

# **Electronic Products Recycling Association**

## **Annual Report to the Director**

### **[2021 Calendar Year]**

**Submitted to:** Director, Extended Producer Responsibility Programs  
PO Box 9341, STN PROV GOVT  
Victoria, BC V8W 9M1

**Prepared by:** Craig Wisehart, Executive Director  
Electronic Products Recycling Association  
100 – 4259 Canada Way  
Burnaby, BC V5G 4Y2  
(604) 291-1002

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## 1. Executive Summary

The table below should concisely summarize program performance for the section 8 annual reporting requirements such that ministry staff and the public can easily understand whether reporting requirements and stewardship plan targets have been met.

<b>Products within plan</b>	As outlined in Appendix B of our stewardship plan, EPRA BC covers a broad range of regulated electronic product categories, including IT, Audio/Video, Communication equipment, Medical and Control devices as well as the more common displays, computers and printers.
<b>Program website</b>	<a href="http://www.recycleMYelectronics.ca/bc">www.recycleMYelectronics.ca/bc</a>

<b>Recycling Regulation Reference</b>	<b>Topic</b>	<b>Summary</b>
Part 2, section 8(2)(a)	<u>Public Education Materials and Strategies</u>	<p>EPRA has undertaken significant marketing initiatives focused on 3 key messages:</p> <ol style="list-style-type: none"> <li>1. Awareness of Collection location and desired e-recycling behaviour</li> <li>2. Knowledge of acceptable products</li> <li>3. The responsible way to recycle end-of-life electronics in BC</li> </ol> <p>EPRA uses several types of media to communicate the message including: television, radio, newspapers, online and promotional materials.</p> <p>EPRA participates in and co-sponsors the RCBC Recyclepedia, hotline and depot locator app.</p> <p>In 2021, EPRA BC continued its collaboration with other stewardship agencies in promoting BC Recycles to help consumers identify a single source for recycling information</p> <p>A public opinion survey conducted on behalf of Stewardship Association of BC (SABC) in September of 2020 showed that 85% of BC residents were aware of how to recycle electronics in an environmentally friendly manner.</p>

Recycling Regulation Reference	Topic	Summary
Part 2, section 8(2)(b)	<u>Collection System and Facilities</u>	<p>EPRA BC has a robust collection system designed to provide easy access not only to consumers but also the ICI (Institutional, Commercial and Industrial) sector particularly for Phase V products.</p> <p>Consumer return of end-of-life electronics is facilitated through our extensive depot network which consisted of 235 collection sites at the end of 2021 (see: <a href="http://www.return-it.ca/electronics/locations/">http://www.return-it.ca/electronics/locations/</a>) This network in conjunction with 78 return-to-retail facilities provided excellent service coverage. A study done in February of 2021 showed that 98.7% of the population was covered to the standards outlined in our stewardship plan.</p> <p>As a supplement to our permanent depots, we held 15 collections events within the province throughout the year.</p> <p>For the Business-to-Business (B2B) sector (primarily related to Phase V material), we have implemented several programs to facilitate easy access to recycling of obligated material:</p> <ol style="list-style-type: none"> <li>1. Large volume generator program – Free pick up of material for generators meeting minimum volume requirements</li> <li>2. Processor incentive program – Generators can contract for the pickup and processing of material directly with recyclers approved to the ERS standard. The recyclers are compensated by the program and there is no cost to the generator for the basic pick up and recycling of obligated material.</li> </ol> <p>Information on B2B options are available here:</p> <p><a href="https://www.return-it.ca/electronics/industry/b2b-options/">https://www.return-it.ca/electronics/industry/b2b-options/</a></p>
Part 2, section 8(2)(c)	<u>Product Environmental Impact Reduction, Reusability and Recyclability</u>	<p>Electronics Product Stewardship Canada (EPSC) represents major electronics and IT equipment brand owners in Canada on sustainability issues. EPSC issues its <i>Design for Environment (DfE) Report</i>, which highlights the industry’s progress related to design for the environment, along with the many technological advances that are creating change in electronics design. Developments in cloud computing, for example, are opening the door for smaller and lighter products. Manufacturers are continuing to develop products that have a lower energy or materials footprint. This year’s report builds on previous reports and focuses on a reduction in weight of new products and the corresponding smaller environmental footprint as well as steps taken to enhance the durability and reuse of products. EPRA will report annually on DfE issues as provided through this research. The latest report is available at the link below:</p> <p><a href="https://epsc.ca/design-for-environment-reports/">https://epsc.ca/design-for-environment-reports/</a></p> <p>Reuse and Recycling are covered in detail in Section 5 below.</p>

Recycling Regulation Reference	Topic	Summary
Part 2, section 8(2)(d)	<u>Pollution Prevention Hierarchy and Product / Component Management</u>	Recycling end-of-life electronics diverts materials from landfills and ensures the management of the deposition of these materials in an environmentally and socially responsible way. Recycling also saves energy, as materials recovered can be used to create new useful products, ultimately reducing the energy demands associated with the extraction and processing of new raw material. See Section 6 for details.
Part 2, section 8(2)(e)	<u>Product Sold and Collected and Recovery Rate</u>	In 2021, our stewards reported the supply of 14,151,049 regulated electronic products into the province. During 2021, we collected a total of 14,042 metric tonnes of end-of-life electronics.
Part 2, section 8(2)(e.1)		See Section 7 for breakdown per regional district
Part 2, section 8(2)(f)	<u>Summary of Deposits, Refunds, Revenues and Expenses</u>	Audited financial information is available in Appendix E

## 2. Program Outline

*Provide a brief (1 page) overview of the stewardship agency/company and their members [website link], program inclusions, collection approach and any other high-level information relative to the annual report e.g. studies completed, new targets set, consultations or surveys conducted.*

In the last decade, product stewardship programs have grown in popularity across Canada and around the world. A true partnership between industry, government and consumers, stewardship programs provide a sustainable model to divert and recover materials from the waste stream. They also improve recycling efforts within our communities as increasingly, consumers expect convenient, accessible and responsible recycling for their end-of-life products, including electronics.

The Electronic Products Recycling Association (EPRA) is the national organization tasked with promoting and managing end-of-life electronics recycling in Canada. EPRA is an industry-led, voluntary, not-for-profit environmental compliance program dedicated to responsible recycling of end-of-life electronics and providing secure, convenient recycling options in the provinces in which it operates.

Being a part of the national EPRA organization has benefitted industry, consumers and other stakeholders in British Columbia by enabling our ability to further deliver best practices in industry-led electronics recycling.

2021 saw a continuation of our Return-to-Retail program with two major national retailers collecting end-of-life electronics as part of our program. This provides consumers with yet another convenient option for recycling in BC.

EPRA is committed to ensuring responsible recycling of end-of-life electronics collected by EPRA programs through adherence to the Electronics Recycling Standard (ERS). The ERS is a comprehensive process that ensures products and resulting materials are handled in an environmentally sound and socially acceptable manner that protects the environment and safeguards worker health and safety.

EPRA BC enables businesses and consumers to responsibly manage their end-of-life electronics, and assists obligated stewards in achieving regulatory compliance. Currently there are over 1,700 stewards\* registered with EPRA in British Columbia, 235 permanent collection sites and 4 verified processors. In 2021, EPRA BC safely collected and responsibly recycled 14,042 tonnes of end-of-life electronics.

\*A list of stewards currently in the Program can be found at:

<https://www.recyclemyelectronics.ca/bc/stewards/registered-stewards-remitters-pops/>

## 3. Public Education Materials and Strategies

*Provide a brief overview of the key materials and strategies used to promote awareness of the program. Identify the various types of outreach (i.e. face to face, social media, traditional media, etc.) utilized.*

EPRA BC continues to reach consumers and raise awareness of the program through many types of media including television, radio, newspapers (ads and articles) online, etc. Different types of media are used strategically to target specific audiences with a tailored message and the publishing and placement of each advertisement is carefully planned to ensure that the target audience is reading, listening or watching.

To maintain high levels of awareness, consumers need consistent messaging on a regular basis. As EPRA BC has matured, our consumer awareness message has become more strategic and targeted to reach the right people at the right time with a meaningful and motivating message.

In 2021, EPRA actively promoted the program in BC through earned media (PR) and advertorials. EPRA received coverage in in key recycling periods with circulation and viewership of 47,063,668 impressions.

