

## Protocol for Abattoir Assessment and Licensing under the Meat Inspection Regulation

1	Inquiries will be directed to Ministry of Agriculture, Food and Fisheries Meat Inspection Program (MIP) website to find this protocol and <a href="#">Application for Abattoir Licence</a> .
2	Applicant submits completed <a href="#">Application for Abattoir License</a> to the MIP's provincial coordinator at <a href="mailto:provincial.coordinator@gov.bc.ca">provincial.coordinator@gov.bc.ca</a> , where it is logged and forwarded to appropriate MIP Regional Supervisor.
3	MIP Regional Supervisor contacts applicant, reviews application with them. Site visit may be arranged.
4	If arranged, Regional Supervisor conducts site visit and discusses with applicant any observed deficiencies and requirements for compliance based on current condition of plant or for new construction.
5	Applicant prepares plans and submits to Regional Supervisor for review/discussion.
6	The Ministry of Agriculture, Food and Fisheries reviews plans against <a href="#">Checklist for Abattoir Plan Approval</a> . Applicant is provided with a copy of the Checklist and a written summary of any noted deficiencies.
7	Applicant may choose to discuss noted deficiencies with Regional Supervisor. Applicant then resolves outstanding deficiencies through revised plans/application.
8	Applicant submits final plans and other required documentation for approval including other regulatory requirements such as water certification, sewage management plans, and all regional health authority requirements.
9	<p>The MIP reviews plan and makes decision to grant or refuse approval. Applicant provided with written approval or reasons for refusal. Where granted, applicant proceeds with construction.</p> <p>Upon completion of construction, applicant requests final inspection by Regional Supervisor. Prior to licence approval, a supervised test kill is required to assess written food safety and sanitation procedures, flow of animal to processing and training and operations of the establishment. Upon confirmation by Regional that all requirements have been completed, the Food Safety Inspection Branch issues an Abattoir license to operate.</p> <p>Prior to expected commencement of operations, the applicant must contact Regional Supervisor to arrange and confirm an inspection Work Shift Schedule. Once confirmed, Work Shift Schedule must be signed by applicant and Regional Supervisor and sent to the Food Safety Inspection Branch Executive Director for final approval.</p>
10	The facility may commence operation as a licensed and inspected establishment.
11	<p>In the case of a refusal, applicant may request an internal review of licensing decision under the <i>Food Safety Act</i>.</p> <p>Licensing authority must then confirm or vary decision in writing, with reasons.</p>

### Questions regarding assessments can be directed to:

[Provincial.Coordinator@gov.bc.ca](mailto:Provincial.Coordinator@gov.bc.ca)

Or

Food Safety Inspection Branch  
Ministry of Agriculture, Food and Fisheries  
PO Box 9120 STN PROV GOVT  
Victoria, BC V8W 9B4