example, activities involving the regulated practice of Agrology must be led by a registrant of the BC Institute of Agrologists (see www.bcia.com).

4. Align Costs to Scope

Make sure your budget is reasonable and proportionate to the size and complexity of the activity. Do not include ineligible expenses in your budget.

5. Be Clear and Complete

Provide all required details (speaker information, budget, agenda, etc.). Incomplete or unclear applications may be delayed or declined.

Contact Us

If you have questions about the Program or need help with your application, please contact the Knowledge and Technology Transfer Program team at Knowledge.Transfer@gov.bc.ca.

^ 0. Eligibility Pre-Screen

Will your proposed KTCP activities occur between Apr 1, 2026 and Feb 28, 2027? *

- Yes
 No

Will your KTCP activities engage at least 10 B.C. producers or processors with established operations? *

- Yes
 No

Do all speakers / facilitators delivering the KTCP activities have relevant expertise and required certifications? *

- Yes
 No

For this intake, is your organization below the limit of three approved KTCP applications and under \$15,000 in approved funding? *

- Yes
 No

^ 1. Applicant Information

1.1 Applicant Organization

Is your organization registered as a business in British Columbia? *

- Yes
 No

1.2 Business Address

Business - Suite Number (Optional)

Business - Street (Line 1) *

Business - Street (Line 2) Optional

Business Province/Territory (Please select) *

British Columbia



Business - City (Please select) *

Business - Postal Code ? *


1.3 Application Contact

Primary application contact — First name *


Primary application contact — Last name *


Primary application contact — Position or Title *

Primary applicant contact - Phone Number *

Primary application contact — Email  *

1.4 Organization Information

Organization type  *

Sector/commodity represented by the organization  *

Organization background *

Please describe how your organization's activities benefit B.C.'s agriculture and food producers and processors.

Has this organization received funding from other Government of British Columbia (the Province) programs in the last 12 months?

Yes

No

1.5 Collaborating Organizations

Will your organization be collaborating with any other organizations on this project? *

Yes

No

^ 2. Project

2.1 Project Details

Activity type ⓘ *

Project title *

Delivery mode ⓘ *

Primary eligible topic ⓘ *

Secondary eligible topic

Select the industry sector your project is intended to support. *

Provide a brief description of the project. ⓘ *

Who is the primary audience for this project? ⓘ *

What specific problem, challenge, or need will your project address? *

What specific knowledge or skills will participants gain? *

What hands-on or interactive components are included in your activity? ⓘ *

What is the expected impact of the learning activity? *

How will you assess whether participants gained the knowledge or skills your activity aims to deliver? *

Estimated number of producers / processors expected to attend this activity. ? *

Estimated number of overall participants expected to attend this activity. ? *

Briefly describe how you will promote this project to ensure it is well-attended by the target audience. ? *

I confirm that promotional materials related to KTCP activities will be submitted to the Ministry for review and approval before being published. *

2.2. Timeline & Locations

Project Start Date ? *



Project End Date ? *



Will activities take place over multiple days? ?

Yes

No

Primary Location ? *

Will activities take place in multiple locations?

Yes

No

Please list addresses for all event locations *

Include addresses/cities.

I confirm that any changes to event dates or locations will be submitted to the Ministry for review and approval. *

^ 3. Experts

3.1. Subject Matter Expert(s) / Facilitator(s)

Will activities be led by multiple speakers / facilitators?

Yes

No

Please provide the following information for each speaker / facilitator:

First Name	Last Name	Email	Professional designation / accreditation / licence ⓘ	What will this speaker / facilitator teach activity participants?	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="⊕"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="⊕"/>
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+ Add Another

^ 4. Budget

4.1. Eligible Costs

For each cost category listed below, add up all the expenses from your project that belong to that category, and then write the total amount. Provide a clear breakdown in the description box showing what specific items or activities are included in each cost category.

Eligible Cost	Description	Amount (\$)
Speaker / Facilitator Fee(s)	<div data-bbox="221 364 938 476" style="border: 1px solid black; height: 100px;"></div> <p>Refers to the payment made to individuals who lead or guide sessions such as presentations, workshops, or training (excluding honoraria).</p>	<input data-bbox="960 378 1061 431" type="text"/>
Speaker / Facilitator honoraria	<div data-bbox="221 554 938 666" style="border: 1px solid black; height: 100px;"></div> <p>Refers to payment given for professional services that are rendered nominally without charge. Honoraria may include cultural protocol (such as gifts).</p>	<input data-bbox="960 568 1061 621" type="text"/>
Speaker / Facilitator accommodation costs	<div data-bbox="221 744 938 856" style="border: 1px solid black; height: 100px;"></div> <p>Refers to the expenses for the speaker or facilitator's lodging while attending the event, such as hotel or short-term rental fees.</p>	<input data-bbox="960 759 1061 812" type="text"/>
Speaker / Facilitator travel costs	<div data-bbox="221 935 938 1047" style="border: 1px solid black; height: 100px;"></div> <p>Refers to expenses directly related to getting the speaker to and from the event, such as transportation (airfare, train, taxi, or mileage), parking, and ground transportation.</p>	<input data-bbox="960 949 1061 1002" type="text"/>

Facility,
equipment, and
transportation
rental costs

Refers to costs to rent event space, tools, or equipment needed for the activity, buses or other transport required for tours or field events, etc.