## EPRA BC - 2021 Public Relations Coverage Report

Dates	Tactics	Outlets	City/Market	Impressions
<b>HOLIDAY (JANUARY)</b>				
1-10 January	Television - Zone Ads	BC1	BC - Full Province	<b>1,292,962</b>
1-10 January	Pre Roll 15s Non-Skip - Connected TV	Corus & Tremor	BC - Full Province	<b>129,688</b>
1-10 January	Pre Roll 6s	YouTube	BC - Full Province	<b>841,136</b>
1-10 January	Online Banner Ads	Google Display	BC - Full Province	<b>1,032,522</b>
1-10 January	Online Banner Ads	Reddit & Gaming	BC - Full Province	<b>169,956</b>
1-10 January	Social Media	Facebook/Instagram	BC - Full Province	<b>2,001,958</b>
<b>SPRING CLEANING/EARTH DAY</b>				
15-28 March	Social Media	Facebook/Instagram	BC - Full Province	<b>691,972</b>
15-28 March	Television - Zone Ads	BC1	BC - Full Province	<b>283,500</b>
<b>BACK TO SCHOOL</b>				
16 August - 26 September	Television - Zone Ads	BC1	BC - Full Province	<b>2,110,500</b>
30 August - 26 September	Television - 15 seconds	CBC, Global, CHEK, BC1, CTV, CityTV & Sportsnet	Lower Mainland & Capital Regional District with some spill to Full Province	<b>10,020,100</b>
30 August - 26 September	Radio - 30 seconds	Move 103.5, 94.5 Virgin, Z953, 96.9 Jack FM, Rock 101, 99.3 CFOX & 980 CKNW	Lower Mainland	<b>4,969,000</b>
16 August - 26 September	Pre Roll 15s Non-Skip - Connected TV	CBC, Corus, Rogers & Tremor	BC - Full Province	<b>938,913</b>
16 August - 26 September	Pre Roll 6s	YouTube	BC - Full Province	<b>2,445,722</b>
16 August - 26 September	Online Banner Ads	Google Display	BC - Full Province	<b>3,058,382</b>
16 August - 26 September	Online Banner Ads & Social	Gaming (Vancouver Titans)	BC - Full Province	<b>2,548,080</b>
13-26 September	Custom Content	Daily Hive	BC - Full Province	<b>52,350</b>
16 August - 26 September	Social Media	Facebook/Twitter/YouTube	BC - Full Province	<b>3,352,078</b>
September - November	Magazine	Princip(al), Teacher Magazine & Ops Talk	BC - Full Province	<b>58,000</b>
<b>WASTE REDUCTION WEEK</b>				
18-24 October	Television - Zone Ads	BC1	BC - Full Province	<b>913,500</b>
18-24 October	Pre Roll 15s Non-Skip	CBC, Corus, Rogers & Tremor	BC - Full Province	<b>132,474</b>
18-24 October	Pre Roll 6s	YouTube	BC - Full Province	<b>196,484</b>
18-24 October	Online Banner Ads	Gaming (Vancouver Titans)	BC - Full Province	<b>637,420</b>
18-24 October	Social Media	YouTube	BC - Full Province	<b>404,688</b>
<b>BLACK FRIDAY / CYBER MONDAY</b>				
27 November - 5 December	Television - Zone Ads	BC1	BC - Full Province	<b>1,174,500</b>

27 November - 5 December	Pre Roll 15s Non-Skip	CBC, Corus, Rogers & Tremor	BC - Full Province	<b>116,760</b>
27 November - 5 December	Pre Roll 6s	YouTube	BC - Full Province	<b>481,169</b>
27 November - 5 December	Online Banner Ads	Google Display	BC - Full Province	<b>1,118,612</b>
27 November - 5 December	Online Banner Ads	DV360 Gaming	BC - Full Province	<b>844,518</b>
27 November - 5 December	Social Media	Facebook/Instagram/Twitter/	BC - Full Province	<b>268,467</b>
27 November - 5 December	Custom Content	Daily Hive	BC - Full Province	<b>68,428</b>
25 November	Blog Post - Organic	Return-It site	BC - Full Province	<b>847</b>
<b>HOLIDAY (DEC)</b>				
26-31 December	Television - Zone Ads	BC1	BC - Full Province	<b>783,000</b>
26-31 December	Pre Roll 15s Non-Skip	CBC, Corus, Rogers & Tremor	BC - Full Province	<b>117,794</b>
26-31 December	Pre Roll 6s	YouTube	BC - Full Province	<b>124,564</b>
26-31 December	Online Banner Ads	Google Display	BC - Full Province	<b>687,435</b>
26-31 December	Online Banner Ads	DV360 Gaming	BC - Full Province	<b>954,028</b>
26-31 December	Social Media	Facebook/Instagram	BC - Full Province	<b>1,092,289</b>
<b>ALWAYS ON</b>				
January - December	Google Grant	Google Text Ads	BC - Full Province	<b>114,828</b>
<b>ETHNIC AUDIENCES - CHINESE + SOUTH ASIAN</b>				
February	Newspaper - Chinese New Year	Ming Pao, Saturday Magazine, Ming Sheng Bao, Sing Tao, Dushi Canadian City Post, Rise Weekly & West Canada Weekly	BC - Full Province	<b>304,500</b>
April	Newspaper & Social - Vaisakhi	Punjabi Guardian, Canadian Punjab Times, Akal Guardian, South Asian Post & Hamdard Weekly	BC - Full Province	<b>118,612</b>
November	Newspaper & Social - Diwali	Punjabi Guardian, Canadian Punjab Times, Akal Guardian, South Asian Post, Hamdard Weekly	BC - Full Province	<b>147,056</b>
<b>VISIBILITY AUDIENCE - M.O.E &amp; STAFF</b>				
January - December	UBCM Newsletter - Compass	Union of BC Municipalities eNewsletter	BC - Full Province	<b>12,000</b>
<b>MEDICAL DEVICES &amp; MUSICAL INSTRUMENTS</b>				
2-15 August	Digital Display	LinkedIn	BC - Full Province	<b>13,023</b>
2-15 August	Social Media	Facebook/Twitter/Instagram	BC - Full Province	<b>185,919</b>
<b>EPRA INTERVIEWS</b>				
11 September	Interview	CKNW Vancouver Consumer	Lower Mainland	<b>9,500</b>
Waste Reduction Week	Interview	Stingray Radio	Lower Mainland	<b>42,500</b>
<b>PROMOTED COLLECTION EVENTS</b>				
24-Nov	Social Media	Facebook/Twitter/Instagram	Lower Mainland	<b>1,559</b>
24-Aug	Social Media	Facebook	Lower Mainland	<b>375</b>
<b>TOTAL IMPRESSIONS</b>				<b>47,063,668</b>



Included in the numbers above was a specific program to improve awareness of specific product categories, Medical Equipment and Musical Instruments. An example of this is below:



In 2021, we continued to target some ICI (Institutional, Commercial and Industrial) organizations to raise awareness of Phase V and the associated products. In addition, EPRA BC continued to work in conjunction with other BC stewards to better understand how to ensure consumers knew where and how to recycle the wide range of obligated products in the province. We have previously introduced messaging to help British Columbians understand what happens to the products after they are dropped off for recycling. An example of that messaging is this video produced to help consumers understand our process.

<http://www.recyclemyelectronics.ca/bc/what-can-i-do/where-does-it-go/>

We continue to make available a video to assist retailers with training of their staff to better communicate the Environmental Handling Fee (EHF) to consumers.

<http://recyclemyelectronics.ca/bc/stewards/what-is-the-ehf-a-training-video/>

Moving forward, we plan to continue with our existing efforts to inform consumers of depot location, products accepted, fee structure, etc. We will continue to work to reinforce consumer awareness, heighten the credibility of our brand and promote the BC product stewardship model as the best way to operate Extended Producer Responsibility programs.

Please refer to Section 9 below for key statistics related to Public Education and Awareness.

