



# Growing Forward 2

A federal-provincial-territorial initiative

## BC FARM BUSINESS ADVISORY SERVICES PROGRAM

### APPLICATION For BC Food Processors



**PART A—APPLICANT INFORMATION**

Please complete the sections below that apply to you. (check one in each section)

Section 1 You are applying as:		
<input type="checkbox"/> A sole proprietor (individual):		
First Name	Middle Name	Last Name

<input type="checkbox"/> A partnership <input type="checkbox"/> A corporation <input type="checkbox"/> A cooperative <input type="checkbox"/> Other association of persons.		
Organization Name (If applicable)	Contact Person	
Names of partner (s) or shareholder (s): <i>(attach separate page if necessary)</i>		
First Name	Middle Name	Last Name
First Name	Middle Name	Last Name
First Name	Middle Name	Last Name

Section 2 You are applying as:	
<input type="checkbox"/> A food processor established in B.C., who files income tax in B.C. and sources B.C. products having and has an annual gross business income of \$10,000 or more.	
<input type="checkbox"/> A new entrant to the food processor industry who intends to establish a B.C. based business that sources B.C. products and will, when established file income tax in B.C. Business projections must demonstrate potential annual gross business income of \$10,000 or more within three years of applying.	
Please indicate if you have received support for B.C. Food Processor Specialized Business Planning under the B.C. Farm Business Advisory Services Program ( <i>Growing Forward 2</i> ): YES <input type="checkbox"/> NO <input type="checkbox"/>	
If yes, indicate Specialized Business Planning area: _____ Year _____	
<i>Note: Due to program resource constraints, approvals may be limited.</i>	

File Number (Office Use Only)	
Date Application Received	
Census Division	

Please provide the following contact information:

Mailing Address		Business Address	
City/Town/Village	Postal Code	Regional District	
Day Phone #	Alternate Phone #	Facsimile #	Email Address

Have you completed the Taking Stock workbook for food processors and prepared an action plan?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Please indicate which service you are applying for:

<input type="checkbox"/> Business Strategy	<input type="checkbox"/> Business Structure	<input type="checkbox"/> Human Resources
<input type="checkbox"/> Succession Planning	<input type="checkbox"/> Cost of Production	<input type="checkbox"/> Value-added Ventures
<input type="checkbox"/> Marketing Strategy	<input type="checkbox"/> Risk Assessment	<input type="checkbox"/> Financial Management

What B.C. grown commodities do you source for processing?

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

Name of eligible Business Advisor providing services for this application			
Mailing Address			
City/Town/Village		Postal Code	
Phone #	Alternate Phone #	Facsimile #	Email Address

**Food Processing Business type and size:**

Please indicate the type of products; number of units manufactured annually, units used to measure product, and the number of employees.

Type of product	Number of units manufactured annually	Units used to measure product [cases, packages, pounds]	Number of employees

**PART D – DECLARATIONS AND CONSENT TO USE PERSONAL INFORMATION**

By submitting this form for benefits under the Ministry of Agriculture’s Farm Business Advisory Services Program, I/we:

- Hereby declare that the information provided in this application is true and correct in every respect and that I/we have not applied more than once for Specialized Business Planning Services.
- Authorize the Province of British Columbia, its employees or agents to use the information contained within this application and data relating to my/our food processing operation to verify this application and to administer, audit, analyze, evaluate, and improve the *Growing Forward 2* programs administered by the Province of British Columbia and the Government of Canada.
- Acknowledge that I/we are presently actively engaged in food processing (i.e. participate in the day-to-day operations of the food processing entity) and am/are British Columbia resident(s) over 19 years of age.
- Understand that failing to comply with all other application requirements may delay the processing of the application, or may make me/us ineligible for receiving assistance under the program.
- Acknowledge that the completion and submission of this application form does not oblige B.C. Ministry of Agriculture, their agents, servants, and employees to provide funding for the services herein.
- Agree to participate in an evaluation and/or audit of the program.
- Understand that personal information on this form is collected under the Freedom of Information and Protection of Privacy Act, s.26(c).
- The information collected will be used in furtherance of and in a manner consistent with an activity of the public body; that is the Farm Business Advisory Services Program being delivered under the Canada-British Columbia *Growing Forward 2* Framework and Bilateral Agreements.
- If you have any questions about the collection, use and disclosure of this information, contact: B.C. Farm Business Advisory Services Program, B.C. Ministry of Agriculture, 1767 Angus Campbell Rd., Abbotsford, B.C. V3G 2M3 Phone: 250-356-2795 or Toll Free: 1-888-221-7141



***“Good plans shape good decisions. That’s why planning helps to make elusive dreams come true”***

Lester R. Bittel  
The Nine Master Keys of Management