

FACTS FOR CHILDCARE BC MAINTENANCE FUND APPLICANTS (RELOCATION FUNDING ONLY) – Child Care Operating Funding and the Child Care Fee Reduction Initiative

1. Purpose of this Document

This document provides an overview of the requirements for recipients of Childcare BC Maintenance Fund relocation funding regarding mandatory enrolment (for providers applying for funding to relocate eligible spaces) in the [Child Care Operating Funding \(CCOF\) program](#) and the [Child Care Fee Reduction Initiative \(CCFRI\)](#). This is a new requirement for the 2018/19 year, and applies only to those providers proposing to relocate spaces which are eligible to enrol in the CCFRI, which include:

- Group Child Care (under 36 months);
- Group Child Care (30 months to School Age);
- Group Child Care (School Age), if any preschool or Kindergarten child is accessing a space; and/or
- Multi-Age Child Care not located in a personal residence and/or caring for more than 1 group of up to 8 children, if any preschool age child is accessing a space.

2. Overview of New Requirements

All applicants to the Childcare BC Maintenance Fund that are requesting relocation funding to assist with the relocation of spaces eligible to enrol in the CCFRI must apply and be approved to enroll in both the CCOF program and CCFRI prior to application for relocation funding.

Please note that relocation support is not available to licensed Family Child Care, In-Home Multi-Age, and Multi-Age providers that operate out of a personal residence.

Childcare BC Maintenance Fund applicants requesting relocation funding for spaces offered at no-cost to families are exempt from the CCFRI requirement.

Additionally, applicants for relocation funding that charge no or very low child care fees, such as Aboriginal Head Start Programs, are not required to enroll in the CCFRI. Eligibility for this exception is at the sole discretion of the Ministry; applicants may contact the Ministry for more detail: MCF.CCCF@gov.bc.ca or 1-888-338-6622, option 5.

Please note, CCOF and CCFRI eligibility criteria and assessment processes are subject to change as the Ministry continues to improve the application process to better meet the needs of families and child care providers.

The following section outlines the 2018/19 CCFRI policy. Additional information regarding CCOF and the CCFRI is available on the [Ministry's website](#). Recipients are responsible for ensuring they are familiar with the applicable CCOF and CCFRI policy.

3. 2018/19 CCFRI Policy

Existing licensed child care providers applying to the CCFRI are asked to confirm their monthly parent fees both currently and in the seven months before application for each type of care, and confirm any planned parent-fee increases for the duration of the contract term.

If a provider has increased their fees within the past seven months or plans to increase fees over the contract term, the ministry will review the application further to ensure the intended benefit to families is not being unreasonably diluted. Such a review may include determining whether the fee increase is similar to the provider's historical increases, whether the increase is in line with other fees in the region, and/or whether the increase is due to bona fide, material, and unexpected expenses. Please refer to the [FAQs for Parents and Providers](#) for more information.