#### **4. Collection System and Facilities**

*Provide a brief overview of the way in which the stewardship agency collects the products from the consumer (i.e. depots, return to retailer, collection events, etc.). If available, list the number of collection facilities in each regional district and identify changes in the number, location, and method of collection from the previous year to the present year. If the list is extensive, consider including a summary and attaching a separate document or URL.*

Collection sites consist of a group of Encorp Return-It depots, regional government locations and non-profit organizations throughout the province. Since the launch of the program in August of 2007 through to the end of 2021, we have increased the number of collection sites over 3 times from 70 to 235 including a net increase of 10 sites (14 additions, 4 deletions) in 2021.

The current EPRA collection network provides comprehensive coverage of both rural and urban locations throughout the province. EPRA BC has committed to continue to review opportunities that would enhance the collection system. We are also working with community partners to conduct Drop-Off Events in various regions of the province. In 2021, EPRA BC conducted 15 such drop off events (see Appendix C for locations.)

In addition to our regular collection depot network, at the end of 2021 our Return-to-Retail program consisted of 78 locations of several major national electronics retailers across BC to further enhance consumer convenience.

The combination of permanent collection depots and Return-to-Retail locations provided coverage to 98.7% of the province as outlined in our February 2021 study.

The inclusion of Phase V material introduced in 2012 increased the need for a more robust Business-to-Business (B2B) collection system and we have implemented several programs for businesses and other institutions to facilitate easy access to recycling of obligated material:

1. Large volume generator program – Free pick up of material for generators meeting minimum volume requirements
2. Processor incentive program – Generators can contract directly with approved recyclers for the pickup and processing of material. The recyclers are compensated by the program and there is no cost to the generator for the basic pick up and recycling of obligated material.

Information on B2B options is available here: <https://www.return-it.ca/electronics/industry/b2b-options/>

## 5. Product Environmental Impact Reduction, Reusability and Recyclability

*Identify ways in which producers or the agency contributes to the reduction of environmental impact. For example, utilization of certified processors, R&D performed to improve recyclability / reuse of the product or components, examples of design for environment mechanisms used by producer members of the agency, reduction of greenhouse gas emissions. The producer may also wish to report on the status of any studies being undertaken to assist with the measurement of environmental impacts. Identifying successes is encouraged.*

EPRA supports the concept of the “3 Rs” of Reduce, Reuse and Recycle.

**Reduce:** The reduce component was addressed above in the executive summary.

**Reuse:** Reusing unwanted electronic products is promoted through the communications and public awareness program as the first option where markets and opportunities for reuse in-province exist. EPRA BC in cooperation with RCBC sponsored the BC Material Exchange website where the public could list usable electronics for exchange or sale free of charge. We also work with local charitable entities to explain the Electronics Reuse & Refurbishing Program (ERRP) and assist with their qualification. Computers for Schools has been certified to the ERRP standard for their facility in British Columbia. Obligated products that are used or refurbished will not attract an EHF. EPRA’s approach to reuse and refurbishment is consistent with the industry’s position that it be in compliance with Canada’s Basel Convention commitments and not allow end-of-life electronics management challenges to be passed on to less developed countries.

Reuse is promoted on our EPRA BC website under the Service Providers tab at:

<http://recyclemyelectronics.ca/bc/service-providers/info-for-reuse-organizations/>

**Recycle:** Recycling or processing of unwanted and end-of-life electronics is promoted as the final option. Recycling, which diverts electronics waste from landfill and illegal export, is the major focus of the EPRA program. Typically, recycling involves some form of “primary” or initial processing, which may include dismantling and sorting of material by hand or by more elaborate mechanical means. Further manual or mechanical separation of materials by another vendor or vendors is considered “downstream” processing. Material flows will be tracked to their “point of final processing” (i.e. where they are altered into a new product or state) or, for unrecyclable hazardous materials, to their point of disposal (i.e., where they are disposed of in an environmentally sound manner).

All recycling will be completed by contractors who meet the Electronics Recycling Standard (ERS) which may be updated from time to time in order to ensure they meet the ongoing needs of the programs which have adopted them.

To ensure that all materials collected under an EPRA program will be responsibly recycled, EPRA has established the following criteria for service:

Service providers must be ERS certified prior to receiving any collected EPRA program materials for processing; and

Service providers will be responsible for ensuring that any and all (downstream) processors needed for further/additional processing of program materials (after primary processing) have also successfully completed the ERS process prior to receiving any collected EPRA program materials for processing.

The Recycle component including product management and outcomes is covered in detail in Section 6.

## **6. Pollution Prevention Hierarchy and Product / Component Management**

*Provide a brief overview of the way in which the collected product is managed and how those outcomes relate to the pollution prevention hierarchy. Provide breakdowns by weight or percentage of product managed at each level. Please also refer to third party assurance FAQs (original version dated November 22, 2012), distributed to stewardship programs by the Ministry.*

### **Recycling**

Recycling end-of-life electronics diverts materials and substances of concern from landfills and prevents the shipment of these materials to locations where disposal will not be managed responsibly. Recycling also saves energy, as materials recovered can be used to create new useful products, ultimately reducing the energy demands associated with the extraction and processing of new raw material.

Recycling of electronics involves processing to recover raw materials such as metals, glass and plastics. The EPRA recycling program was developed to make sure the responsible recycling of end-of life electronics is conducted according to high, internationally recognized standards, regardless of commodity revenues.

EPRA environmental governance includes policies and processes that ensure recycled materials are handled in a safe, secure and approved fashion and can be tracked accordingly. This is accomplished through a two-step approach. The Recycler Qualification office is employed upfront to only certify processors who meet the Electronic Recycling Standard (ERS). Secondly, the provincial programs follow through with quarterly Mass Balancing

procedures that capture actual volumes collected and processed by primary processors and the resulting volumes and destinations of output materials, which acts as a control to ensure ERS certified processors are used.

## **Recycler Qualification Office**

The Recycler Qualification Office (RQO) was established by the industry-led end-of-life electronics stewardship programs to ensure that environmentally sound electronics reuse and recycling standards are established, met, maintained and continually improved upon.

The RQO manages all recycler assessments and approvals on behalf of the provincial stewardship programs, to ensure assessments are undertaken in a timely manner, and results are objective, thorough, and sufficiently detailed to provide confidence in the results of the assessment.

## **Electronic Recycling Standard (ERS)**

This is the publication that defines the Stewardship Programs' minimum requirements and approach to auditing and approving end-of-life electronics (EOL) Recyclers to ensure that EOL are handled in an environmentally sound and socially acceptable manner that protects the environment and safeguards worker health and safety by all processors within the material processing pathway.

Specifically, the RQO assesses processors for

- Third party certification to the Responsible Recycling ('R2') Standard, an industry-developed standard establishing practices for the recycling of electronics globally
- Legal and regulatory compliance
- Worker safety
- Material handling and destination safety and compliance

Within material handling, RQO procedures include identifying use of ERS certified downstream parties and destination of product.

## **Mass Balancing**

Once a provincial program has contracted with recyclers, the mass balance quarterly reporting process undertakes validation of actual volume handled by primary processors.

Mass balancing reporting has the following objectives:

- Ensuring input volumes match output volumes within 3%
- Identify whether any output materials are sent to non-ERS certified downstream processors and determine appropriate follow up measures to ensure processing pathways are compliant.
- Ensuring primary processor compliance with provincial inventory limits

The mass balancing reports require input volume, processed volume and output to be identified by each primary processor each quarter. The reporting also requires percentage of product by material type to be reported. While the information is self-reported, spot audits are performed on of a minimum of 1 primary processor per year. Supporting backup documentation is reviewed against the data reported in the quarterly mass balance report to check the accuracy of the reported data. Non-conformities are issued and action plans are developed by primary recyclers to address any issues noted during the spot audits as a management tool to address risk and meet the stated objectives of mass balancing. However, historic reported figures are not adjusted to reflect the issues

identified, therefore, we recognize that the reported figures below are not reflective of adjustments that might occur as a result of issue resolution and are an indicative rather than exact reflection of the mass balance reporting.

Proactive validation by the RQO of all processors who manage and distribute materials to ERS compliant destinations, combined with mass balance reporting by primary processors to validate that what was committed is in fact in place, serve to ensure a reliable, safe destination for recycled electronic materials.

