

Clause Amendment Form

for authorization to discharge waste under the *Environmental Management Act*

AMENDMENT to Permit, Approval, or Operational Certificate

FORM REFERENCE CODE: EPD-EMA-07.1

INSTRUCTIONS:

The amendment application process is comprised of multiple steps that requires submission of a preliminary application and fee, followed by meetings with Ministry staff, and submission of a final application. **This form may be used in conjunction with the submission of a Preliminary Application to amend a Permit, Approval or Operational Certificate.**

Before completing this application form, please review the following:

- Waste Discharge Regulation under the *Environmental Management Act* at www.bclaws.ca; and,
- Ministry information and guidance documents that will assist in understanding the registration process and any other documents that may be required at <http://www2.gov.bc.ca/gov/content?id=0876E90DA4744A449423D35EB4E09785>.

It is preferred that this form is completed using a computer or typewriter. If completing this form by hand, please PRINT clearly.

Mandatory fields are marked with an asterisk (*). Please ensure all required fields are completed or the application form may not be accepted.

Once the final application has been submitted, the application will be proceed through the Screening Phase to verify administrative and technical completeness.

A Tracking Number will be assigned to your request. Both the Authorization Number and Tracking Number should be referenced on all further documents submitted to support the amendment application request.

Under *Environmental Management Act*, a person is prohibited from introducing waste into the environment without authorization. Submitting an application to discharge is NOT an authorization to discharge.

This application form can be submitted to the Ministry of Environment by email (preferred), mail or by courier.

Mail or Email	Courier
Environmental Protection Division Business Services Branch PO Box 9377 Stn Prov Govt Victoria, BC V8W 9M1 Email: PermitAdministration.VictoriaEPD@gov.bc.ca	Ministry of Environment Environmental Protection Division Business Services Branch 3rd Floor, 2975 Jutland Road Victoria, BC V8T 5J9

Section 1: Application Information

*Authorization Number		1
*Tracking Number		2
*Applicant Name		3
*Facility Name		4
*Name of person completing this form		5
*This person completing this form is:	<input type="checkbox"/> The Applicant, as named on the Preliminary Application for Amendment Form, Section 2 <input type="checkbox"/> The Agent, as named on the Preliminary Application for Amendment Form, Section 4	6
*Number of clause changes requested		7

A copy of Section 2 must be completed for each clause amendment. I.e. If there are three clauses that changes are being requested to, there should be three versions of Section 2 completed and submitted.

Section 2: Clause change details

*Clause number		1
*Existing clause language		2
<p>*Proposed changes Please highlight changes to the clause using bold and/or colour to ensure clarity.</p>		3
*Rationale		4