

## Notification of Land Application Form

for authorization to discharge waste under the *Environmental Management Act*

### Organic Matter Recycling Regulation

FORM REFERENCE CODE: EPD-OMR-04.2

#### INSTRUCTIONS:

The notification process under this Regulation does not require a preliminary notification or pre-notification meetings with Ministry staff. **This form may be used for submission of a Notification for the land application of managed organic matter under the Organic Matter Recycling Regulation.**

Before completing this registration form, please review the following:

- Organic Matter Recycling Regulation under the *Environmental Management Act* at [www.bclaws.ca](http://www.bclaws.ca); and,
- Ministry information and guidance documents that will assist in understanding the registration process and any other documents that may be required at <http://www2.gov.bc.ca/gov/content?id=0876E90DA4744A449423D35EB4E09785>.

**It is preferred that this form is completed using a computer or typewriter.** If completing this form by hand, please PRINT clearly.

Mandatory fields are marked with an asterisk (\*). Please ensure all required fields are completed or the notification form may not be accepted.

Sending the following completed information to the Ministry of Environment by email or mail to the address noted below constitutes submitting a notification to a Director under the Regulation.

Under the *Environmental Management Act*, SBC 2003, c. 53 (the "Act"), a person is prohibited from introducing waste into the environment except in compliance with the Act and any applicable regulations. The registrant does not have authorization to discharge under the Regulation until a complete notification form and all required information has been submitted. Managed organic matter must not be land applied until:

- 30 calendar days after the date the person delivers the completed notification to a Director, a Medical Health Officer and the Agricultural Land Commission (if applicable);

**OR**

- The parties may agree to amend the time limit.

This notification can be submitted to the Ministry of Environment by email (preferred), by mail or by courier.

**There is no notification fee or annual fee required for this notification under the Organic Matter Recycling Regulation.**

Mail or Email	Courier
Environmental Protection Division Business Services Branch PO Box 9377 Stn Prov Govt Victoria, BC V8W 9M1  <b>Email:</b> <a href="mailto:PermitAdministration.VictoriaEPD@gov.bc.ca">PermitAdministration.VictoriaEPD@gov.bc.ca</a>	Ministry of Environment Environmental Protection Division Business Services Branch 3rd Floor, 2975 Jutland Road Victoria, BC V8T 5J9

## Section 1: Purpose of Notification

<b>*Application Type</b> (check one)	<input type="checkbox"/> New notification  <input type="checkbox"/> Change in information to an existing notification (provide authorization #)	1
<b>*Authorization Number</b> (if applicable)		2

**To change information for an existing notification, a person must submit this completed form prior to implementing any changes to the proposed land application.**

## Section 2: Registrant Information (“the Registrant”)

This must be the name of the company or person submitting notification under the Regulation, NOT an Agent acting on their behalf.

<b>*Registrant Type</b>	<input type="checkbox"/> Business <input type="checkbox"/> Individual <input type="checkbox"/> Government			1
<b>*Company Legal Name</b> <i>as registered with the BC Registrar of Companies</i>				2
<b>OR * Individual’s Full Legal Name</b>				3
<b>Doing Business As</b> <i>if applicable</i>				4
<b>Incorporation Number</b> <i>as registered with the BC Registrar of Companies (if applicable)</i>				5
<b>*Contact Numbers</b> <i>e.g. (999) 999-9999</i>	Phone	Mobile		6
<b>*Email Address</b> <i>generic company email address</i>				7
<b>*Legal Address</b> <i>as registered with BC Registrar of Companies</i>	Unit # / Street			8
	City	Province	Postal Code	9

<b>*Mailing Address</b> <i>if different from above</i>	<input type="checkbox"/> Same as Legal Address			10
	Unit # / Street			11
	City	Province	Postal Code	12
<b>*Billing Address</b> <i>if different from above</i>	<input type="checkbox"/> Same as Mailing Address <input type="checkbox"/> Same as Legal Address			13
	Unit # / Street			14
	City	Province	Postal Code	11
<b>Billing Email Address</b> <i>if different than above</i>				12

### Section 3: Registrant's Contact for Technical Information

Name of the person the Ministry can contact regarding the technical details for this notification that is NOT the Agent.