During the COVID-19 global pandemic, RQO has strived to monitor and maintain processing standards throughout our global processing network. An interim Audit Policy and associated processes were developed by EPRA to formalize the RQO's COVID-19 response, determine alternative procedures and ensure continuity. However, travel restrictions, facility temporary closures, reductions in staffing and operational constraints nevertheless impacted the processors and RQO's ability to conduct audits. All downstream and processing facility audits scheduled or initiated in 2021 were performed in accordance with the interim Audit Policy with the exception of 1 audit that was still in the approval process as at December 31, 2021 due to administrative delays. That audit was subsequently approved in early 2022. RQO has taken appropriate action to assess the risk associated with the audit delays by considering prior track records and types of materials processed. The audit in process was reviewed and deemed low risk and, as such, the program integrity remains in good stead. As restrictions ease and the businesses operations return to appropriately staffed levels and accessibility in 2022, these reviews will resume.

## **2021 EPRA BC Mass Balance Results**

The following tables report the processing category and material type / component for material received and processed by Primary Processors on a weighted-average basis. The information is based on quarterly mass balance reporting by Primary Processors which includes the destination of material shipped from their facilities.

### **Categorical Outputs**

The table below represents the weight of materials shipped from primary processors to downstream processors which is reconciled within an allowable 3% variance to total WEEE collected of 14,042 metric tonnes as part of our mass balancing process.

As the amount reported by primary processors is greater than the amount of WEEE reported by EPRA this further supports that all processed materials had known end fates.

Categorical output of material end fate	Average
<b>Materials Requiring Further Processing*</b>	<b>88.09%</b>
<b>Energy from Waste</b>	<b>1.02%</b>
<b>Landfilled Materials</b>	<b>10.89%</b>
<b>Total</b>	<b>100.00%</b>

\* Material collected 14,042 MT. The Primary Processors have reported on 14,261 MT, leaving 0 MT or 0% of materials delivered as materials with unknown fate.

Material / Component	% of Material Stream	Process
<b>Leaded Glass</b>	9.86%	Tubes are manually and mechanically separated and either cleaned and processed into cullet for use in glass production, or smelted for reclaim of lead from the glass.
<b>Plastic</b>	16.57%	Plastics are manually and/or mechanically separated. Identifiable plastics are cleaned, sorted and pelletized for reuse; and unidentifiable plastics are landfilled, used as a fuel substitute in the process of metal smelting, or managed through an energy-from-waste recovery process.
<b>Ferrous Metals</b>	41.78%	Metals are manually and/or mechanically separated and smelted for reclaim.
<b>Mixed Metals</b>	6.35%	Metals are manually and/or mechanically separated and smelted for reclaim. (Includes Dusts)
<b>Wood</b>	6.73%	Materials are manually separated and managed through an energy-from-waste recovery process or landfilled.
<b>Circuit Boards</b>	4.32%	Boards are manually and/or mechanically separated and smelted for reclaim of precious metals, while the plastics are used as a fuel substitute in the smelting process.
<b>Wires/Cables</b>	1.99%	Manually and/or mechanically separated and smelted for metal recovery, while the plastics are either used as a fuel substitute in the smelting process, or mechanically separated and landfilled.
<b>Copper</b>	1.93%	Metals are manually and/or mechanically separated and smelted for reclaim.
<b>Aluminum</b>	2.14%	Metals are manually and/or mechanically separated and smelted for reclaim.
<b>Copper Yokes</b>	0.24%	Metals are manually and/or mechanically separated and smelted for reclaim.
<b>Batteries</b>	0.54%	Mechanically separated for recovery of metals.
<b>Ink/Toner Cartridges</b>	1.02%	Cartridges are cleaned and reconditioned for reuse or processed through an energy-from-waste recovery process.
<b>Glass</b>	1.50%	Non-leaded glass is manually separated for recovery and further use, or introduced into the smelting process as a silica flux substitute.

<b>Mercury Lamps</b>	0.07%	Lamps are mechanically processed and separated into glass, metal and phosphor powder material streams. Phosphor powder is further distilled for mercury recovery. Metal and glass are also reclaimed for further use.
<b>Ethylene Glycol</b>	0.04%	The glycol is manually drained from the light tubes and refined for further use.
<b>Landfill</b>	2.55%	Materials sent to landfill
<b>Dusts</b>	0.76%	Dusts captured during shredding or dismantling of materials. Sent for further recovery and smelted for reclaim.
<b>Other</b>	1.61%	Materials are manually and/or mechanically separated for reclaim.

NOTE: Materials shipped 14,103 MT. The Primary Processors have increased inventory on hand by 178 MT

## Primary Processors

As of December 31, 2021, the following were approved as EPRA BC primary processors:

### eCycle Solutions

Chilliwack, BC

[www.ecyclesolutions.com](http://www.ecyclesolutions.com)

### Quantum Lifecycle Partners

Edmonton, AB

[www.quantumlifecycle.com](http://www.quantumlifecycle.com)

### FCM Recycling

Delta, BC

[www.fcmrecycling.com](http://www.fcmrecycling.com)

### KC Recycling

Trail, BC

[www.kc-recycling.com](http://www.kc-recycling.com)

## 7. Product Sold and Collected and Recovery Rate

Provide a summary of the total amount of product sold, collection volumes and, if applicable, recovery rates achieved by the program based on the approach included in the approved program plan. Also provide a summary of total product recovered by regional district.

In 2021, our stewards reported the supply of 14,151,049 regulated electronic products into the province. During 2021, we collected a total of 14,042 metric tonnes of end-of-life electronics. The breakdown of the product recovered by regional district is summarized in the chart below.

Due to the nature of our products as durable goods, and their associated long life cycle, a recovery rate calculation is not practical. Instead our Stewardship Plan was approved based on reporting on a suite of measures as outlined in sections 1 and 9.

Stewardship Agency Name		Electronics Products Recycling Association		
Program Name		Electronics		
Product Category		EOLE		
Report Period (Calendar or Fiscal)		January 1, 2021 to December 31, 2021		
Count	Name	Population Per 2021 Government of BC Estimates	Capture Rate (kg)	Per Capita Recovery or Capture Rate
1	Alberni / Clayoquot	34,244	88,662	2.6
2	Bulkley / Nechako	39,814	153,323	3.9
3	Capital Regional Dist	432,062	1,275,274	3.0
4	Cariboo	65,548	170,297	2.6
5	Central Coast	3,624	0	0.0
6	Central Kootenay	64,464	156,632	2.4
7	Central Okanagan	229,401	942,503	4.1
8	Columbia Shuswap	57,567	159,041	2.8
9	Comox	74,727	232,971	3.1
10	Cowichan Valley	91,913	274,164	3.0
11	East Kootenay	66,694	152,914	2.3
12	Fraser Valley	340,003	755,923	2.2
13	Fraser -Fort George	104,339	270,986	2.6
14	Kitimat - Stikine	41,131	122,996	3.0
15	Kootenay Boundary	33,650	131,590	3.9
16	Metro Vancouver	2,773,150	7,103,335	2.6
17	Mount Waddington	11,684	50,058	4.3
18	Nanaimo	173,721	432,403	2.5
19	North Coast	19,497	49,370	2.5



20	North Okanagan	93,425	304,318	3.3
21	Northern Rockies	4,926	9,584	1.9
22	Okanagan - Similkam	91,212	262,435	2.9
23	Peace River	67,483	148,968	2.2
24	Qathet	21,441	50,264	2.3
25	Squamish - Lillooet	48,323	139,110	2.9
26	Strathcona	50,166	116,853	2.3
27	Sunshine Coast	32,307	121,437	3.8
28	Thompson - Nicola	148,289	366,592	2.5
	Grand Total	5,214,805	14,042,003	2.8

## 8. Summary of Deposits, Refunds, Revenues and Expenditures

### ***For those programs that charge deposits only:***

*Include a summary of deposits received and refunds paid in British Columbia by the producers (by plan if agency manages more than one plan). Attach a copy of the current year's independently audited financial statements as an appendix.*

**N/A**

### ***For those programs that charge a visible ecofee only:***

*Include a summary of fees / rates charged by the agency and provide a summary of total revenues and expenses in British Columbia (by plan if agency manages more than one plan). Attach a copy of the current year's independently audited financial statements as an appendix.*

The Program is funded by a visible Environmental Handling Fee (EHF) paid by the consumer at the time of purchase of obligated electronic items. The EHF is used to fund the collection, transportation and recycling of the material as well as administrative costs and consumer awareness efforts.

