

AgriStability

Ministry of Agriculture and Food

Guide to the AgriStability Early Payment (Interim) Application



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Contents of this Guide

This guide explains how the AgriStability Early Payment (Interim) works and provides instructions on how to complete the application form. For AgriStability guides, forms and participation requirements, please refer to the AgriStability website or contact us.

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1.0 About the Early Payment (Interim) Application

The AgriStability Program is designed to help producers protect their farming operations from large declines in income. As a participant, you normally cannot receive your full AgriStability payment until your current program year is complete.

However, by using the Interim Payment Application you can receive a portion of your payment early. If your estimated income (program year margin) declines by 30% or more below your average income (reference margin), you'll receive a payment. Find out more about margins on our website: gov.bc.ca/AgriStability

You should apply for an Interim Payment if you:

1. Experience a production loss OR
2. Suspect you'll experience a loss

With the Interim Payment, you can receive 50% of your estimated final payment early.



Important Note

Because an Interim Payment is based on an estimate of your income, it is possible that you will receive more or less money than you are entitled to. If your Interim Payment is more than you are entitled to, you are required to repay the difference. If it is less than you are entitled to, you will receive the difference at the time that your final application is processed.

2.0 Eligibility

Am I Eligible?

To be eligible to receive assistance through the Interim Application, you must (in the current program year):

1. Have completed a minimum of six consecutive months of farming activity*
2. Have completed a production cycle
3. Be farming in British Columbia and reporting farming income as an individual, a corporation/co-operative, or a trust/communal organization to Canada Revenue Agency (CRA)
4. Be enrolled in the AgriStability program prior to the program year enrolment deadline
5. Have an income decline of 30% or more below your estimated reference margin

* A minimum of six months farming activity or completing a production cycle may be waived in the case of disaster circumstances beyond your control (e.g., market disruption, animal disease, wildfires, flooding, drought, etc.).

Note

- The Interim Application is an optional application. You do not have to apply for an Interim Payment to participate in AgriStability.
- However, if you receive an Interim Payment you are required to meet all AgriStability participation requirements for the program year. This includes paying the enrolment fee and submitting a completed Statement A.

3.0 How to Apply

Complete and submit your AgriStability Interim Application and all required supporting documents to the BC AgriStability Administration. This must be submitted no later than 90 days after your fiscal year-end. If you have a calendar year end, the deadline is March 31.

- If you are involved in **multiple farming operations**, you must complete page 2 Program Year Farming Activity for each operation and assign a number to each. All operations must be submitted together as one application.
- **Partners** must apply as individuals. If you farm as a partnership, each partner who wishes to apply must submit separate forms reporting 100 per cent of the partnership's income and expenses. The payment to each partner is based on their respective share of the partnership

The form to apply is available on our website: gov.bc.ca/AgriStability

Submit the application by fax, email or mail:

- **Fax:** 1-877-605-8647
- **Email:** AgriStability@gov.bc.ca
- **Mail:** AgriStability Administration
BC Ministry of Agriculture and
Food
200-1500 Hardy Street
Kelowna, BC V1Y 8H2

4.0 Completing the Application

The form to apply is available on the AgriStability website in two formats:

1. Printable/ fillable PDF:

Download the form and fill it.
Submit it to us by email, fax or mail.

2. Online form:

You will need to create a free basic BCeID account.
Fill out the form online. Once you hit submit, the form will be automatically sent to us.

Both versions of the form are available on the Forms and Prices page on our website.

**Read the following steps carefully to assist you in completing your
AgriStability Interim Payment Application.**

If you have any questions about completing the form, call the AgriStability toll-free line: [1-877-343-2767](tel:1-877-343-2767)

Section A: Participant Information

In Section A of the application, provide your:

1. Name (Last, First OR Corporation Name)
2. Primary Contact Phone Number
3. Primary Contact Email Address
4. AgriStability/AgrInvest PIN

- The Primary Contact is the account owner
- Your PIN is the number you were given for your account when you first enrolled in AgriStability

If you are not currently an AgriStability participant, you must submit a New Participant package before applying for an Interim Payment. After submitting it, you will be assigned a PIN. You will also receive an Enrolment Notice needed to complete your AgriStability registration. New Participant packages must be requested by April 30 of the program year.