<b>Contact's Last Name</b>				1
<b>Contact's First Name</b>				2
<b>Contact's Title</b>				3
<b>Mailing Address</b>	<input type="checkbox"/> Mailing address is the same as Section 2 above			4
	Unit # / Street			5
	City	Province	Postal Code	6
<b>Contact Numbers</b> <i>e.g. (999) 999-9999</i>	Phone	Mobile		7
<b>Email Address</b>				8

### Section 4: Authorized Agent (“the Agent”)

**The Registrant may authorize an Agent to deal with the Ministry directly on future aspects of this registration. This section must be completed in full if an Agent is used. An Agent is a person who is not an employee of the Registrant.**

<b>Agent’s Company Legal Name</b> <i>as registered with the BC Registrar of Companies</i>				1
<b>Doing Business As</b> <i>if different than above</i>				2
<b>Agent’s Last Name</b>				3
<b>Agent’s First Name</b>				4
<b>Agent’s Title</b>				5
<b>Mailing Address</b>	Unit # / Street			6
	City	Province	Postal Code	7
<b>Contact Numbers</b> <i>e.g. (999) 999-9999</i>	Phone	Mobile		8
<b>Email Address</b>				9

*In this section:*

*“Registrant” means the applicant as identified in section 2 of this registration form;*

*“Agent” means the Agent as identified in section 4 of this registration form.*

**I/we (the Registrant) hereby authorize the above-named Agent to deal with the Ministry directly on all aspects of this registration. I/we (the Registrant) understand and agree with the terms and conditions in Section 8 of this registration form.**

<b>Registrant’s Full Name</b> <i>NOT the Agent</i>				10
<b>Date signed</b>				11
<b>Signature of the Registrant</b>				12

## Section 5: Schedule 13 - Land Application Location

<b>FOR INTERNAL USE ONLY:</b> <ul style="list-style-type: none"> <li>Use Primary BCENIC of 569990 – Waste treatment – land application of solids</li> <li>Waste Discharge Regulation Schedule: 2 “soil enhancement using wastes”</li> </ul>			
<b>*Regional District</b>		1	
<b>*Land Application Location</b> <i>approximate centre of the site</i>  <i>must be in decimal degree format to 4 decimal places</i>	Latitude (e.g., 49.8952)    N	Longitude (e.g., 116.8177)    W	2
<b>*Source of Data</b>	<input type="checkbox"/> GPS <input type="checkbox"/> Survey <input type="checkbox"/> Google Earth <input type="checkbox"/> Other (specify):		3
<b><i>*Either Legal Land Description or PID/PIN/Crown File Number is required.</i></b>			
<b>Legal Land Description (Lot/Block/Plan)</b>		4	
<b>PID/PIN/Crown File No.</b>		5	
<b>*Facility Address</b>	<i>Street / City / Province / Postal Code</i> <i>OR if no civic address, describe location (e.g. 3 km north of Sechelt, BC, on Highway 101)</i>		6

## Section 6: Schedule 13 - Legal Land Owner of Land Application Site

<b>*The Legal Land Owner of the land application site is the Registrant.</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	1
<b><i>*If the Registrant is not the Legal Land Owner:</i></b>		
<b>Is this federal or provincial Crown land?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	2
<b>Is the Legal Land Owner aware of the proposed application to discharge waste?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	3
<b>Has the Legal Land Owner received a copy of this application?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	4
<b>Legal Land Owner First and Last Name</b>		5

<b>Legal Land Owner Contact Numbers</b> <i>e.g. (999) 999-9999</i>	Phone:	Mobile:	6
<b>Legal Land Owner Email Address</b>			7

### Section 7: Schedule 13 - Regulation Specific Requirements

<b>*Is the application site in the Agricultural Land Reserve (ALR)?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	1
<b>If yes, has the Agricultural Land commission been notified?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	2
<b>*Is the application site in a watershed used for a permitted water supply under B.C. Reg 230/92, The Safe Drinking Water Regulation?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	3
<b>If yes, has the Medical Health Officer been notified?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	4
<b>*Is the application site agricultural land?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	5
<b>If yes, has the Medical Health Officer been notified?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	6
<b>*If ALR or agricultural land, will it be used:</b>		
<b>to grow edible crops with harvested parts above ground?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	7
<b>to grow edible crops with harvested parts below ground?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	8
<b>for tree crops?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	9
<b>for livestock grazing?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	10
<b>for forage crops?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No	11
<b>*Have there been any previous land applications at this site authorized under a permit? If yes, indicate permit number, if applicable/known</b>		
<b>*Description of the managed organic matter to be applied</b>		