A listing of obligated products is available at the link below:

<https://www.return-it.ca/electronics/products/>

The information on revenues and expenses is in the financial statement in Appendix E

## 9. Plan Performance

Using the table below, provide a brief overview of the performance of the plan for the current year compared to the stated performance requirements and targets specified in the approved plan. If no specific targets have been set (e.g. new plans in first year of operation), specify baseline results, significant achievements and identify when targets will be set.

### 2021 Performance Targets and Reporting Commitments

Metrics	Performance Targets and Reporting Commitments											
Governance	There were no significant changes to the governance structure											
<b>Products sold and collected</b>												
Amount of product sold (units)	14,151,049											
Amount of product collected (weight)	14,042 metric tonnes											
Amount of product collected by regional district	See Section 7 of this report											
Amount of product collected per capita by regional district and total for the province	See Section 7 of this report											
<b>Collection System and Accessibility</b>												
Location and number of contracted collection sites, and changes in location and number from previous report	See Appendix B											
Number of contracted sites by RD	See Appendix D											
Number and location of contracted collection events by RD	See Appendix C											
Locations of underserved area according to the accessibility standard as defined in the plan along with the events held to provide accessibility in these areas	None											
Percent of population with access to a collection location (97% target)	98.7%											
Qualitative report on product on categories with low awareness	See Section 7 of this report											
<b>Waste Audits</b>												
The results of local government waste composition studies identified in kilogram (kg) per capita of program material and the total amount batteries from each of the studies	<p>In 2021, 2 waste audits were done as outlined below:</p> <table border="1"> <thead> <tr> <th rowspan="2"></th> <th colspan="2">Per Capita (kg/yr.)</th> </tr> <tr> <th>Electronics</th> <th>Batteries (total)</th> </tr> </thead> <tbody> <tr> <td>Kelowna</td> <td>1.5</td> <td>0.8</td> </tr> <tr> <td>Penticton</td> <td>7.6</td> <td>0.7</td> </tr> </tbody> </table>		Per Capita (kg/yr.)		Electronics	Batteries (total)	Kelowna	1.5	0.8	Penticton	7.6	0.7
	Per Capita (kg/yr.)											
	Electronics	Batteries (total)										
Kelowna	1.5	0.8										
Penticton	7.6	0.7										
<b>Consumer Awareness</b>												

Percentage of population aware of where to take electronics for recycling (75% target)	A survey was conducted in September 2020 by Insights West of a representative group of BC residents. The survey question was:  <i><b>Do you know where to take the following (Electronics) to be recycled or safely disposed of?</b></i>  85% reported knowing of a program for Electronics
<b>Management of Program Costs</b>	
Program costs per tonne of material collected	Total program cost per tonne: \$ 1,200/tonne Operational cost per tonne: \$ 1,047/tonne Administrative cost per tonne: \$ 153/tonne
Financial statements	2021 EPRA Financial Statements (Appendix E)
<b>Management of Environmental</b>	
Efforts to reduce environmental impacts throughout the product life cycle	Design for Environment (DfE) report outlines industry efforts to reduce environmental impacts <a href="https://epsc.ca/design-for-environment-reports/">https://epsc.ca/design-for-environment-reports/</a>
Management of collected products to final disposition	See Section 6 of this report

## Attachments

- Appendix A – Third Party Assurance Statement for Non-Financial Information
- Appendix B – List of Collections Depots and R2R Collection Sites as of Dec 31, 2021
- Appendix C – List of Collection Events in 2021
- Appendix D – List of Collection sited by Regional District
- Appendix E – 2021 EPRA Financial Statement

## APPENDIX A



KPMG LLP  
PO Box 10426 777 Dunsmuir Street  
Vancouver BC V7Y 1K3  
Canada  
Telephone (604) 691-3000  
Fax (604) 691-3031

## **INDEPENDENT PRACTITIONER'S REASONABLE ASSURANCE REPORT**

To the Management of Electronic Products Recycling Association:

### ***Assurance Level and Subject Matter***

We have undertaken a reasonable assurance engagement in respect of the following disclosures within Electronic Products Recycling Association (the 'Entity')'s Annual Report to the Director (the 'Report') and in Appendix 1 of this report, for the year ended December 31, 2021 (together the 'Subject Matter'):

- The location of collection facilities, and any changes in the number and location of collection facilities from the previous report in accordance with Section 8(2)(b) of BC Regulation 449/2004 (the 'Recycling Regulation');
- The description of how the recovered product was managed in accordance with the pollution prevention hierarchy in accordance with Section 8(2)(d) of the Recycling Regulation;
- The total amount of the producer's product collected in accordance with Section 8(2)(e) of the Recycling Regulation; and,
- Performance for the year in relation to approved targets under Sections 8(2)(b), (d) and (e) in accordance with Section 8(2)(g) of the Recycling Regulation.

The objective of this report is to express an opinion on how the Entity's management has discharged its responsibility to report on the Subject Matter in accordance with Section 8(2)(b), (d), (e) and (g) of the Recycling Regulation.

### ***Management's Responsibilities***

Management is responsible for the preparation and presentation of the Subject Matter in accordance with the applicable criteria, which are integral to the Subject Matter and are presented current as at the date of our report in Appendix 1. Management is also responsible for such internal control as management determines necessary to enable the preparation and presentation of the Subject Matter that is free from material misstatement, whether due to fraud or error.

### ***Practitioner's Responsibilities***

Our responsibility is to express a reasonable assurance opinion on the Subject Matter based on the evidence we have obtained. Our opinion does not constitute a legal determination on the Entity's compliance with the Recycling Regulation.



### ***Assurance Standard and Professional Requirements***

We conducted our reasonable assurance engagement in accordance with International Standard on Assurance Engagements (ISAE) 3000 (Revised) *Assurance Engagements other than Audits or Reviews of Historical Financial Information*, published by the International Federation of Accountants.

### ***Practitioner's Independence and Quality Control***

We have complied with the relevant rules of professional conduct/code of ethics applicable to the practice of public accounting and related to assurance engagements, issued by various professional accounting bodies, which are founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behaviour.

The firm applies International Standard on Quality Control 1 *Quality Control for Firms that Perform Audits and Reviews of Financial Statements, and Other Assurance Engagements* and, accordingly, maintains a comprehensive system of quality control, including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

### ***Applicable Criteria***

Management is responsible for determining the appropriateness of the evaluation criteria. The evaluation criteria presented in Appendix 1 are an integral part of the Subject Matter and address the relevance, completeness, reliability, neutrality and understandability of the Subject Matter.

### ***Summary of Work Performed***

ISAE 3000 requires that we plan and perform this engagement to obtain reasonable assurance about whether the Subject Matter is free from material misstatement. Reasonable assurance is a high level of assurance but is not a guarantee that an engagement conducted in accordance with this standard will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users of our report.

The nature, timing and extent of procedures performed depends on our professional judgment, including an assessment of the risks of material misstatement, whether due to fraud or error, and involves obtaining evidence about the Subject Matter.

We believe the evidence we obtained is sufficient and appropriate to provide a basis for our opinion.



### ***Significant Inherent Limitations***

Non-financial information, such as that included in the Report, is subject to more inherent limitations than financial information, given the characteristics of significant elements of the Subject Matter and the availability and relative precision of methods used for determining both qualitative and quantitative information. The absence of a significant body of established practice on which to draw allows for the selection of different, but acceptable, measurement techniques which can result in materially different measurements and can impact comparability. The nature and methods used to determine such information, as described in management's internally developed criteria, may change over time. It is important to read the applicable criteria in Appendix 1.

### ***Opinion***

In our opinion, the Subject Matter presented in Electronic Products Recycling Association's Annual Report to the Director for the year ended December 31, 2021 is prepared, in all material respects, in accordance with the applicable criteria.

### ***Specific Purpose of Subject Matter Information***

The Subject Matter has been evaluated and measured against the applicable criteria. As a result, the Subject Matter may not be suitable for another purpose.

A handwritten signature in black ink that reads 'KPMG LLP'. The signature is written in a cursive, slightly slanted style. Below the signature is a horizontal line that starts under the 'K' and ends under the 'P'.

