

Knowledge and Technology Transfer Program

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Application Questions

We are experiencing technical issues with our application. Can you help?

Applicants experiencing technical issues can contact PODS through the 'Contact Us' section of the application. If you do not see this option, email the program inbox at knowledge.transfer@gov.bc.ca

When will I hear back about my application?

Applicants will be notified within 6 to 8 weeks of submission of a complete application. Funding for the Fall 2024 intake will be allocated on a first come, first served basis for all eligible completed applications. There is no guarantee that you will receive funding after you have completed an application to this Program.

Can we change the date of our activity, or confirm the date later?

Yes, if your activity date falls between the eligible period. For KTCP Intake 2, the eligible period is November 1, 2024 to March 9, 2025. Email the program inbox knowledge.transfer@gov.bc.ca to confirm changes.

We do not have a BCeID Basic or Business account. Can we use someone else's BCeID account?

Please use your own BCeID account. You can create a free BCeID in a few minutes through this [online form](#). There are no fees or prerequisites. The reimbursement process will be tied to the BceID used for the application.

The application form requires an agenda, but we haven't finalized our agenda yet. What should I submit?

Your agenda can be a simple draft at this stage. Do your best to outline what your activity will include, and how long each portion will take. You can use the KTCP agenda template found on the [KTCP webpage](#).



Can I change something in my application after I've submitted it?

No, you won't be able to edit your application once it has been submitted. If you have concerns about your application, please email the program inbox at knowledge.transfer@gov.bc.ca.

Can my organization submit more than one application?

Yes, applicants can submit more than one application per intake.

Eligibility Questions

Are individual farmers and ranchers eligible for the program?

Individual farmers are not eligible for KTCP. Courses to train staff are not eligible under this program. See the [program guide](#) for more details on eligibility.

Are 4-H groups eligible for the program?

4-H groups are not eligible for KTCP. Not-for-profits are eligible if their primary goal is to supporter farmers and food processors. See the [program guide](#) for more details on eligibility.

Are post-secondary institutions eligible for the Knowledge and Technology Transfer Program?

Post-secondary institutions are not eligible for KTCP. However, they can partner with an agriculture and food industry association or another eligible applicant to deliver an event. See the [program guide](#) for more details on eligibility.

Reimbursement Questions

Is there flexibility between eligible expenses and how the funding is used? What if our budget changes from what we submitted in our application? Can we reallocate the approved amount between different expenses, as long as we stick to the 75% cost-share?



There is some flexibility between the approved budget and actual expenses claimed.

- Ensure all expenses are eligible costs based on the [program guide](#).
- Ensure the overall budget stays the same.
- Small changes/re-allocations are acceptable.
- For major budget changes, contact us right away at Knowledge.Transfer@gov.bc.ca.

Does the program cover child care for parents attending our event?

Yes, this is an eligible expense as part of our support for more inclusive events. Refer the applicant to eligible activity costs section of the [program guide](#).

Can we apply for funding for multiple stops on a tour, or is the funding meant to cover just one event on one farm?

Yes, an event series is eligible. If approved, receipts can be submitted for all eligible expenses incurred over the entire series of events to a maximum of the amount the application is approved for.

Can we submit multiple claims for our approved event?

No. Each KT application allows one reimbursement claim. Please submit your claim once your event has been completed (no later than 30 days after the event).

