Purpose of this Feasibility Study

This Class E Feasibility Study has been designed to help you to assess the slaughter services that are available at provincially licensed Class A and B facilities in your area, and to determine whether they meet your needs. If the slaughter services that you need are already available through an existing provincially licensed facility in your area (i.e., within a 1 hour travel time from your farm/property), you are unlikely to be issued a Class E licence. If they are not available, you will be considered for a Class E licence.

In the following 18 nondesignated regional districts, completing and submitting a Class E Feasibility Study is required, and is the first step in the licence application process:

- Alberni-Clayoquot
- Bulkley-Nechako
- Capital
- Cariboo
- Central Kootenay
- Central Okanagan
- Columbia-Shuswap
- Comox Valley
- Strathcona (Vancouver Island portion)
- Cowichan Valley
- East Kootenay
- Fraser Valley
- Fraser-Fort George
- Greater Vancouver
- Kootenay-Boundary
- North Okanagan
- Nanaimo
- Okanagan-Similkameen
- Peace River
- Thompson-Nicola

If you are in one of the following 10 designated regional districts, you do not need to complete this feasibility study:

- Central Coast
- Kitimat-Stikine
- Mount Waddington
- Northern Rockies
- Powell River
- Skeena-Queen Charlotte
- Squamish-Lillooet
- Stikine
- Strathcona (Mainland and Discovery Islands portion)
- Sunshine Coast
How to complete this Feasibility Study

1. Review all available information about existing provincially licensed slaughter facilities.
   - Dynamic map showing the location of existing Class A and B slaughter facilities;

   You can access these information resources on the Ministry of Agriculture website\(^1\). You may need to contact the operator directly for more information about their services – this will be indicated on the abattoir profile for each facility found on the dynamic map.

2. Complete this Class E Feasibility Study self-assessment by answering all questions on the following pages.

   In order for your feasibility study to be considered, it must be complete. Please read through all questions on the following pages, and ensure that you have answered all questions that apply to your proposed operation.

3. Send a completed copy of your Feasibility Study to the Provincial Coordinator for review:

   **Attn: Class E Feasibility Study Provincial Coordinator**
   Mailing Address:
   Food Safety and Inspection Branch
   Ministry of Agriculture
   PO Box 9120 Stn Prov Govt
   Victoria, BC, V8W 9B4

   Each Class E Feasibility Study will be reviewed by the Provincial Coordinator, and put into one of the categories listed in the right-hand column that begins on page four, What we are considering. You will be notified in writing of the result. In most cases, the review of your feasibility study will take up to 4 weeks from when it is received.

   **In non-designated areas, only those applicants whose Class E feasibility study has been approved are eligible to apply for a Class E licence.**

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\(^1\) Ministry of Agriculture website: [https://www2.gov.bc.ca/gov/content/industry/agriculture-seafood/food-safety/meat-inspection-licensing](https://www2.gov.bc.ca/gov/content/industry/agriculture-seafood/food-safety/meat-inspection-licensing)
APPLICANT INFORMATION

Full name of licence applicant: ______________________________________________________________

Farm/legal business name: ________________________________________________________________

Ownership of farm/business is: □ sole proprietorship □ corporation □ partnership □ other

Legal property owner name: (if different from the applicant) ________________________________

Physical address of proposed Class D/E slaughter location: ________________________________

Street/RR

City __________________________ Postal Code __________________________

Applicant mailing address: _____________________________________________________________

(if different from above) _____________________________________________________________

Street / RR / PO Box

City __________________________ Postal Code __________________________

Phone #: ( ) ___________ Alternate phone #: ( ) ___________ E-mail: ________________________

Name of regional district: ________________________________________________________________
## Questions

### Slaughter Services
1. Please list all provincially licensed Class A and B facilities (including docking stations) within a 1 hour travel time\(^2\) of your farm or property (if any exist).

<table>
<thead>
<tr>
<th>Facility Name</th>
<th>Class</th>
<th>Fixed plant or docking station?</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
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</tr>
</tbody>
</table>

2. (a) What species do you want to slaughter?
   - Cattle
   - Swine/Hogs
   - Turkey
   - Chicken
   - Goose
   - Duck
   - Rabbit
   - Bison
   - Sheep/Lamb
   - Goats
   - Hogs
   - Ostrich
   - Other

   (b) Do any of the facilities you listed above slaughter the species that you want to slaughter?
   - No (Category 1)
   - Yes (go to question 3).

3. (a) What specialty slaughter services do you need?
   - (b) If you need specialty slaughter services, do any of the facilities you listed above provide these services? (i.e., organic, halal, kosher)\(^3\)
     - I don’t need specialty slaughter services.
     - No (Category 1).
     - Yes, but these services are *not* available for the species I want to slaughter (Category 1).
     - Yes, these services are available for the species I want to slaughter (Category 2, *unless exceptional circumstances apply*).

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\(^2\) Travel time will be confirmed using mapping software that incorporates both distance and posted speed limits.

