2020/21 CCOF Renewal Provider Information Sessions
Agenda

- Key Dates and What’s New for 2020/21
- Overview of CCOF Base Funding
- CCFRI & ECE-WE Guidelines
- The Program Confirmation Form and Approvals
- Funding Agreement Provider Requirements
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>January 15</td>
<td>Early renewal begins</td>
</tr>
<tr>
<td>February 20</td>
<td>Last day to submit for prioritized assessment</td>
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<tr>
<td>February 28</td>
<td>2020/21 Funding Agreement emailed</td>
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<tr>
<td>March 10</td>
<td>Agree to the funding terms by this date to ensure uninterrupted payments</td>
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<tr>
<td>March 15</td>
<td>First date to submit April enrolment reports for CCOF &amp; CCFRI</td>
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<tr>
<td>April 1</td>
<td>2020/21 Funding Agreement term begins</td>
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<tr>
<td>April 30</td>
<td>Final day to agree to the 2020/21 Funding Agreement Terms &amp; Conditions</td>
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What’s New for 2020/21

- Starting Early
- Reduced Documentation
- New online Program Confirmation Form
- More Funding: $2 ECE-WE and 20% Top-Up
Always Check the Website

Provider step-by-step guide on how to apply and renew

Information for providers, parents and staff

Clearer layout with easier access to information

Child Care Operating Funding

1. New! Starting now, providers can submit their 2020/21 renewal information for Base Funding, the Child Care Fee Reduction Initiative (CCFRI) and the Early Childhood Educator Wage Enhancement (ECE-WE).

Child Care Operating Funding (CCOF) is available for eligible licensed providers through CCOF Base Funding, the Child Care Fee Reduction Initiative (CCFRI) and the Early Childhood Educator Wage Enhancement (ECE-WE).

This funding is available to:
- Assist with the day-to-day costs of running a licensed child care facility,
- Reduce fees for parents, and
- Enhance Early Childhood Educator wages.

Participation in CCOF Base Funding, CCFRI and ECE-WE is optional, however enrolment in CCOF Base Funding is required to be eligible for CCFRI and ECE-WE.

Apply or renew

Read about the eligibility requirements and details of each program:
CCOF Base Funding Overview

To be eligible to receive CCOF Base Funding, providers must:

- Have a valid *Community Care and Assisted Living Act* Facility Licence
- Be open and currently providing child care
- Be in good standing with the Ministry of Children and Family Development and, if registered, with the BC Corporate Registry
- Agree to provide services to families receiving the Affordable Child Care Benefit
- Make every reasonable effort to provide an inclusive and supportive environment for all children, including children with extra support needs
- Complete the annual Provider Profile Survey
Overview of CCFRI Funding Guidelines

Available online at: www.gov.bc.ca/childcareoperatingfunding

• Revised and reformatted from last year
• Includes application and approval criteria, assessment of parent fees and proposed fee increases, closure policy, etc.
• Program and policy similar to 2019/20, with minor changes
CCFRI: What’s New?

Historical Parent Fee Increase policy

- Must align with established fee increase pattern in terms of timing and amount

Clarification of Parent Fee Increase Definition

- Includes increases to the cost of services previously included in the parent fee

Clarification of Optional Fees

- Must be truly optional
CCFRI: What’s New?

Posting Parent Fees Online

- To improve transparency for parents, the Ministry will post each facility's approved parent fees on the CCFRI website

Administrative Top-Up Payment

- Increasing to 20% of CCOF Base Funding for CCFRI-eligible enrolments (starting April 1, 2020)
Overview of ECE-WE Funding Guidelines

Available online at: www.gov.bc.ca/childcare/wage-enhancement

The purpose of ECE-WE:
• Enhances wages for front-line ECEs working in licensed child care
• Supports the recruitment and retention of qualified ECEs
• Provides a $1 per hour wage increase to eligible front-line ECEs ($2 per hour as of April 1, 2020)

Funding Guidelines:
• Describe eligibility requirements at the Organization, Individual Facility and ECE levels
• Outline eligibility within Unionized Environments
ECE-WE: What’s New?

Wage Enhancement
• Beginning April 1, 2020, the ECE-WE will increase by an additional $1.00 per hour for a total wage enhancement of $2.00 per hour worked

Statutory Benefits
• Statutory Benefits Funding amounts have increased to reflect updated 2020/21 rates from 18.57% to 18.73%

Information and Clarity in Guidelines
• Further clarification on the eligibility of individual facilities within larger organizations
• Simplified and revised overview of Organization, Facility and Employee
New Program Confirmation Form

• New link on the Child Care Web Application
• Save and return function
• Shows previous Parent Fees to confirm
• Summary section to review before submitting
• Providers receive a copy of their form
• Request for Information part of the form

Program Confirmation Form

Part 1:
Providers apply to renew CCOF, CCFRI and ECE-WE

Part 2:
Providers Agree to Funding Agreement terms and conditions
Tips for Completing the Program Confirmation Form

1. Near the top of the screen you will find the **Sections** of the form.

2. As you answer the questions in the first three sections, a checkmark will show that they have been completed. However, you will not see a checkmark beside the Licence & Supporting Document Upload section.

3. To move to the next section, scroll to **Sections** at the top, and select the next section title.
4. To confirm that you have attached a document, select the facility name in the **Licence & Supporting Document Upload** Section, and scroll to the bottom. If you see the table to the right you know that the document has been attached.
5. To confirm that you have submitted your form, scroll to the bottom after clicking submit. If you see the submission date/time you know that the form has been submitted.
## Next Steps After Submission

<table>
<thead>
<tr>
<th>Category</th>
<th>Details</th>
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<tbody>
<tr>
<td>CCOF Base Funding</td>
<td>• After reviewing and agreeing to the terms and conditions, if approved, provider receives an email saying Funding Agreement now active</td>
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<tr>
<td>CCFRI</td>
<td>• If more information is required, provider will be contacted to submit more information</td>
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<tr>
<td></td>
<td>• If approved, provider receives approval email*</td>
</tr>
<tr>
<td>ECE-WE</td>
<td>• If approved, provider receives approval email*</td>
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*Any reduction in fees passed on to parents or wage enhancements passed on to staff prior to receiving approval and payment are not required and are at the provider’s own risk.
2020/21 Funding Agreement

Provider requirements:
• Make every reasonable effort to provide an inclusive and supportive environment for all Enrolled or Drop-in Space children, including children with support needs
• To not create optional fees for services previously included
• Advise CCFRI Parents of approvals, fees and increases
• Advise ECEs of WE approval and fee increases for wages
• Notify us of service changes within two business days

Province ability to:
• Post CCFRI Parent Fees
• Share information on CCFRI and ECE-WE applications

February 28
Funding Agreements sent to renewing providers

March 10
Providers agree to the Terms and Conditions for uninterrupted payments
Thank You!

Child Care Service Centre
Toll free in BC: 1 888 338-6622 (option 2)

Online:
gov.bc.ca/childcareoperatingfunding