Advertising and
communication
costs

Refers to expenses for promoting the event and sharing information with participants.

Accessibility
costs

Refers to supports that help people attend or participate, such as childcare subsidies, interpreters, translation services, etc.

Administration
costs

Estimate the total administrative or coordination time expected to be spent on this event and then detail the hourly rate you are using in the description. For example: "Estimated hours: ___ hours at Hourly rate: \$ ___ per hour". Note that the maximum allowable rate for Administration Costs is \$40 per hour.

Total Eligible Costs ⓘ

CA\$0.00

Proportion of budget going towards
administration costs ⓘ

%

4.2 Cost-share contribution

- Applicant organizations are expected to cover at least 25% of total eligible costs.

Total Cost Share

Cost Share Ratio ⓘ


%


The cost share must be at least 25% of the total eligible costs.

Please describe in detail which costs your organization will cover, and whether these costs will be covered with cash or with in-kind support. *

Total Funding requested from the program ⓘ

4.4 Admission

Estimated cost per attendee 


Will an admission fee be charged to participate in the knowledge-transfer activity or event?  *

- Yes
- No

^ 5. Supporting Documents

Upload draft agenda

[Click here to download the agenda template.](#)

File Name	Size
 Drop files to attach, or browse	

Please upload your draft agenda. Use the program template or provide your own.

^ 6. Demographic Information

Respondent Consent

The Province of British Columbia supports inclusive and increased representation of underrepresented groups. By providing the information below, you are helping to improve the delivery of programming. At this time, the questions focus on three identity groups (Indigenous, women, and youth), and do not cover all potential groups who are underrepresented in the agriculture sector. We plan to expand the focus to other underrepresented groups in future.

Your personal information is collected under section 26(c) and 26(e) of the Freedom of Information and Protection of Privacy Act for the purposes of evaluating applications and for the planning and evaluating of the Sustainable Canadian Agricultural Partnership (S-CAP) Ministry Program. The demographic information you provide is voluntary and will not be used to assess your eligibility for this program. Each individual understands the purposes of the collection, use, and disclosure of their demographic personal information. The information you provide will be shared with the federal government to fulfill the provincial obligations under the S-CAP bilateral agreement. It may be combined with other survey or administrative data sources and used for statistical, research and evaluation purposes. If any information is published, your responses will be combined with the responses of others so that you cannot be identified. If you have any questions about the collection of your information, please contact the Director of Sector Insights and Corporate Initiatives at ALSTATS@gov.bc.ca.

Do you agree to respond to questions on the demographics of the business or organization? *

Additional Comments

If you wish to share any comments on the demographics, please provide them here. (Optional)

^ 7. Declaration and Consent

By submitting this application form to the Knowledge and Technology Transfer Program (the "Program"), I:

- represent that I am the applicant or the duly authorized representative of the applicant;
- declare that I have/ the applicant has not knowingly submitted any false or misleading information and that the information provided in this application is true and correct in every respect to the best of my/ the applicant's knowledge;
- acknowledge the information provided on this application form and attachments will be used by the Ministry of Agriculture and Food (the "Ministry") to assess the applicant's eligibility for funding from the Knowledge and Technology Transfer Program (the "KTTP");
- understand that failing to comply with all application requirements may delay the processing of this application or may make me/ the applicant ineligible for receiving funding under the KTTP;
- represent that I am/ the applicant is in compliance with all KTTP eligibility requirements;
- acknowledge that expenses incurred prior to me/ the applicant receiving project approval from the Ministry are not eligible for funding under the KTTP;
- agree to proactively disclose to the KTTP all other sources of funding I/ the applicant or any partners within the same organization or the same farming or food processing operation receives with respect to the projects funded by the KTTP, including financial and/or in-kind contributions from federal, provincial, or municipal government;
- agree to my/ the applicant's participation in an evaluation and/or audit of the KTTP;
- acknowledge that completion and submission of this application form does not guarantee that I/ the applicant will receive any or all of the funding requested even where all eligibility criteria are met;
- acknowledge that the Income Tax Act, RSC 1985, c.1, requires the Ministry to collect the applicant's Canada Revenue Agency business number and report payments made under the KTTP; and
- represent that I have/ the applicant has read and understood the KTTP Terms and Conditions in the Program Guide and agree to be bound by those Terms and Conditions.

- I/We agree to the above statement. ***
- Photos and testimonials may be used in program reporting, promotional materials, or shared publicly if funding is awarded. Do you consent to providing a written testimonial (with 1 to 3 high-quality photos, if possible) once your project has been completed?

SAVE AS PDF

We recommend you print or save your application for future reference. You will not be able to come back to this application after you have hit 'submit'

SUBMIT



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