\(^3\) Please submit documentation to support your need for specialty slaughter services. For example, if you require organic slaughter services, please provide a copy of your farm’s organic certification (e.g., Pacific Agricultural Certification Society).
## Questions

### Exceptional Circumstances (Category 3)

4. If there is a Class A or B provincially licensed facility or docking station within a 1 hour travel time of your farm that does provide the slaughter services you need, do any of the following apply? (check all that apply)

<table>
<thead>
<tr>
<th>(a) Travel conditions</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>I have to take a ferry or other marine transport to access the facility.</td>
<td></td>
</tr>
<tr>
<td>I have to travel via roads/highways that are subject to annual seasonal road closures.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(b) Capacity</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>The facility is not taking any new customers.</td>
<td></td>
</tr>
<tr>
<td>The facility has no available appointments within a reasonable timeframe.</td>
<td></td>
</tr>
</tbody>
</table>

If you checked either of these boxes, please indicate the slaughter dates you requested and when you made the request (i.e., how far in advance of your preferred slaughter date):

- Slaughter dates requested: ____________________________
- Date the request was made: ____________________________

<table>
<thead>
<tr>
<th>(c) Cancellations</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>My scheduled appointments were cancelled _____(#) times in the last year</td>
<td></td>
</tr>
</tbody>
</table>

Please specify the appointment dates that were cancelled: ____________________________

Was a replacement date scheduled within a reasonable time frame?  
- Yes  
- No

|  |
|-------------------|--|
| I have cancelled or missed my scheduled appointments _____(#) times in the last year |  |

How far in advance did you cancel your appointment(s)? ____________________________

### Category 3: Favourable due to exceptional circumstances

If any of the following apply, your application for a Class E licence may be successful:

- You have to take a ferry or other marine travel to access the facility that offers the services you need;
- Travel is subject to annual seasonal road closures;
- You have consistently been unable to access slaughter services within a reasonable time frame in the past because all facilities within a 1 hour travel time are operating at full capacity.

To support your application, please provide additional detail about your circumstances in the Comments section on Page 7. If you have documentation to support your concerns, please submit this with your application (e.g., a letter from a Class A or B facility confirming that they have no appointments available within the next year).

**Note that licence conditions may apply (see Page 8).**

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4 Seasonal road closures will only be considered if they occur on an annual basis for a defined period of time.
### Questions

#### Zoning Restrictions

5. Are there regional or municipal zoning bylaws or restrictions that prohibit animal slaughter on the farm/property where you propose to carry out slaughter?

- [ ] No
- [ ] Yes (Category 4)

*If no, attach a letter from regional or municipal authority confirming no bylaws or restriction would prevent slaughter on the farm/property.*

You are responsible for confirming that local government zoning or bylaws allow on-farm livestock slaughter where your property is located, contact your regional district or municipality directly for information. Your regional health authority will be able to provide you with contact information for local governments in your area, and may be able to provide you with information about local zoning and bylaws.

#### Other considerations

6. If a licensed mobile abattoir could operate in your area, have you contacted the operator or associated docking stations about developing your own docking station?

- [ ] Not applicable (no mobile facilities are operating in my area)

- [ ] Yes: If yes, what was the outcome?  

- [ ] No: If not, why not?  

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### What we are considering

Category 4: A Class E licence will not be issued due to municipal or regional restrictions.

Local government zoning and bylaws dictate where farm activities like slaughter can occur. They may also regulate things like setbacks from property boundaries or bodies of water, or waste disposal.

If there are regional/municipal zoning or bylaws that prohibit animal slaughter where your farm or proposed slaughter site is located, you will not be issued a Class E licence.

If a mobile operator could develop a docking station and provide reasonable service, a Class E licence won’t be issued.
Comments:
Please provide any additional information that you would like evaluators to consider.

Please attach any supporting documentation. Examples include (but are not limited to):

- Certification documentation to support your need for specialty slaughter licence (i.e., PACS certification) - note that this documentation is required to justify your need for specialty slaughter services.
- A letter or email from a Class A or B operator in your area confirming that they are not taking new customers or can’t accommodate your needs – note that this is optional, but any supporting documentation you can provide is helpful.

RESULTS OF YOUR SELF-ASSESSMENT

Based on this self-assessment, what category do you believe your application is in?

- [ ] Category 1: Most favourable (see Licence Conditions on Page 8)
- [ ] Category 2: Unfavourable
- [ ] Category 3: Favourable due to exceptional circumstances (see Licence Conditions on Page 8)
- [ ] Category 4: A Class E licence will not be issued due to municipal or regional restrictions.
Licence Conditions

As stated above, Class E licences will only be issued in non-designated areas when existing facilities cannot provide the services required by a Class E applicant, or exceptional circumstances apply. If a licence is issued within a 1 hour travel time of an existing facility, one or more licence conditions will apply. Unconditional licences can be issued outside of the 1 hour service area of existing facilities.

The licence conditions that may apply are:

1. **Species-specific**: limits the species that can be slaughtered under the licence. For example, a licence for beef slaughter could be issued within 1 hour of a facility that only slaughters poultry.

2. **Specialty slaughter**: limits the allowable slaughter activities to the type of specialty (custom) slaughter required by a Class E licensee. Certification documentation must be submitted with the application to support the need for a specialty slaughter licence within a 1 hour travel time (i.e., service area) of existing facilities.

3. **Time-limited**: Class E licences may be issued for less than 5 years if there is a reasonable expectation that the necessary slaughter services will be available in the near future. For example, Class E licence might only be issued for 1 year if an operator in the area is working towards full Class A or B licensing and has plans submitted and approved by the Ministry of Agriculture.

4. **Seasonal slaughter**: A 1 year seasonal licence may be issued if all Class A or B facilities within a 1 hour travel distance are operating at full capacity for an extended period of time (for example during peak slaughter season, typically Sept-Jan). The licence holder will only be permitted to slaughter when the Class A or B facility is full. Verbal or written confirmation from the A or B operator that services are unavailable is required.