

Registering for the Standard Practice Manual (SPM) Version 3

Training Workshops

DESCRIPTION OF WORKSHOPS:

To inform all ROWPs of the changes being introduced through the new Standard Practice Manual (SPM) version 3, the workshops will provide an overview of acceptable practices and use of standards.

Participants will gain an understanding of the material changes to SPM 3 over SPM 2. The rationale for significant changes and the sources upon which standards were derived will be discussed. Participants will complete learning exercises to apply new standards and reinforce fundamental competencies.

The training is a mandatory continuing professional development requirement that every ROWP must complete to retain their ASTTBC registration in 2015 – 2016.

The workshop will also provide ASTTBC with a crucial opportunity to communicate with Practitioners about expectations for suitable practices.

- Day 1 is the **Planning** workshop and runs from 9am to 5pm with lunch and refreshments
- Day 2 (morning) is the **Installation** workshop and runs from 8:30am to 12:30pm. No lunch included.
- Day 2(afternoon) is the **Maintenance and Private Inspection** workshop and runs from 1pm to 5pm. No lunch included.

The SPM version 3, along with a description of the conditions of its use, can be viewed on the Ministry of Health Website at http://www.health.gov.bc.ca/protect/lup_standards.html

REGISTRATION FEES:

- \$350 – Two-day rate for all sessions. Includes all training materials, printed copy of SPM 3, morning and afternoon refreshments and lunch on both days.
- \$250 – One-day rate, for either day 1 (Planning) or day 2 (Installation, Maintenance and Private Inspection). Includes all training materials, printed copy of SPM 3, morning and afternoon refreshments and lunch.
- \$175 – Half-day rate for the morning or afternoon of day 2. Lunch is not included.

TRAINING WORKSHOPS

All attendees must register in advance and the deadline to register is one week before the start of the workshop.

#	Days and Dates	City	Registration Deadline
1	Tuesday & Wednesday, October 14 & 15, 2014	Victoria	October 7
2	Tuesday & Wednesday, October 21 & 22, 2014	Fort St. John	October 14
3	Friday & Saturday, October 24 & 25, 2014	Prince George	October 17
4	Tuesday & Wednesday, November 4 & 5, 2014	Williams Lake	October 28
5	Thursday & Friday, November 6 & 7, 2014	Kamloops	October 30
6	Monday & Tuesday, November 17 & 18, 2014	Vernon	November 10
7	Wednesday & Thursday, November 19 & 20, 2014	Kelowna	November 12
8	Tuesday & Wednesday, December 2 & 3, 2014	Castlegar	November 25
9	Friday & Saturday, December 5 & 6, 2014	Abbotsford	November 28
10	Tuesday & Wednesday, December 9 & 10, 2014	Surrey	December 2
11	Monday and Tuesday, January 12 & 13, 2015	Courtenay	January 5
12	Thursday & Friday, January 15 & 16, 2015	Nanaimo	January 8

REGISTERING ONLINE:

To register online, [click here](#). If you are unable to register online, you can use the registration form that will be sent to you and pay by credit card or cheque.

Refund policy: refunds will only be given if notice is given 1 week prior to start of the training workshop.

Any questions about registering, please direct to Karen Taylor at 604-585-2788 ext. 236 or Cheryl Blachuras at techinfo@asttbc.org 604.585.2788 ext. 221

Sincerely yours,



Charles Joyner, ASCT

Registrar, ASTTBC