

## Registered Site Final Application Form

for authorization under the *Environmental Management Act*

### Hazardous Waste Regulation

FORM REFERENCE CODE: EPD-HWR-02.1

#### INSTRUCTIONS:

The authorization process is comprised of multiple steps that require the submission of a preliminary application and registration form, followed by meetings with ministry staff, and submission of a final application package. **This form may be used for submission of a final application to newly register or amend an existing registration for a Hazardous Waste Regulation (HWR) Registered Site.**

Before completing this final application form, please review the following:

- Hazardous Waste Regulation under the *Environmental Management Act* at [www.bclaws.ca](http://www.bclaws.ca); and,
- Ministry information and guidance documents that will assist in understanding the registration process and any other documents that may be required at [gov.bc.ca/wastedischarge-authorizations](http://gov.bc.ca/wastedischarge-authorizations)

It is preferred that this form is completed using a computer. If completing this form by hand, please PRINT clearly.

Mandatory fields are marked with an asterisk (\*). Please ensure all required fields are completed or the final application form may not be accepted.

Once the final application package has been submitted, your information will be screened for completeness before proceeding through the screening phase.

A registered site number and tracking number was assigned to this request. Both numbers should be referenced on all further documents submitted to support the final application.

Under the *Environmental Management Act*, a person must not construct, establish, alter, enlarge, extend, use or operate a facility for the treatment, recycling, storage, disposal or destruction of a hazardous waste except in accordance with the HWR. Submitting registration information does NOT constitute an approval for these activities.

This final application form, along with other required information contained in your application instruction document (AID), can be submitted to the ministry by email (preferred), mail or by courier.

Mail or Email	Courier
Ministry of Environment & Climate Change Strategy Environmental Protection Division Business Services PO Box 9377 Stn Prov Govt Victoria, BC V8W 9M6  <b>Email:</b> <a href="mailto:PermitAdministration.VictoriaEPD@gov.bc.ca">PermitAdministration.VictoriaEPD@gov.bc.ca</a>	Ministry of Environment & Climate Change Strategy Environmental Protection Division Business Services 3rd Floor, 525 Superior Street Victoria, BC V8V 0C5

## Section 1: Registered Site Information

<b>*Tracking Number</b>		1
<b>*Registered Site Number</b>		2
<b>*Company Legal Name OR Individual's Full Legal Name</b> <i>Registrant name as entered in section 2 of Preliminary Application and Registration Form</i>		3
<b>*Facility Name</b>		4
<b>*Name of person completing this application</b>		5
<b>*The person submitting this application is</b>	<input type="checkbox"/> The registrant (as named on the Preliminary Application and Registration Form, section 2) <input type="checkbox"/> The agent (as named on the Preliminary Application and Registration Form, section 4)	6

The final application package must include the requirements outlined in the application instruction document (AID) or the application may be returned.

## Section 2: Declaration and Signature

Please carefully read the following before placing your signature.

**By completing this application form, the registrant understands and agrees with the following terms and conditions:**

1. In this section:

“registrant” means the registrant as identified in section 1 of this application form;

“director” means any statutory decision maker under EMA;

“EMA” means the *Environmental Management Act*, S.B.C. 2003, c. 53, as amended or replaced from time to time;

“FOIPPA” means the *Freedom of Information and Protection of Privacy Act*, R.S.B.C. 1996, c. 165, as amended or replaced from time to time;

“Province” means Her Majesty the Queen in Right of British Columbia

“regulatory document” means:

- a) this application form,
- b) any document that the registrant submits or causes to be submitted to the Province or the director in support of this application, and
- c) any document that the registrant submits or causes to be submitted to the director or the Province pursuant to
  - i. any regulation made under EMA that regulates the facility described above or the discharge of waste from that facility; or
  - ii. any order issued under EMA directed against the applicant that is related to the facility described above or the discharge of waste from that facility.

2. In consideration of the Province receiving this application form, subject to paragraph 3, the registrant hereby irrevocably authorizes the Province to publish on the B.C. government website the entirety of any regulatory document.

3. Despite paragraph 2, if the registrant clearly identifies on the face of a regulatory document that the regulatory document, or clearly identified portions of it, are confidential and provides in writing with the document a rationale for why the document or portion thereof could not be disclosed under FOIPPA, the registrant does not consent to the Province publishing the document or any portion of it if, in the opinion of the director, the document or portion could not be disclosed under FOIPPA, if it were subject to a request under section 5 of FOIPPA.

4. In consideration of the Province receiving this application, the registrant agrees that it will indemnify and save harmless the Province and the Province’s employees and agents from any claim for infringement of copyright or other intellectual property rights that the Province or any of the Province’s employees or agents may sustain, incur, suffer or be put to at any time that arise from the publication of a regulatory document.

5. The registrant certifies that the information provided in this application form is true, complete and accurate, and acknowledges that the submission of insufficient information may result in this application being returned causing delays in the application review process.

*Name of Registrant or Agent (print)	*Signature of Registrant or Agent	*Date