



# Notification Form for authorization to discharge waste under the *Environmental Management Act*

## Code of Practice for Soil Amendments

FORM REFERENCE CODE: EPD-SAC-01.2

### INSTRUCTIONS:

The notification process under this Code does not require a preliminary notification or pre-notification meetings with Ministry staff. **This form may be used for submission of a Notification under the Code of Practice for Soil Amendments.**

Before completing this registration form, please review the following:

- Code of Practice for Soil Amendments under the *Environmental Management Act* at [www.bclaws.ca](http://www.bclaws.ca); and,
- Ministry information and guidance documents that will assist in understanding the registration process and any other documents that may be required at <http://www2.gov.bc.ca/gov/content?id=0876E90DA4744A449423D35EB4E09785>.

**It is preferred that this form is completed using a computer or typewriter.** If completing this form by hand, please PRINT clearly.

Mandatory fields are marked with an asterisk (\*). Please ensure all required fields are completed or the notification form may not be accepted.

Sending the following completed information to the Ministry of Environment and Climate Change Strategy by email or mail to the address noted below constitutes submitting a notification to a Director under the Code.

Under the *Environmental Management Act*, SBC 2003, c. 53 (the “Act”), a person is prohibited from introducing waste into the environment except in compliance with the Act and any applicable regulations.

The registrant does not have authorization to discharge under the Code until a complete notification form and all required information has been submitted. A submitted Notification becomes effective 30 days after the date the person delivers the notification to a Director unless a Director or Medical Health Officer requires further information.

This notification can be submitted to the Ministry by email (preferred), by mail or by courier.

**There is no notification fee or annual fee required for this notification under the Code of Practice for Soil Amendments.**

Mail or Email	Courier
Environmental Protection Division Business Services PO Box 9377 Stn Prov Govt Victoria, BC V8W 9M6  <b>Email:</b> <a href="mailto:PermitAdministration.VictoriaEPD@gov.bc.ca">PermitAdministration.VictoriaEPD@gov.bc.ca</a>	Ministry of Environment & Climate Change Strategy Environmental Protection Division Business Services 3rd Floor, 525 Superior Street Victoria, BC V8V 0C5

## Section 1: Purpose of Notification

<b>*Application Type</b> (check one)	<input type="checkbox"/> New notification	1
	<input type="checkbox"/> Change in information to an existing notification (provide registration #)	
<b>*Authorization Number</b> (if applicable)		2

**To change information for an existing notification, a person may submit this completed form with the updated information.**

## Section 2: Registrant Information (“the Registrant”)

This must be the name of the company or person submitting notification under the Code, NOT an Agent acting on their behalf.

<b>*Registrant Type</b>	<input type="checkbox"/> Business <input type="checkbox"/> Individual <input type="checkbox"/> Government			1
<b>*Company Legal Name</b> <i>as registered with the BC Registrar of Companies</i>				2
<b>OR * Individual’s Full Legal Name</b>				3
<b>Doing Business As</b> <i>if applicable</i>				4
<b>Incorporation Number</b> <i>as registered with the BC Registrar of Companies (if applicable)</i>				5
<b>*Contact Numbers</b> <i>e.g. (999) 999-9999</i>	Phone	Mobile		6
<b>*Email Address</b> <i>generic company email address</i>				7
<b>*Legal Address</b> <i>as registered with BC Registrar of Companies</i>	Unit # / Street			8
	City	Province	Postal Code	9

<b>*Mailing Address</b> <i>if different from above</i>	<input type="checkbox"/> Same as Legal Address			10
	Unit # / Street			11
	City	Province	Postal Code	12
<b>*Billing Address</b> <i>if different from above</i>	<input type="checkbox"/> Same as Mailing Address <input type="checkbox"/> Same as Legal Address			13
	Unit # / Street			14
	City	Province	Postal Code	11
<b>Billing Email Address</b> <i>if different than above</i>				12

### Section 3: Registrant's Contact for Technical Information

Name of the person the Ministry can contact regarding the technical details for this notification that is NOT the Agent.