Chartered Professional Accountants

Vancouver, Canada

June 28, 2022

# Electronic Products Recycling Association

## APPENDIX 1

### SUBJECT MATTER, APPLICABLE DEFINITIONS AND APPLICABLE CRITERIA

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#### COLLECTION FACILITIES

##### SUBJECT MATTER

<b>Specific Disclosures in the annual report for which applicable criteria were developed</b>		
<b>Disclosed information</b>	<b>2021 Claim in the Report</b>	<b>Report Reference</b>
Number of collection facilities	Active Sites: 235	<b>Section 4 Collection System and Facilities Page 9-10</b>
Changes in number of collection facilities	"Since the launch of the program in August of 2007 through to the end of 2021, we have increased the number of collection sites over 3 times from 70 to 235 including a net increase of 10 sites (14 additions, 4 deletions) in 2021."	

#### APPLICABLE DEFINITIONS

The following definitions were applied to the assessment of the location of collection facilities, and any changes in the number and location of collection facilities from the previous report in accordance with Section 8(2)(b) of the Recycling Regulation:

- i. Collection Facility: any facility that has a signed End-Of-Life Electronics ("EOLE") Agreement for the collection of returned EOLE and is included on the EPRA website. A collection facility does not include collection events or return-to-retail facilities.
- ii. Collection Event: any collection of EOLE that does not require signing of an EOLE Agreement to become a permanent collection facility.
- iii. Return-to-Retail Facility: a retail facility that collects and ships EOLE directly to Primary Processors. These facilities do not require signed EOLE agreements.

#### APPLICABLE CRITERIA

The following applicable criteria were applied to the assessment of the location of collection facilities, and any changes in the number and location of collection facilities from the previous report in accordance with Section 8(2)(b) of the Recycling Regulation:

1. The number of collection facilities is determined based on the number of collectors with signed End-Of-Life Electronics agreement in place with Encorp for collection of EOLE.
2. The number of collection facilities reported in the annual report is reconciled to the total number of collection facilities accepting EOLE on Encorp's list of collectors as of December 31, 2021.
3. All collection facilities in Encorp's listing have signed EOLE agreements in place with Encorp for collection of EOLE as of December 31, 2021.



# **Electronic Products Recycling Association**

## APPENDIX 1

### SUBJECT MATTER, APPLICABLE DEFINITIONS AND APPLICABLE CRITERIA

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4. The change in number of collection facilities is determined by comparing the total number of collection facilities at December 31, 2021 to the total number and location of collection facilities at December 31, 2020.

# Electronic Products Recycling Association

## APPENDIX 1

### SUBJECT MATTER, APPLICABLE DEFINITIONS AND APPLICABLE CRITERIA

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#### PRODUCT MANAGEMENT

#### SUBJECT MATTER

Specific Disclosures in the annual report for which applicable criteria were developed		
Disclosed information	Claim in the Report	Report Reference
A description of how the recovered product was managed in accordance with the pollution prevention hierarchy (S.8(2)(d))	<ul style="list-style-type: none"> <li>Description of the Recycler Qualification Office and the Electronic Recycling Standard</li> <li>Description of Mass Balancing</li> <li>2021 EPRA BC Mass Balance Results</li> </ul>	<p><b>Section 6</b></p> <p><b>Pollution Prevention Hierarchy and Product/Component Management</b></p> <p><b>Pages 11-15</b></p>

#### APPLICABLE DEFINITIONS

The following definitions were applied to the assessment of the description of how the recovered product was managed in accordance with the pollution prevention hierarchy in accordance with Section S.8(2)(d):

- i. Total weight of material processed, by category, is determined based on scaled deliveries from consolidation sites which are reconciled to invoiced material receipts from primary processors.
- ii. Processors are defined as operations or facilities that manually or mechanically sort or process recovered material prior to (combined or segregated) transfer to a facility where the materials are recovered to the point where the material can enter back into the supply chain as a commodity, is used for energy generation or is treated as waste.
- iii. Primary processors are defined as operations or facilities that receive program product and initiate the recycling process by dismantling the product and sorting the materials through manual and/or mechanical means into various streams for the purpose of reclaiming recyclable materials and other approved management of residuals by downstream processors. This does not include consolidation, cross-docking, or brokering of received material without processing.
- iv. Downstream processors are defined as operations or facilities that receive material from a primary processor or other downstream processors for the purpose of additional processing, refining and/or approved disposition of the material.
- v. Sites of final recovery are sites that accept unprocessed or processed material and treat the material to the point where it can enter back into the supply chain as a commodity, is used for energy generation or is treated as waste.

# Electronic Products Recycling Association

## APPENDIX 1

### SUBJECT MATTER, APPLICABLE DEFINITIONS AND APPLICABLE CRITERIA

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#### APPLICABLE CRITERIA

The following applicable criteria were applied to the assessment of the description of how the recovered product was managed in accordance with the pollution prevention hierarchy in accordance with Section S.8(2)(d):

1. Acceptable end fates are determined in accordance with EPRA's approved stewardship plan, applicable regulation, and qualitative information on processing methods and end fate of materials/components obtained through Recycler Qualification Office (RQO) audits and due diligence processes.
2. EPRA maintains quantitative monitoring of deliveries to primary processors and from primary processors to the next point in the recycling process (mass balancing). To the extent that there are further steps in the recycling process prior to a point of final disposition, qualitative data is collected and the processing pathways are subject to a periodic audit process.
3. Mass balancing data is compiled from self-reported data from sites of final recovery. The compilation of the data is subject to 3rd party assurance, but the base data remain unaudited and may include estimates where sites of final recovery are unable to, or choose not to, report data.
4. Prior to approval, all new processors are subject to an initial due diligence review that ensures certification to the Electronic Recycling Standard (ERS). This review establishes the downstream processing pathways and ensures identified points of final recovery for each category are consistent with the acceptable end fates identified. This review also includes confirming there are no further processing steps involved in material recovery and that the sites have regulatory approval to undertake the declared types of recovery.
5. Primary processors report the weights shipped and the next destination of material components (e.g. wires & cables, copper bearing material, copper yokes, circuit boards, etc.) on a quarterly basis.
6. EPRA reviews the primary processor reporting on a quarterly basis to ensure material components are processed in line with the processing pathways as determined by the approved RQO Downstream Flow documentation. For any material components identified as processed by unapproved processors, EPRA initiates a follow-up process including confirming approval status with RQO and contacting primary processors to investigate or stop shipments depending on the nature of the material.
7. On an annual basis, EPRA reviews primary processor reporting to ensure total input volumes match the total output volumes, including changes in inventory, within a 3% margin of error.

# Electronic Products Recycling Association

## APPENDIX 1

### SUBJECT MATTER, APPLICABLE DEFINITIONS AND APPLICABLE CRITERIA

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8. Nationally, EPRA performs an annual verification of one primary processor's quarterly mass balance report to ensure reported data is accurate by comparing the reported output volumes to shipping documents and investigating any significant differences.
9. Based on primary processor reporting and the qualitative information on processing pathways of material components obtained through the RQO program, on an annual basis EPRA consolidates primary processor data and reports on a weighted average basis estimated conformance with acceptable end fates achieved with respect to the processing of components / materials.
10. All approved processors are subject to ongoing audit requirements as outlined in the Interim RQO Audit Policy that came into effect during Q2 2020 in response to COVID-19 and remains in effect as at December 31, 2021. The frequency and type of audit is risk-based and depends on the type of material handled, processing activities undertaken and whether it is processed in or outside of Canada.
11. In addition to the standard re-audit frequency, a re-audit may be initiated prior to a scheduled review as a result of:
  - a request for a change to an approved process, such as the materials processed, processing methods undertaken, or any downstream recyclers used; or
  - as a result of any significant issues identified outside of the audit process, such as through media reports, regulatory notices or other incident reports.

Organizations may also be subject to periodic interim surveillance reviews to monitor status or performance against the identified requirements.

