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Office Use Only

- Use this form to claim full days of the care surrounding a school day rate on days when school is in session and statutory holidays.
• Days in session is defined as the days in a school calendar year on which the principal, vice principals, directors of instruction and teachers of the school are scheduled to be available for instructional, non-instructional or administrative activities.
• If the reason for requesting full day care is early dismissal, specify the reason and include the start and end times of the care provided.
• Do not submit this form until after the 25th of the month being claimed.
• For more information, refer to the website at gov.bc.ca/affordablechildcarebenefit.

Child Care Provider Information

Licensee Name, Claim Month, Claim Year, Licence Number, Supplier Number

Claim Information

Table with 5 columns: Case ID, Last Name, Authorized Children First Name, Number of Additional Days, Reason

Comments

Comments text area

Licensee Declaration

I confirm this is a true account of the number of full days of child care provided for the month claimed.

Licensee's Signing Authority Signature, Date Signed (YYYY-MMM-DD)

Once completed, please fax or mail to the Child Care Service Centre. Keep a copy for your records.

Mailing Address PO Box 9953 Stn Prov Govt Victoria BC V8W 9R3

Toll Free Fax 1-877-544-0699 Toll Free Phone 1-888-338-6622 Website gov.bc.ca/affordablechildcarebenefit