



## FINAL Application

for authorization to discharge waste under the *Environmental Management Act*

### New Compost Facility Permit under the Organic Matter Recycling Regulation

FORM REFERENCE CODE: EPD-OMR-02.2

#### INSTRUCTIONS:

The application process is comprised of multiple steps that require the submission of a preliminary application and fee, followed by meetings with Ministry staff, and submission of a final application. **This form may be used for submission of a Final Application for a new Permit under the Organic Matter Recycling Regulation.**

Before completing this application form, please review the following:

- Organic Matter Recycling Regulation under the *Environmental Management Act* at [www.bclaws.ca](http://www.bclaws.ca); and,
- Ministry information and guidance documents that will assist in understanding the registration process and any other documents that may be required at <http://www2.gov.bc.ca/gov/content?id=0876E90DA4744A449423D35EB4E09785>.

**It is preferred that this form is completed using a computer or typewriter.** If completing this form by hand, please PRINT clearly.

Mandatory fields are marked with an asterisk (\*). Please ensure all required fields are completed or the application form may not be accepted.

Once the final application has been submitted, the application will be screened for completeness before proceeding through the Screening Phase for obtaining an authorization to discharge.

A Pre-Authorization Number and Tracking Number has been assigned to this request. Both numbers should be referenced on all documents submitted to support the new application request.

Under *Environmental Management Act*, a person is prohibited from introducing waste into the environment without authorization. Submitting an application to discharge is NOT an authorization to discharge.

This application can be submitted to the Ministry by email (preferred), mail or by courier.

Mail or Email	Courier
Environmental Protection Division Business Services PO Box 9377 Stn Prov Govt Victoria, BC V8W 9M6  <b>Email:</b> <a href="mailto:PermitAdministration.VictoriaEPD@gov.bc.ca">PermitAdministration.VictoriaEPD@gov.bc.ca</a>	Ministry of Environment & Climate Change Strategy Environmental Protection Division Business Services 3rd Floor, 525 Superior Street Victoria, BC V8V 1T7

**Section 1: Application Information**

<b>*Tracking Number</b>		1
<b>*Pre-Authorization Number</b>		2
<b>*Applicant Name</b>		3
<b>*Facility Name</b>		4
<b>*Name of person completing this application</b>		5
<b>*The person submitting this application is</b>	<input type="checkbox"/> The Applicant as named on the Preliminary Application Form, Section 2 <input type="checkbox"/> The Agent, as named on the Preliminary Application Form, Section 4	6

**Your Application Package must include the following components or your application may be returned. Please refer to the guidance documents or contact the Ministry for further information on these requirements.**

	Included	Not required / not applicable	Submitted with Preliminary Application
<b>Application Instruction Document (AID)</b>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Information Requirements Table (IRT)</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Environmental Impact Study</b>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Operating Plan</b>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Odour Management Plan</b>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Leachate Management Plan</b>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Consultation Report</b>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Site Plan Form</b> (Form EPD-EMA-09)	<input type="checkbox"/>		<input type="checkbox"/>
<b>Location Map Form</b> (Form EPD-EMA-08)	<input type="checkbox"/>		<input type="checkbox"/>

## Section 2: Declaration and Signature

Please carefully read the following before placing your signature.

**By completing this Application for an authorization, the Applicant understands and agrees with the following terms and conditions:**

1. In this section:

“Applicant” means the applicant as identified in section 2 of this application form;

“Authorization” means the permit, approval, operational certificate, or amended permit, approval, operational certificate, sought pursuant to this application;

“Director” means any statutory decision maker under EMA;

“EMA” means the *Environmental Management Act*, S.B.C. 2003, c. 53, as amended or replaced from time to time;

“FOIPPA” means the Freedom of Information and Protection of Privacy Act, R.S.B.C. 1996, c. 165, as amended or replaced from time to time;

“Province” means Her Majesty the Queen in Right of British Columbia;

“Regulatory Document” means:

- a) this application form,
- b) any document that the Applicant submits or causes to be provided submitted to the Province or the Director in support of this application, and
- c) any document that the Applicant submitted or causes to be submitted to the Director or the Province pursuant to
  - i. the Authorization;
  - ii. any regulation made under EMA that regulates the facility described above or the discharge of waste from that facility; or
  - iii. any order issued under EMA directed against the Applicant that is related to the facility described above or the discharge of waste from that facility.

- 2. In consideration of the Province receiving this application, subject to paragraph 3, the Applicant hereby irrevocably authorizes the Province to publish on the B.C. government website the entirety of any Regulatory Document.
- 3. Despite paragraph 2, if the Applicant clearly identifies on the face of a Regulatory Document that the Regulatory Document, or clearly identified portions of it, are confidential and provides in writing with the document a rationale for why the document or portion thereof could not be disclosed under FOIPPA, the Applicant does not consent to the Province publishing the document or any portion of it if, in the opinion of the Director, the document or portion could not be disclosed under FOIPPA, if it were subject to a request under section 5 of FOIPPA.
- 4. In consideration of the Province receiving this application, the Applicant agrees that it will indemnify and save harmless the Province and the Province’s employees and agents from any claim for infringement of copyright or other intellectual property rights that the Province or any of the Province’s employees or agents may sustain, incur, suffer or be put to at any time that arise from the publication of a Regulatory Document.
- 5. The Applicant certifies that the information provided in this registration form is true, complete and accurate, and acknowledges that the submission of insufficient information may result in this registration being returned causing delays in the registration review process.

*Name of Applicant or Agent (print)	*Signature of Applicant or Agent	*Date