

MODEL TERMS OF REFERENCE

Role or Purpose

- The purpose of the Agricultural Advisory Committee is to advise the (regional district / municipality) on agricultural issues within the (region / community) including:

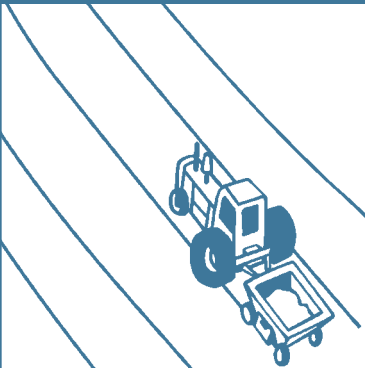
(Choose and add other items as appropriate)

- ◆ applications initiated under the Agricultural Land Commission Act (ALCA) and Soil Conservation Act (SCA)
 - ◆ applications to amend official community plans and bylaws
 - ◆ assisting with comprehensive reviews or development of:
 - ◆ bylaws;
 - ◆ official community plans;
 - ◆ agricultural area plans
 - ◆ farm 'edge' policies
 - ◆ park and recreation plans; and
 - ◆ transportation plans;
 - ◆ major development proposals with potential impact on agriculture;
 - ◆ irrigation, drainage and other water management issues; and
 - ◆ effectiveness of noxious insect and weed control regulations and programmes.
- In the review of ALCA and SCA applications and bylaw amendments, the Committee shall comment on the following:
 - ◆ the effect of the proposal on the agricultural potential of the subject property;
 - ◆ the effect of the proposal on adjacent ALR properties and surrounding agricultural production;
 - ◆ the effect of the proposal on water resources and transportation issues;
 - ◆ a rating of the priority or impact of the application on the maintenance of the ALR;
 - ◆ where appropriate, possible alternatives to the proposal; and
 - ◆ the identification of issues relating to the protection of the ALR lands specific to the application, including the use of appropriate buffering techniques aimed at enhancing land use compatibility.

(Additional suggested roles of the Committee)

- The Agricultural Advisory Committee may also make recommendations on:
 - ◆ raising awareness of agriculture;
 - ◆ enhancing an understanding of agriculture's role in the local and /or regional economy;
 - ◆ addressing competition for the agricultural land base;
 - ◆ examining legislation to identify improvements to support agriculture;
 - ◆ improving opportunities for joint funding of drainage and irrigation works;
 - ◆ reporting on the impacts of park and recreation proposals on agriculture; and
 - ◆ identifying and effecting change regarding the impact of transportation and utility corridors on agriculture.

AGRICULTURAL
ADVISORY
COMMITTEES



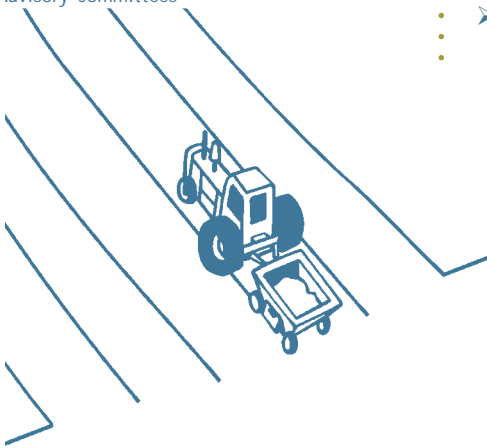
A link to your farm
community



BRITISH
COLUMBIA

Ministry of Agriculture, Food and Fisheries

The Model Terms of Reference have been drawn from the Agricultural Land Commission Document: *Planning for Agriculture - Resource Materials* which developed the Model Terms of Reference from a review of existing Terms of Reference of several operating Agricultural Advisory Committees



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Membership

- The Committee shall consist of () members appointed by the (*regional district / municipality*)* representing a diversity of commodity groups, the processing and distribution sectors and a member of (*council or the regional board*).

* Committee members may be recommended by a Farmers' Institute or other local agricultural organizations.

- Appointments to the Committee will be for () years.
- The Chair (and Deputy Chair or provision to appoint an Acting Chair in the Chair's absence) shall be elected from the Committee membership at the first meeting of each year. The Chair shall be entitled to vote at all meetings.

Meeting Procedures

- The Committee shall meet (*...frequency*)
(Optional items may include whether or not meetings are open to the public and where they shall be held.)
- At all meetings () members shall constitute a quorum.
- Executive and secretarial support for the Committee will be provided by
- An agenda for the Committee will be prepared by (*specify*) and mailed to Committee members one week in advance of their meeting.
- The Committee will report to (*specify*)
- Committee members having a priority interest in an application or who are personally affected by an application /applicant must step aside from the discussion and subsequent vote on that particular matter.