Section A: Participant Information

Name (Last, First or Corporation Entity)

Primary Contact Number

AgriStability PIN

Email

Section B: Farm Information

In Section B of the application, provide your:

1. Your Fiscal (tax) year end date. Your AgriStability program year follows your fiscal year.
2. Explain the reason(s) you are applying for an Interim Payment. Include any disaster circumstances beyond your control which prevented completion of farming activities
3. Indicate whether you:
 1. Completed a production cycle or six months of farming activity in the fiscal year
 2. Were unable to complete a. due to circumstances beyond your control.
 3. Submitted a complete AgriStability application for the prior year
 4. Have Production Insurance for the program year
 5. Have uninsured acres
 6. Changed the productive capacity of your farm during the program year

Section B: Farm Information		
Fiscal year end:	<input type="text"/>	
	dd/mm/yyyy	
Why are you applying for an interim payment?	<input type="text"/>	
1. Have you completed a production cycle or six months of farming activity this fiscal year?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2. Were you unable to complete a production cycle due to circumstances beyond your control?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3. Have you submitted a complete AgriStability application for the prior year?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4. Do you have Production Insurance for the program year?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5. Do you have uninsured acres?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6. Has your productive capacity changed during the program year?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Section B: Farm Information

If you have not completed 3.3 (Submit a complete AgriStability application for the prior year):

- You must submit a Supplemental form for the prior year with your Interim Application.
 - Get the Supplemental form [HERE](#)

We use this information to calculate your reference margin and process your payment. Learn more about margins and payments on our website.

Supplemental Form:

AgriStability
Ministry of Agriculture and Food

Production and Inventory




Participant Name: _____ PIN: _____ Reference Year: _____ Operation of: _____

Livestock Inventory Valuation				Livestock Productive Capacity			
Code	Description	Ending Inventory	End of Year Price (\$)	Code	Description	Units	#
				104	Cattle	Cows that calved	
				123	Hogs, Farrow to Finish	Sows that farrowed	
				145	Hogs, Farrowing	Sows that farrowed	
					Number of Feeder Livestock	Units	#
				105	Feeder Cattle (fed up to 900 lbs)	Animals fed	
				106	Feeder Cattle (fed over 901 lbs)	Animals fed	
				125	Feeder Cattle (fed up to 50 lbs)	Animals fed	
				124	Feeder Cattle (fed over 51 lbs)	Animals fed	
					Custom Fed Livestock	Units	#
				141	Cattle	Animal feed days	
				142	Hogs	Animal feed days	
					Supply Managed Commodities	Units	#
				113	Dairy	Kg butterfat/day	
				108	Chickens, layers, broiler eggs for hatching	Hens producing	
				109	Chickens, layers, eggs for consumption	Hens producing	
				143	Chickens, broilers	Kg produced	
				144	Turkeys, broilers	Kg produced	
					Other (specify below)	Units	#

Crop Inventory Valuation & Productive Capacity							
Code	Crop \ Grade	Units	Acres	Unseedable Acres	Quantity Produced	Ending Inventory	End of Year Price (\$)

17	Summerfallow Acres		
18	Pasture Acres		
19	Wasteland Acres		

Purchased Inputs			Deferred Income and Receivables			Accounts Payable		
Code	Description	End of Year Amount (\$)	Code	Description	End of Year Amount (\$)	Code	Description	End of Year Amount (\$)

 Sustainable Canadian Agricultural Partnership
  BRITISH COLUMBIA
  Canada

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Section C: Program Year Farming Information

The information in this section is required to calculate an Interim Payment. We use this information to estimate your income, expenses and margins for the year.

- **Multiple farming operations:** If you are involved in multiple operations, you must complete a separate Interim Application for each operation.
- **Partners:** Each partner who wishes to apply must submit a separate application reporting 100% of the partnership's income and expenses. The Administration will calculate the payments for each partner.

Section C1: Income

Report any payments you received or expect to receive in your fiscal year. The following will be included as income in the Interim Payment calculation:

- AgriInsurance (Production Insurance) payments
- Western Livestock Price Insurance Program (WLPPI)
- AgriRecovery and other allowable program payments

Please refer to the most recent AgriStability/AgriInvest Harmonized Guide (Program Payment List A) for a list of allowable program payments

Section C: Program Year Farming Information

Income (indicate all that apply)

Income Categories	Estimated Total Received
Production Insurance Claim	\$
Livestock Price Insurance Program	\$
AgriRecovery and other Program Payments	\$
Agricultural Contract Income	\$

Section C2: Expense

For each expense category, indicate whether an increase or decrease is expected and report the estimated total dollar amount of the expense. Enter the full amount of the expected expense, not just the amount of the increase or decrease. Include only expenses that pertain to your fiscal year. Do not include amounts paid for prior year input expenses. Only include allowable expenses.