<b>Contact's Last Name</b>				1
<b>Contact's First Name</b>				2
<b>Contact's Title</b>				3
<b>Mailing Address</b>	<input type="checkbox"/> Mailing address is the same as Section 2 above			4
	Unit # / Street			5
	City	Province	Postal Code	6
<b>Contact Numbers</b> <i>e.g. (999) 999-9999</i>	Phone	Mobile		7
<b>Email Address</b>				8

### Section 4: Authorized Agent (“the Agent”)

**The Registrant may authorize an Agent to deal with the Ministry directly on future aspects of this registration. This section must be completed in full if an Agent is used. An Agent is a person who is not an employee of the Registrant.**

<b>Agent’s Company Legal Name</b> <i>as registered with the BC Registrar of Companies</i>				1
<b>Doing Business As</b> <i>if different than above</i>				2
<b>Agent’s Last Name</b>				3
<b>Agent’s First Name</b>				4
<b>Agent’s Title</b>				5
<b>Mailing Address</b>	Unit # / Street			6
	City	Province	Postal Code	7
<b>Contact Numbers</b> <i>e.g. (999) 999-9999</i>	Phone	Mobile		8
<b>Email Address</b>				9

*In this section:*

*“Registrant” means the applicant as identified in section 2 of this registration form;*

*“Agent” means the Agent as identified in section 4 of this registration form.*

**I/we (the Registrant) hereby authorize the above-named Agent to deal with the Ministry directly on all aspects of this registration. I/we (the Registrant) understand and agree with the terms and conditions in Section 8 of this registration form.**

<b>Registrant’s Full Name</b> <i>NOT the Agent</i>				10
<b>Date signed</b>				11
<b>Signature of the Registrant</b>				12

## Section 5: Land Application Location

<b>FOR INTERNAL USE ONLY:</b> <ul style="list-style-type: none"> <li>Use Primary BCENIC of 569990 – Waste treatment – land application of soils</li> <li>Waste Discharge Regulation Schedule: 2 “soil enhancement using wastes”</li> </ul>			
<b>Regional District</b>		1	
<b>*Land Application Location</b> <i>approximate centre of the site</i>  <i>must be in decimal degree format to 4 decimal places</i>	Latitude (e.g., 49.8952)    N	Longitude (e.g., 116.8177)    W	2
<b>*Source of Data</b>	<input type="checkbox"/> GPS <input type="checkbox"/> Survey <input type="checkbox"/> Google Earth <input type="checkbox"/> Other (specify):		3
<b>*Either Legal Land Description or PID/PIN/Crown File Number is required.</b>			
<b>Legal Land Description (Lot/Block/Plan)</b>			4
<b>PID/PIN/Crown File No.</b>			5
<b>*Facility Address</b>	<i>Street / City / Province / Postal Code</i> <i>OR if no civic address, describe location (e.g. 3 km north of Sechelt, BC, on Highway 101)</i>		6

## Section 6: Legal Land Owner of Land Application Site

<b>*The Legal Land Owner of the land application site is the Registrant.</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	1
<b>*If the Registrant is not the Legal Land Owner:</b>		
<b>Is this federal or provincial Crown land?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	2
<b>Is the Legal Land Owner aware of the proposed application to discharge waste?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	3
<b>Has the Legal Land Owner received a copy of this application?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	4
<b>Legal Land Owner First and Last Name</b>		5

<b>Legal Land Owner Contact Numbers</b> <i>e.g. (999) 999-9999</i>	Phone:	Mobile:	6
<b>Legal Land Owner Email Address</b>			7

## Section 7: Code Specific Requirements

<b>*Is the application site in the Agricultural Land Reserve (ALR)?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	1
<b>*Is the application site in a watershed of a drinking water source under the Drinking Water Protection Regulation, B.C. Reg. 200/2003?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	2
<b>*Is the application site agricultural land?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	3

**\*If ALR or agricultural land, will it be used:**

<b>to grow edible crops of which only the parts growing above ground are harvested?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	4
<b>to grow edible crops of which the parts growing below ground are harvested?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	5
<b>to grow edible crops of which only the parts growing above ground are harvested?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	6
<b>for tree crops?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	7
<b>for livestock grazing?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	8
<b>for forage crops?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	9

<b>*List any previous waste management authorizations for applying soil amendments to the same application site, if known?</b>		10
<b>*Number of years that soil amendments have been applied to the application site</b>		11