# Electronic Products Recycling Association

## APPENDIX 1

### SUBJECT MATTER, APPLICABLE DEFINITIONS AND APPLICABLE CRITERIA

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#### PRODUCT SOLD AND COLLECTED

#### SUBJECT MATTER

Specific Disclosures in the annual report for which applicable criteria were developed		
Disclosed information	Claim in the Report	Report Reference
Product collected	Total WEEE Collected – 14,042 Metric Tonnes	<b>Section 7 Product Sold and Collected and Recovery Rate Pages 16-17</b>
Product sold	“In 2021, our stewards reported the supply of 14,151,049 regulated electronic products into the province”*	
Recovery rate	See the applicable criterion for performance for the year in relation to targets in the approved stewardship plan below	

\*claims marked with an asterisk were not subject to audit for 2021

In accordance with the Ministry of Environment and Climate Change Strategy’s latest guidance on **Third Party Assurance for Non-Financial Information in Annual Reports**, assurance is not required for product sold data if the stewardship program does not report a recovery rate, as defined in the Regulation, in accordance with the approved stewardship plan. Consistent with EPRA’s approved stewardship plan, there are no targets associated with recovery rate. Therefore, no applicable criteria are required over Product Sold and an assurance opinion is not required over the reported amount of product sold.

#### APPLICABLE DEFINITIONS

There are no applicable definitions.

#### APPLICABLE CRITERIA

The following applicable criteria were applied to the assessment of total amounts of the producer’s product collected in accordance with Section 8(2)(e):

1. Product Collected (from collection facilities): The weight of product collected is based on the weight of material shipped to processors by consolidation facilities as reported to Encorp on the Movement Authorization forms (MAs) accompanying the load. Product weights identified on processors’ invoices are reconciled against shipping weight on MAs for the specific pallets shipped.

# Electronic Products Recycling Association

## APPENDIX 1

### SUBJECT MATTER, APPLICABLE DEFINITIONS AND APPLICABLE CRITERIA

- Product Collected (from direct shippers or return to retail facilities): The weight of product collected is based on the weight of material shipped to processors as reported to Encorp on invoices and weigh scale receipts received from processors. The weight scale tickets by direct shippers and return to retail facilities are reconciled against the invoices by processors from consolidation sites.

#### TARGETS

#### SUBJECT MATTER

Specific Disclosures in the annual report for which applicable criteria were developed		
Quantitative targets disclosed per Stewardship Plan approved November 6, 2018:	Claim in the Report	Report Reference
Targets associated with Section 8(2)(b): <ul style="list-style-type: none"> <li>Maintain 97% accessibility (percentage of the population with access to a collection site)</li> </ul>	% of the population covered by collection sites – estimated 98.7% *	<b>Section 4</b> <b>Collection System and Facilities</b> <b>Page 10</b>
Targets associated with Section 8(2)(d): <ul style="list-style-type: none"> <li>No quantitative performance target identified in the approved Stewardship Plan</li> </ul>	Not applicable.	
Target associated with Section 8(2)(e): <ul style="list-style-type: none"> <li>Recovery rate</li> </ul>	“Due to the nature of our products as durable goods, and their associated long life cycle, a recovery rate calculation is not practical. Instead our Stewardship Plan was approved based on reporting on a suite of measures as outlined in Section 1 and 9.”*	<b>Section 7</b> <b>Product Sold and Collected and Recovery Rate</b> <b>Page 16</b>

\*claims marked with an asterisk were not subject to audit for 2021

In accordance with the Ministry of Environment and Climate Change Strategy’s latest guidance on **Third Party Assurance for Non-Financial Information in Annual Reports**, assurance in relation to the accessibility performance target is not required this year. As such, no applicable criteria are required and an assurance opinion is not required in 2021.

#### APPLICABLE DEFINITIONS

There are no applicable definitions.

# Electronic Products Recycling Association

## APPENDIX 1

### SUBJECT MATTER, APPLICABLE DEFINITIONS AND APPLICABLE CRITERIA

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#### APPLICABLE CRITERIA

The following applicable criteria were applied to the description of performance for the year in relation to the specific targets associated with Section 8(2)(b), (d) and (e) of the Recycling Regulation in the approved stewardship plan:

1. Targets in the approved stewardship plan as of November 6, 2018 have been identified and reported on by management in the annual report.
2. The description of progress against targets to date is supported by records of progress maintained by the Company.

## APPENDIX B

### EPRA Collections Sites As of December 31, 2021

Supplier Name	Address	City
7 Mile Transfer Station	RD of Mount Waddington	Port McNeill, BC
A & P Disposal & Recycling	622 Marilyn Road	Sooke, BC
Abbotsford Bottle Depot	33236 Walsh Avenue	Abbotsford, BC
Abbotsford Community Services	33670 Valley Road	Abbotsford, BC
Agassiz Bottle Depot	7659 Industrial Way	Agassiz, BC
Aldergrove Return-It Depot	27482 Fraser Highway	Aldergrove, BC
Armstrong Return-It Depot	3730 Pleasant Valley Road	Armstrong, BC
Ashcroft Bottle & Return-it Centre	420 Railway Ave	Ashcroft, BC
B&G Bottle Depot	476 Legion Drive	Quesnel, BC
Barriere Return-It Depot	4365 Borthwick Ave.	Barriere, BC
Bella Coola Recycling Depot	Walker Island Road	Bella Coola, BC
Bill's Bottle Depot	2840 13th Avenue SW	Salmon Arm, BC
Blundell Return-It Centre	130-8180 No. 2 Road	Richmond, BC
Bottle Depot - Glanford	4261 Glanford Avenue	Victoria, BC
Bottle Depot - Victoria	655 Queens Avenue	Victoria, BC
Boucherie Self Storage & Bottle Depot	2711 Kyle Road	Kelowna, BC
Brentwood Return-It Depot	3931 Graveley Street	Burnaby, BC
Bridgeview Bottle & Return-It Depot	Unit 118, 12332 Patullo Place	Surrey, BC
Bulkley Valley Bottle Depot	3446 19th Avenue	Smithers, BC
Port McNeil Returnit Depot*	1979 Nimpkish Crescent	Port McNeill, BC
Burns Lake Return-It Recycling Depot	113 Park Street	Burns Lake, BC
Capital Regional District - Hartland Recycling	#1 Hartland Avenue	Victoria, BC
Collingwood Bottle Exchange	3805 Klingsway	Burnaby, BC
Cariboo Metal Recycling	1265 Sam Toy Avenue	Quesnel, BC
Castlegar Return-It Depot	1507 Columbia Ave	Castlegar, BC
Chasers Bottle Depot	4702 - 31st Street	Vernon, BC
Chetwynd Recycling & Bottle Depot	4824 - 54th Street	Chetwynd, BC
Chilliwack Bottle Depot	#2 - 45934 Trethewey Avenue	Chilliwack, BC
Clearwater Bottle Depot	10 Old N Thompson Hwy	Clearwater, BC
Columbia Bottle Depot - Central	1936 Kent Road	Kelowna, BC
Columbia Bottle Depot - Rutland	680 Dease Road	Kelowna, BC
Columbia Bottle Depot - St. Paul	1314 St. Paul Street	Kelowna, BC
Columbia Bottle Recycling	#1, 1420 N.W. Boulevard	Creston, BC
Comox Return Centre	678 Anderton Road	Comox, BC



