



# Child Care Capital Funding Program Minor Capital Funding for Emergency Repair, Replacement & Relocation

**Minor Capital Funding for Emergency Repair, Replacement and Relocation** is available to assist eligible organizations to address emergency and relocation issues related to meeting licensing requirements for up to \$2,000.00 per fiscal year.

### Who is Eligible?

- Non-profit societies in good standing with the BC Corporate Registry, Local Governments, Public Institutions, Bands/Tribal Councils and First Nations Governments that:
- hold a current valid *Community Care and Assisted Living Act* Facility Licence and operate a licensed **Group Child Care, Preschool or Group Child Care School Age** child care facility and
- are in compliance with the *Community Care and Assist Living Act* and the Child Care Licensing Regulation
- can attest they do not have the financial resources to address the emergency issues without funding assistance and
- have not completed the project or acquired items prior to approval of funding application (unless deemed an emergency by community Care Licensing and the Ministry of Children and Family Development Child Care Programs and Services).

### Who is not Eligible?

- Childminding, Occasional Child Care, Residential Care and Family Child Care Licensees are not eligible.

### Which Activities/Items are Eligible and Not Eligible for funding?

Please refer to [Minor Capital Eligible & Ineligible Items](#) for a complete listing of all items.

### All applications must include:

- One written estimate for requested items (two estimates for labour) – must include estimated cost and source of estimate (if your organization receives a tax exemption or rebate, please indicate the estimated dollar value on the quote);
- A Facility Inspection Report or an Incident Report from the Health Authority Child Care Licensing Officer confirming that the **repairs and/or replacement** of equipment and furnishings are necessary to meet licensing requirements; or
- A Facility Inspection Report from the Health Authority Child Care Licensing Officer confirming the **relocation** of the facility and that the funding request is to assist in meeting licensing requirements at the new location.

**IMPORTANT NOTE:** An application is not a guarantee of funding. If the application is incomplete or the required documentation missing, the review process may be delayed or the application found ineligible. Funding is subject to availability.

### Contact Information:

Child Care Programs and Services Call Centre in Greater Victoria 250 356-6501 or toll-free 1 888 338-6622