<p><b>*Description of the soil amendment to be applied (sample analysis and amount)</b></p>		12																								
<p><b>*Intended dates for each application to the application site in the year to which the land application plan relates</b></p>	(YYYY-MM-DD to YYYY-MM-DD)	13																								
<p><b>*Application rate</b></p>	dt/ha	14																								
<p><b>*The concentration in the receiving soil of each substance set out in the table in section 6 of the Code.</b></p>	<table border="1"> <thead> <tr> <th data-bbox="902 682 1195 743">Substance</th> <th data-bbox="1195 682 1487 743">Concentration (µg/g dry weight)</th> </tr> </thead> <tbody> <tr> <td data-bbox="902 743 1195 812">Arsenic</td> <td data-bbox="1195 743 1487 812"></td> </tr> <tr> <td data-bbox="902 812 1195 882">Cadmium</td> <td data-bbox="1195 812 1487 882"></td> </tr> <tr> <td data-bbox="902 882 1195 951">Chromium</td> <td data-bbox="1195 882 1487 951"></td> </tr> <tr> <td data-bbox="902 951 1195 1020">Cobalt</td> <td data-bbox="1195 951 1487 1020"></td> </tr> <tr> <td data-bbox="902 1020 1195 1089">Copper</td> <td data-bbox="1195 1020 1487 1089"></td> </tr> <tr> <td data-bbox="902 1089 1195 1159">Lead</td> <td data-bbox="1195 1089 1487 1159"></td> </tr> <tr> <td data-bbox="902 1159 1195 1228">Mercury</td> <td data-bbox="1195 1159 1487 1228"></td> </tr> <tr> <td data-bbox="902 1228 1195 1297">Molybdenum</td> <td data-bbox="1195 1228 1487 1297"></td> </tr> <tr> <td data-bbox="902 1297 1195 1367">Nickel</td> <td data-bbox="1195 1297 1487 1367"></td> </tr> <tr> <td data-bbox="902 1367 1195 1436">Selenium</td> <td data-bbox="1195 1367 1487 1436"></td> </tr> <tr> <td data-bbox="902 1436 1195 1503">Zinc</td> <td data-bbox="1195 1436 1487 1503"></td> </tr> </tbody> </table>	Substance	Concentration (µg/g dry weight)	Arsenic		Cadmium		Chromium		Cobalt		Copper		Lead		Mercury		Molybdenum		Nickel		Selenium		Zinc		15
Substance	Concentration (µg/g dry weight)																									
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Lead																										
Mercury																										
Molybdenum																										
Nickel																										
Selenium																										
Zinc																										
<p><b>*Is a map or site plan attached identifying the bounds of the application site?</b></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	16																								
<p><b>*Is written authorization of the registered owner or lessee of the application site for the application of the soil amendments attached?</b></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	17																								
<p><b>*Name of the qualified professional who prepared the land application plan</b></p>		18																								

## Section 8: Declaration and Signature

Please carefully read the following before placing your signature.

**By completing this Notification, the Registrant understands and agrees with the following terms and conditions:**

1. In this section:

“Registrant” means the registrant as identified in section 2 of this registration form;

“Director” means any statutory decision maker under EMA;

“EMA” means the *Environmental Management Act*, S.B.C. 2003, c. 53, as amended or replaced from time to time;

“FOIPPA” means the *Freedom of Information and Protection of Privacy Act*, R.S.B.C. 1996, c. 165, as amended or replaced from time to time;

“Province” means Her Majesty the Queen in Right of British Columbia;

“Regulatory Document” means:

- a) this registration form,
- b) any document that the Registrant submits or causes to be submitted to the Province or the Director in support of this registration, and
- c) any document that the Registrant submits or causes to be submitted to the Director or the Province pursuant to
  - i. any regulation made under EMA that regulates the facility described above or the discharge of waste from that facility; or
  - ii. any order issued under EMA directed against the Applicant that is related to the facility described above or the discharge of waste from that facility.

2. In consideration of the Province receiving this registration form, subject to paragraph 3, the Registrant hereby irrevocably authorizes the Province to publish on the B.C. government website the entirety of any Regulatory Document.

3. Despite paragraph 2, if the Registrant clearly identifies on the face of a Regulatory Document that the Regulatory Document, or clearly identified portions of it, are confidential and provides in writing with the document a rationale for why the document or portion thereof could not be disclosed under FOIPPA, the Registrant does not consent to the Province publishing the document or any portion of it if, in the opinion of the Director, the document or portion could not be disclosed under FOIPPA, if it were subject to a request under section 5 of FOIPPA.

4. In consideration of the Province receiving this application, the Registrant agrees that it will indemnify and save harmless the Province and the Province’s employees and agents from any claim for infringement of copyright or other intellectual property rights that the Province or any of the Province’s employees or agents may sustain, incur, suffer or be put to at any time that arise from the publication of a Regulatory Document.

5. The Registrant certifies that the information provided in this registration form is true, complete and accurate, and acknowledges that the submission of insufficient information may result in this registration being returned causing delays in the registration review process.

*Name of Registrant or Agent (print)	*Signature of Registrant or Agent	*Date