

Application for a Change in Requirements (Section 51) for Registered Sites in accordance with section 51 of the Hazardous Waste Regulation

FORM REFERENCE CODE: EPD-HWR-03.3

INSTRUCTIONS:

The Hazardous Waste Regulation (HWR) section 51 application process is comprised of multiple steps that requires submission of a preliminary application, followed by meetings with ministry staff, and submission of a final application package. **This form should be accompanied by an HWR Registered Site Preliminary Application and Registration Form (EPD-HWR-01).**

Before completing this application form, please review the following:

- Hazardous Waste Regulation under the *Environmental Management Act* at www.bclaws.ca; and,
- Ministry information and guidance documents that will assist in understanding the registration process and any other documents that may be required at gov.bc.ca/wastedischarge-authorizations.

It is preferred that this form is completed using a computer. If completing this form by hand, please PRINT clearly.

Mandatory fields are marked with an asterisk (*). Please ensure all required fields are completed or the application form may not be accepted.

Once the preliminary application package has been submitted, your information will be screened for completeness before the registrant is contacted to proceed through the preliminary application phase for obtaining authorization under the HWR.

A registered site number and tracking number will be assigned to this request. Both numbers should be referenced on all further documents submitted to support the application.

Under the *Environmental Management Act*, a person must not construct, establish, alter, enlarge, extend, use or operate a facility for the treatment, recycling, storage, disposal or destruction of a hazardous waste except in accordance with the HWR. Submitting application information does NOT constitute an approval for these activities. HWR approvals may be obtained by following the application process, which is initiated by the completion of this form.

This application can be submitted to the ministry by email (preferred), mail or by courier. **There is no application fee or annual fee required for this section 51 approval.**

Mail or Email	Courier
Ministry of Environment & Climate Change Strategy Environmental Protection Division Business Services PO Box 9377 Stn Prov Govt Victoria, BC V8W 9M6 Email: PermitAdministration.VictoriaEPD@gov.bc.ca	Ministry of Environment & Climate Change Strategy Environmental Protection Division Business Services 3rd Floor, 525 Superior Street Victoria, BC V8V 0C5

Section 1: Registered Site Information

<p>*Tracking Number</p> <p><i>If you are currently in an application process with the ministry indicate your application tracking number here, otherwise state N/A.</i></p>		1
<p>*Registered Site Number</p> <p><i>If this application is accompanying an application for a new registered site, indicate 'pending' in this field.</i></p>		2
<p>*Registrant Name</p> <p><i>Name of registrant identified on the HWR Registered Site Preliminary Application and Registration form, section 2</i></p>		3
<p>*Facility Name</p>		4
<p>* Name of person completing this application</p>		5
<p>*The person submitting this application is</p>	<p><input type="checkbox"/> The applicant <i>(as named on the Preliminary Application and Registration Form, section 2)</i></p> <p><input type="checkbox"/> The agent <i>(as named on the Preliminary Application and Registration Form, section 4)</i></p>	6

Section 2: Application Details

<p>I/We,</p> <p><i>(Full name, if a company, British Columbia registered name (name of registrant identified on the HWR Preliminary Application and Registration form, section 2)</i></p>				1
<p>Of</p> <p><i>(Address, if a company, BC registered address (as registered with the BC Registrar of Companies))</i></p>	Unit # / Street			2
	City	Province	Postal Code	3

Hereby apply for a change in requirements of the Hazardous Waste Regulation.

<p>*The hazardous waste for which this application is made from</p> <p><i>Describe the process or operation which generated or is generating the hazardous waste, identify the waste using names that conform to the definition of hazardous waste within section 1 of the HWR.</i></p>		4
<p>*The characteristics of the hazardous waste are as follows</p> <p><i>Describe hazardous waste characteristics. Attach additional documents as necessary.</i></p>		5

***The hazardous waste is:** (give location or process for each as appropriate; include facility name and address if the location is off-site)

generated at		6
stored at		7
treated at		8
disposed of at		9

<p>*The hazardous waste is processed or treated by</p>		10
<p>*Which section(s) of the HWR are changes being requested for?</p>		11

<p>*Reasons for the change request</p>		12
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<p>*The proposed changes are summarized as follows:</p> <p><i>If additional rows are required, please provide the additional rows in an attached document.</i></p>	<p>1. Before:</p>	13
	<p>1. After:</p>	14
	<p>2. Before</p>	15
	<p>2. After</p>	16

Information Requirements for Final Applications

Through the preliminary application process, you will be issued an **application instruction document (AID)** describing any additional information that needs to be submitted in your final application package.

You must adhere to your AID in preparation of your final application package. Your final application package will be screened against your AID to determine whether it can be accepted into review.

Section 3: Declaration and Signature

Please carefully read the following before placing your signature.

By completing this application form, the registrant understands and agrees with the following terms and conditions:

1. In this section:

“registrant” means the registrant as identified in section 2 of this application form;

“director” means any statutory decision maker under EMA;

“EMA” means the *Environmental Management Act*, S.B.C. 2003, c. 53, as amended or replaced from time to time;

“FOIPPA” means the *Freedom of Information and Protection of Privacy Act*, R.S.B.C. 1996, c. 165, as amended or replaced from time to time;

“Province” means Her Majesty the Queen in Right of British Columbia;

“regulatory document” means:

- a) this application form,
- b) any document that the registrant submits or causes to be submitted to the Province or the director in support of this application, and
- c) any document that the registrant submits or causes to be submitted to the director or the Province pursuant to
 - i. any regulation made under EMA that regulates the facility described above or the discharge of waste from that facility; or
 - ii. any order issued under EMA directed against the applicant that is related to the facility described above or the discharge of waste from that facility.

2. In consideration of the Province receiving this application form, subject to paragraph 3, the registrant hereby irrevocably authorizes the Province to publish on the B.C. government website the entirety of any regulatory document.

3. Despite paragraph 2, if the registrant clearly identifies on the face of a regulatory document that the regulatory document, or clearly identified portions of it, are confidential and provides in writing with the document a rationale for why the document or portion thereof could not be disclosed under FOIPPA, the registrant does not consent to the Province publishing the document or any portion of it if, in the opinion of the director, the document or portion could not be disclosed under FOIPPA, if it were subject to a request under section 5 of FOIPPA.

4. In consideration of the Province receiving this application, the registrant agrees that it will indemnify and save harmless the Province and the Province’s employees and agents from any claim for infringement of copyright or other intellectual property rights that the Province or any of the Province’s employees or agents may sustain, incur, suffer or be put to at any time that arise from the publication of a regulatory document.

5. The registrant certifies that the information provided in this application form is true, complete and accurate, and acknowledges that the submission of insufficient information may result in this application being returned causing delays in the application review process.

*Name of Registrant or Agent (print)	*Signature of Registrant or Agent	*Date