*Intended date(s) for land application for that year	(yyyy-mm-dd)	14																									
*Application rates	dt/hectare	15																									
	dt/hectare	16																									
	dt/hectare	17																									
*Cumulative additions for that year of substances listed in Schedule 4 of the Organic Matter Recycling Regulation	<table border="1"> <thead> <tr> <th data-bbox="841 520 1123 583">Substance</th> <th data-bbox="1123 520 1484 583">Concentration (µg/g dry weight)</th> </tr> </thead> <tbody> <tr> <td data-bbox="841 583 1123 653">Arsenic</td> <td data-bbox="1123 583 1484 653"></td> </tr> <tr> <td data-bbox="841 653 1123 722">Cadmium</td> <td data-bbox="1123 653 1484 722"></td> </tr> <tr> <td data-bbox="841 722 1123 791">Chromium</td> <td data-bbox="1123 722 1484 791"></td> </tr> <tr> <td data-bbox="841 791 1123 861">Cobalt</td> <td data-bbox="1123 791 1484 861"></td> </tr> <tr> <td data-bbox="841 861 1123 930">Copper</td> <td data-bbox="1123 861 1484 930"></td> </tr> <tr> <td data-bbox="841 930 1123 999">Lead</td> <td data-bbox="1123 930 1484 999"></td> </tr> <tr> <td data-bbox="841 999 1123 1068">Mercury</td> <td data-bbox="1123 999 1484 1068"></td> </tr> <tr> <td data-bbox="841 1068 1123 1138">Molybdenum</td> <td data-bbox="1123 1068 1484 1138"></td> </tr> <tr> <td data-bbox="841 1138 1123 1207">Nickel</td> <td data-bbox="1123 1138 1484 1207"></td> </tr> <tr> <td data-bbox="841 1207 1123 1276">Selenium</td> <td data-bbox="1123 1207 1484 1276"></td> </tr> <tr> <td data-bbox="841 1276 1123 1339">Zinc</td> <td data-bbox="1123 1276 1484 1339"></td> </tr> </tbody> </table>	Substance	Concentration (µg/g dry weight)	Arsenic		Cadmium		Chromium		Cobalt		Copper		Lead		Mercury		Molybdenum		Nickel		Selenium		Zinc			18
	Substance	Concentration (µg/g dry weight)																									
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	Mercury																										
	Molybdenum																										
	Nickel																										
Selenium																											
Zinc																											
*Are pre-approved, site-specific numeric soil standards applicable?	<input type="checkbox"/> Yes (please attach) <input type="checkbox"/> No	19																									
*Is a map or site plan attached identifying the bounds of the application site?	<input type="checkbox"/> Yes, attached <input type="checkbox"/> No	20																									
*Has a land application plan been prepared by a qualified professional?	<input type="checkbox"/> Yes <input type="checkbox"/> No	21																									

## Section 8: Declaration and Signature

Please carefully read the following before placing your signature.

**By completing this Notification, the Registrant understands and agrees with the following terms and conditions:**

1. In this section:

“Registrant” means the registrant as identified in section 2 of this registration form;

“Director” means any statutory decision maker under EMA;

“EMA” means the Environmental Management Act, S.B.C. 2003, c. 53, as amended or replaced from time to time;

“FOIPPA” means the Freedom of Information and Protection of Privacy Act, R.S.B.C. 1996, c. 165, as amended or replaced from time to time;

“Province” means Her Majesty the Queen in Right of British Columbia;

“Regulatory Document” means:

- a) this registration form,
- b) any document that the Registrant submits or causes to be submitted to the Province or the Director in support of this registration, and
- c) any document that the Registrant submits or causes to be submitted to the Director or the Province pursuant to
  - i. any regulation made under EMA that regulates the facility described above or the discharge of waste from that facility; or
  - ii. any order issued under EMA directed against the Applicant that is related to the facility described above or the discharge of waste from that facility.

2. In consideration of the Province receiving this registration form, subject to paragraph 3, the Registrant hereby irrevocably authorizes the Province to publish on the Ministry of Environment website the entirety of any Regulatory Document.

3. Despite paragraph 2, if the Registrant clearly identifies on the face of a Regulatory Document that the Regulatory Document, or clearly identified portions of it, are confidential and provides in writing with the document a rationale for why the document or portion thereof could not be disclosed under FOIPPA, the Registrant does not consent to the Province publishing the document or any portion of it if, in the opinion of the Director, the document or portion could not be disclosed under FOIPPA, if it were subject to a request under section 5 of FOIPPA.

4. In consideration of the Province receiving this application, the Registrant agrees that it will indemnify and save harmless the Province and the Province’s employees and agents from any claim for infringement of copyright or other intellectual property rights that the Province or any of the Province’s employees or agents may sustain, incur, suffer or be put to at any time that arise from the publication of a Regulatory Document.

5. The Registrant certifies that the information provided in this registration form is true, complete and accurate, and acknowledges that the submission of insufficient information may result in this registration being returned causing delays in the registration review process.

*Name of Registrant or Agent (print)	*Signature of Registrant or Agent	*Date