Expense (indicate significant changes in allowable expenses for the program year)		
Expense Categories	Increase or Decrease (Y/N)	Estimated Total Expense Amount
Feed Purchase		\$
Livestock Purchases		\$
Seed and Plant Purchases		\$
Fertilizers, Pesticides, Soil Supplements		\$
Machinery (gasoline, fuel, oil)		\$
Arm's length Salaries		\$
Electricity		\$
Freight/Shipping		\$
Other allowable expenses (specify)		\$
		\$

Productive Capacity: If you have significantly changed the size or type of the operation during the program year, provide an explanation.

Combined Operations: The income and expense information of two or more related persons or entities may be combined if the farming operations are part of a whole farm, even though the operations report separately for income tax purposes. If you are combined with a producer who is not eligible for or not participating in the AgriStability program, you will be eligible to receive your portion of program payments.

Generally, operations are combined when the operations are either:

- a) not legally, financially or operationally independent
- b) involved in transactions above or below fair market value.

Section C3: Livestock Production

The information in this section is used to estimate your livestock income and productive capacity for the program year. Codes for the most common livestock categories are provided. For those not listed, use the inventory code list on the [Agriculture Canada Website](#). Please contact us if you need assistance reporting estimations for other livestock.

Cow/Calf, Hogs (farrowing), and Hogs (farrow to finish):

- **Number of Animals that Birthed:** Report the number of animals that gave birth or are expected to give birth.
- **Number Born:** Report the total number of animals (calves, piglets) born, or are expected to be born, excluding deaths. Do not include animals held over from the previous year.
- **Estimated Average Sale Weight (lb):** Report the average estimated sale weight in pounds.
- **Estimated Number Sold:** Report the number of animals that you sold or expect to sell.
- **Estimated Income:** Report the estimated income from the estimated number sold.

Livestock Production		
Description	Number of Births	Estimated Income
Breeding Cows		
Hog Farrowing		
Description	Number of Feed Days	Estimated Income
Custom Fed Cattle		
Custom Fed Hogs		
Description	Number of Animals	Estimated Income
Hogs, Farrow to Finish		
Feeder Cattle, fed up to 900 lbs		
Finished Cattle, fed over 900 lbs		
Poultry	Kilograms Produced	Estimated Income
Chicken, Broilers		
Turkey, Broilers		
Poultry	Number of Layers	Estimated Income
Chicken, Eggs for Hatching		
Chicken, Eggs for Consumption		

Custom Fed Cattle and Custom Fed Hogs:

In order to be considered a fed animal, you must have made an *appreciable contribution* to the growth and maturity of the animal in the program year. An *appreciable contribution* for cattle is defined as 90 kg (200 lb) weight gain or a minimum of 60 days on feed.

Feeder categories include both animals born on the farm (if not reported in same year they are born) and purchased animals.

- **Number of Animal Feed Days:** Report the animal feed days during the program year.
 - Feed days begin the day the animal is acquired (or post weaning if born in the previous year) or at the start of your fiscal period, whichever is later.
 - Feed days end with either the sale (or estimated time of sale) or the end of fiscal period, whichever is earlier.

Number of Animal Feed Days are calculated as:
 (expected number of animals with an appreciable weight gain)
 x (expected number of days each animal will be fed)
 e.g., 100 animals fed for 90 days = 9000 feed days.

- Do not include Animal Feed Days for
 - animals born in the program year
 - animals held over from the previous year that have been, or expect to be, sold as calves
 - breeding animals or culls
- **Number of Animals Fed:** Report the number of animals fed which have made, or expected to make, an appreciable weight gain. Do not include breeding animals, culls or animals born in the program year.

Livestock Production		
Description	Number of Births	Estimated Income
Breeding Cows		
Hog Farrowing		
Description	Number of Feed Days	Estimated Income
Custom Fed Cattle		
Custom Fed Hogs		
Description	Number of Animals	Estimated Income
Hogs, Farrow to Finish		
Feeder Cattle, fed up to 900 lbs		
Finished Cattle, fed over 900 lbs		
Poultry	Kilograms Produced	Estimated Income
Chicken, Broilers		
Turkey, Broilers		
Poultry	Number of Layers	Estimated Income
Chicken, Eggs for Hatching		
Chicken, Eggs for Consumption		

Feeder Cattle (fed up to 900 lb) and Finished Cattle (fed over 900 lb):

- **Estimated Average Sale Weight (lb):** Report the average estimated sale weight in pounds.
- **Estimated Number Sold:** Report the number of animals that you sold or expect to sell.
- **Estimated Income:** Report the estimated income from the estimated number sold.

