

## New Participant Application

### Eligibility

Individuals, co-operatives and corporations can participate in AgriStability. To be eligible, you must:

- Farm for at least six straight months during the Program Year and report your farming income (or loss) to the Canada Revenue Agency for tax purposes; and
- Complete (or attempt to complete) a production cycle during the Program Year.

Status Indians farming on reserves are eligible to participate in AgriStability. You must provide the information that would otherwise have been reported for tax purposes for the program and reference years and meet all other eligibility criteria and program deadlines.

### How to Apply

If you have never participated in, or previously opted out of, AgriStability:

- Request a New Participant Package by April 30 of the Program Year (April 30, 2019 for the 2019 Program Year) by calling toll-free 1-877-343-2767, emailing [AgriStability@gov.bc.ca](mailto:AgriStability@gov.bc.ca), or visiting a regional office.

The New Participant Package includes the forms you will need to complete and return in order to produce an Enrolment Notice.

The New Participant Package forms must be submitted to us by the later of April 30 of the Program Year or 30 days after we provide you the New Participant Package.

All forms are available on our website or by request. For assistance in completing any of the forms, please contact us.

### The Application Process

The new participant application process has two steps.

In the first step you provide us with the information to produce your enrolment notice, we provide you an enrolment notice and you pay your fee.

AGRISTABILITY REGIONAL OFFICES

1-877-343-2767

[WWW.GOV.BC.CA/AGRIBUSINESSRISKMANAGEMENT](http://WWW.GOV.BC.CA/AGRIBUSINESSRISKMANAGEMENT)

200 1500 Hardy Street  
Kelowna, BC V1Y 8H2

1767 Angus Campbell Road  
Abbotsford, BC V3G 2M3

In the second step, you provide us the historical income, expense, accrual and productive capacity information for your farm for the five years prior to the Program Year. This information is required to calculate your reference margin and is collected after you are enrolled. You must also submit the 2019 Farming Income and AgriStability/AgriInvest Harmonized form to the Canada Revenue Agency within program deadlines.

## Step 1

**Receive an Enrolment Notice and pay your fee.** To produce your Enrolment Notice and determine your fee you must pay, provide us with the New Participant Package forms (1. and 3. below).

### 1. New Participant Information and Participant Initial Declaration and Authorization Form

This form provides your contact information, some basic information about your farm operation, your agreement to program conditions and authorizes us to use the information you provide for the stated purposes.

### 2. AgriStability Contact Authorization Form

This form is only required if you want to authorize a third party, such as an accountant, to act your behalf for AgriStability purposes.

### 3. New Participant Information – Program Year Productive Capacity Forms (Berries & Christmas Trees, Grain & Livestock, Nursery & Greenhouse, Tree Fruit & Grapes, Vegetables)

The productive capacity information collected on these forms is used to calculate your contribution reference margin and enrolment fee. The contribution reference margin is an estimate of, and different from, the reference margin used to determine program benefits. The contribution reference margin for new participants is calculated using industry average benchmark per unit margins.

You will need to complete the form(s) that are applicable to all of the commodities produced, or intended to be produced, on your farm for the Program Year.

## Step 2

To complete your application for the 2019 program year, you must also

1. **Provide the income, expense, accrual (including inventory) and productive capacity information for your farm for each of the five years prior to the Program Year (2014-2018 for the 2019 Program Year). The information is used to establish your reference margin support level and determine potential program payments.**

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If you have not farmed for five years prior to the Program Year, provide the information for the years you have farmed. If you did not farm in any one of the three years prior to the Program Year, we will create margins for the missing years based on your farm's productive capacity in the Program Year.

For individuals, the information will include a combination of prior year Statement A tax information provided to CRA on form T2042 or T1163 /T1273 and AgriStability program specific information (prior year productive capacity and for cash tax filers, accruals and inventories); information comparable to the AgriStability/AgriInvest Harmonized form for individuals. Corporations will need to provide the same information in a comparable format.

Reference margin forms for each year are available at [www.gov.bc.ca/agribusinessriskmanagement](http://www.gov.bc.ca/agribusinessriskmanagement) or by request.

**Reference margin information must be sent to:**

AgriStability Administration  
200 - 1500 Hardy St  
Kelowna, BC V1Y 8H2  
Toll free fax **1-877-605-8467**

The Administration will follow up with you for the reference margin information after your enrolment is confirmed for the Program Year. If you want to provide the information prior to us contacting you, and need assistance, please contact us.

**2. Submit the 2019 Farming Income and AgriStability/AgriInvest Harmonized form to the Canada Revenue Agency at:**

For Individuals:  
Canada Revenue Agency  
Winnipeg Tax Centre  
66 Stapon Road  
Winnipeg, MB R3C 3M3

For Corporations:  
AgriStability/AgriInvest  
Box 3200  
Winnipeg, MB R3C 5R7

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