Poultry

Chicken, Broilers and Turkey, Broilers:

- **Kilograms Produced:** Report the Kilograms Produced and the Kilograms of Quota.

Chickens, Eggs for Hatching and Chickens, Eggs for Consumption:

- **Number of Layers:** Report the number of Dozens of Eggs Produced and Number of Hens Producing

Livestock Production

Description	Number of Births	Estimated Income
Breeding Cows		
Hog Farrowing		
Description	Number of Feed Days	Estimated Income
Custom Fed Cattle		
Custom Fed Hogs		
Description	Number of Animals	Estimated Income
Hogs, Farrow to Finish		
Feeder Cattle, fed up to 900 lbs		
Finished Cattle, fed over 900 lbs		
Poultry	Kilograms Produced	Estimated Income
Chicken, Broilers		
Turkey, Broilers		
Poultry	Number of Layers	Estimated Income
Chicken, Eggs for Hatching		
Chicken, Eggs for Consumption		

Section C4: Crop Production

The information provided in this section is used to estimate your crop income and productive capacity for the program year. Include all crop production including forage.

Crop Production

Crop Description	Production Acres or m2	Estimated Total Production (Tonnes, lbs, Shrubs)	Unseedable Acres	Estimated Production Intended for Sale	Estimated Income
					\$
					\$
					\$
					\$
					\$
					\$
					\$

- **Inventory Code:** Using the inventory code list on the [Agriculture Canada Website](#). Provide the code in the description box that best describes the commodities produced. Leave the code blank if a commodity is not listed.
- **Crop Description:** Report the type and grade of crop that you harvested or expect to harvest.

- **Production Area:** Report the area seeded or planted. Specify the unit of measurement - acres or square metres (m2). If you could not plant any part of your acres due to reasons beyond your control (flooding, drought, etc.), attach a written explanation of why you could not plant. Specify the area affected and your planting intention.

Crop Production

Crop Description	Production Acres or m2	Estimated Total Production (Tonnes, lbs, Shrubs)	Unseedable Acres	Estimated Production Intended for Sale	Estimated Income
					\$
					\$
					\$
					\$
					\$
					\$
					\$

- **Estimated Total Production:** Report the estimated total production. Specify the unit of measurement - tonnes, pounds, or shrubs. If you could not harvest any area, attach an explanation of why. Specify the area affected.
- **Unseedable Acres:** Report the area that could not be planted due to reasons beyond your control.

- **Estimated Production Intended for Sale:** Report the estimated total production intended for sale. Specify the units of measurement. The Estimated Production Intended for Sale is calculated as:
 Estimated Total Production **minus** the amount of production used on the farm.
 - Example of production used on farm: wheat kept for seed or barley to be used for feed).

Crop Production

Crop Description	Production Acres or m2	Estimated Total Production (Tonnes, lbs, Shrubs)	Unseedable Acres	Estimated Production Intended for Sale	Estimated Income
					\$
					\$
					\$
					\$
					\$
					\$
					\$

- **Estimated Income:** Report the estimated income from the estimated production intended for sale.

Note: Producers of **multi-stage crops** should report all planted area even if no production was expected in the program year. Use the codes that reflect the stage of production for the program year. Multi-stage crops are Apples, Blueberries (Highbush), Cherries (sweet), Christmas trees, Cranberries, Echinacea, Ginseng, Grapes and Sod.

Section C5: Crop and Livestock Inventory

The information in this section is used to estimate the change in value of your crop and livestock inventory from the beginning to the end of your fiscal year. Using the inventory code list on the [Agriculture Canada Website](#). Provide the code that best describes the commodities produced. Report the total value of inventory on hand at the beginning of your fiscal year and the estimated value of your inventory at the end of your fiscal year.

Crop and Livestock Inventory

Description	Opening Inventory (Units)	Estimated Ending Inventory (Units)

Section D: Participant Declaration

The participant must sign, print their name and date the application. For individual participants, the individual must sign. For corporations and other entities, the authorized signatories must sign.

5.0 Additional Support

If you would like further assistance filling out the Interim form, please contact AgriStability. We would be happy to assist you. Calling AgriStability for assistance is **free**.

Service is available in English and Punjabi.
Monday to Friday
8:30 am - 4:30 pm

Call our toll-free number: [1-877-343-2767](tel:1-877-343-2767)

Learn more about AgriStability on our website: gov.bc.ca/AgriStability.