Coquitlam Return-It Depot	104 - 2560 Barnet Highway	Coquitlam, BC
Courtenay Return-It Depot	493 Puntledge Road	Courtenay, BC
Cranbrook Bottle Depot	1125 Industrial Road #3	Cranbrook, BC
D.C. Campbell Recycling	925 - 100th Avenue	Dawson Creek, BC
Denman Island Bottle Depot	5901 Denman Road	Denman Island, BC
East Hastings Bottle Depot	6893 Hastings Street	Burnaby, BC
Edmonds Return-It Depot	7496 Edmonds Street	Burnaby, BC
Elk's Bottle Depot	300 Osilinka Drive	MacKenzie, BC
Enderby Return-It Recycling Depot	904 Belvedere Street	Enderby, BC
Fernie Bottle Depot	1291 Ridgemont Avenue	Fernie, BC
Fleetwood Bottle Depot	15093 Fraser Highway	Surrey, BC
Fort Nelson Return-It Depot	Bay 1, 4800 46th Avenue	Fort Nelson, BC
Fort St. John Bottle Depot	10104 93rd Avenue	Fort St. John, BC
Fraser Lake Bottle Depot	20 Cougar Street	Fraser Lake, BC
Fraser Valley Bottle & Return-It Depot	#108, 22575 Fraser Hwy	Langley, BC
G.R.I.P.S. Green Recycling in Pender Island Society	13136B Hwy 101	Madeira Park, BC
General Grant's Recycling Centers - North Shore	611 Fortune Drive	Kamloops, BC
General Grant's Recycling Centers - Sahali	963 Camosun Crescent	Kamloops, BC
General Grant's Recycling Centers - South Shore	Unit B, 1395 - Battle Street	Kamloops, BC
Gibsons Recycling Depot	1018 Venture Way	Gibsons, BC
Go Green Bottle Depot & Recycling	7 East 7th Ave	Vancouver, BC
Gold Trail Recycling	694 Sollows Crescent	100 Mile House, BC
Golden Bottle Depot	916 11th Avenue South	Golden, BC
Grand Forks Bottle Depot	8058 Donaldson Drive	Grand Forks, BC
Guildford Bottle Depot	#100, 14727 - 108A Avenue	Surrey, BC
Haney Bottle Depot	#2, 22935 Lougheed Highway	Maple Ridge, BC
Hart Return-It Centre	6665 Hart Highway	Prince George, BC
Hazelton Bottle Depot	3324 Fielding St.	New Hazelton, BC
Hope Bottle Depot	930A - 6th Avenue	Hope, BC
Houston Bottle Depot	2266 North Nadina Avenue	Houston, BC
Interior Freight & Bottle Depot	4205 24th Avenue	Vernon, BC
Invermere Bottle Depot & Recycling	133 Industrial Road #2	Invermere, BC
Ironwood Bottle Depot	#110 - 11020 Horseshoe Way	Richmond, BC
Island Return-It Campbell River	1580-F Willow Street	Campbell River, BC
Island Return-It Duncan	6476 Norcross Road	Duncan, BC
Island Return-It Esquimalt	935 Ellery Street	Esquimalt, BC
Island Return-It South Cowichan	1350 Fisher Road	Coble Hill, BC
Island Solid Waste Management	71454 Highway 16	Port Clements, BC
J & C Bottle Depot	200 Rosetown Avenue	Penticton, BC
Jenill Recycling	#1, 13140 - 88th Avenue	Surrey, BC
Junction Bottle Depot	149 Oyster Bay Drive	Ladysmith, BC
Kensington Square Return-It Centre	6518 Hastings Street	Burnaby, BC
Kitimat Recycling Depot	314 Railway Avenue	Kitimat, BC
Ladner Bottle Depot	4930 Elliott Street	Ladner, BC

Langford Return-It Depot	1045 Dunford Avenue	Langford, BC
Langley Bottle Depot	20137 Industrial Avenue	Langley, BC
Lee's Bottle Depot	7385 Buller Ave	Burnaby, BC
Lillooet Solid Waste Management Facility	405 Landfill Road	Lillooet, BC
Logan Lake Bottle Depot	131 Chartrand Ave	Logan Lake, BC
Lorne Street Bottle Depot	270 Halston Road	Kamloops, BC
Lougheed Return-It Depot	1045A Lougheed Hwy	Coquitlam, BC
Lower Lonsdale Bottle Depot*	101 370 East Esplanade	North Vancouver, BC
Maple Ridge Bottle Depot	#15, 20475 Lougheed Highway	Maple Ridge, BC
Merritt Return-It Depot	2352 Clapperton Ave	Merritt, BC
Metrotown Return-It Centre	4760 Imperial Street	Burnaby, BC
Mica Ventures Inc.	405 South Mackenzie Avenue	Williams Lake, BC
Mission Recycling Depot	7229 Mershon Street	Mission, BC
Mission Return-It Bottle Depot	7233 Park Street	Mission, BC
Mount Pleasant Return-It Depot	2525 Carolina Street	Vancouver, BC
Nechako Bottle Depot	1922 - 1st Avenue	Prince George, BC
Nelson Leafs Bottle Depot	120 Silica Street	Nelson, BC
Newton Bottle Depot	13245 72 Avenue	Surrey, BC
North Coast Regional Recycling	251 Kaien Road	Prince Rupert, BC
North Road Return-It Depot	Unit W - 435 North Road	Coquitlam, BC
North Shore Bottle Depot	235 Donaghy Ave	North Vancouver, BC
North Shuswap Bottle Depot	109 Aylmer Road	Chase, BC
North Vancouver Bottle & Return-It Depot	310 Brooksbank Avenue	North Vancouver, BC
NVSS Bottle Depot	294 East Third Street	Vanderhoof, BC
OK Bottle Depot	#145-5751 Cedarbridge Way	Richmond, BC
Osoyoos Bottle Depot	8305 - 72nd Avenue	Osoyoos, BC
P.G. Recycling and Return-It Centre	2614 Petersen Road	Prince George, BC
Panorama Village Return-It	Unit 112 - 15157 Highway 10	Surrey, BC
Parksville Bottle & Recycling	611A Alberni Highway	Parksville, BC
Pemberton Recycling Centre	1937 Timberlane Road	Pemberton, BC
Pitt Meadows Bottle & Return-It Depot	19090 Lougheed Highway	Pitt Meadows, BC
Planet Earth Recycling	#3-1400 Industrial Road	West Kelowna, BC
PoCo Return-It	2577 Kingsway Avenue	Port Coquitlam, BC
Port Alberni Return-It Depot	3680 - 4th Avenue	Port Alberni, BC
Port Hardy Return-It Centre	8740 Main Street	Port Hardy, BC
Powell Street Return-It Bottle Depot	1856 Powell Street	Vancouver, BC
Princeton Return-It Depot	367 HWY 3	Princeton, BC
Queensborough Landing Return-It Depot	Unit A - 409 Boyne Street	New Westminster, BC
R&T Recyclables & Bottle Depot	# 23 - 31550 South Fraser Way	Abbotsford, BC
Regional Recycling - Abbotsford	750 Riverside Road	Abbotsford, BC
Regional Recycling - Burnaby	2876 Norland Ave	Burnaby, BC
Regional Recycling - Cloverdale	5534 176th Street	Surrey, BC
Regional Recycling - Nanaimo	2375 Hayes Road	Nanaimo, BC
Regional Recycling - Richmond	13300 Vulcan Way	Richmond, BC

Regional Recycling - South	839 Old Victoria Road	Nanaimo, BC
Regional Recycling - Vancouver	960 Evans Avenue	Vancouver, BC
Regional Recycling - Whistler	8006 Nesters Road	Whistler, BC
Revelstoke Bottle Depot	97 Cartier Street	Revelstoke, BC
Ridge Meadows Recycling Society	10092-236th St.	Maple Ridge, BC
Salmo Return-It Depot	6320 Highway 3 West	Salmo, BC
Salt Spring Island Recycling Depot	349 Rainbow Road	Salt Spring Island, BC
Sapperton Return-It Depot	Unit 21 - 79 Braid Street	New Westminster, BC
Sardis Bottle Depot	45635B Lark Road	Chilliwack, BC
Scotch Creek Bottle Depot	3855 Squilax Highway	Scotch Creek, BC
Scott 72 Bottle & Return-It Depot	#102, 7743 128th St	Surrey, BC
Scott Road Bottle Depot	#2, 12111 - 86th Avenue	Surrey, BC
Semiahmoo Bottle Depot	#28, 15515 - 24th Avenue	White Rock, BC
Sidney Return-It Depot	#5, 10025 Galaran Road	Sidney, BC
Skeena Queen Charlotte Regional District	1205 Oceanview Dr	Queen Charlotte, BC
Sorrento Bottle Depot	1249 Trans Canada Hwy	Sorrento, BC
South Van Bottle Depot	34 East 69th Avenue	Vancouver, BC
Squamish Bottle Depot	15 - 38927 Queens Way	Squamish, BC
Summerland Bottle Depot	9615 S. Victoria Rd	Summerland, BC
Sunset Coast Bottle Depot	7127 Duncan Street	Powell River, BC
Sur-Del Bottle Depot	8962 - 120A Street	Surrey, BC
Surrey Central Return-It Centre	13845 - 104th Avenue	Surrey, BC
T-2 Market	5980 Sawmill Road	Oliver, BC
Terrace Bottle Depot	Unit 101-3110 Kalum Street	Terrace, BC
The Battery Doctors	1972 Windsor Road	Kelowna, BC
Trail Bottle Depot	562B Rossland Avenue	Trail, BC
Tsawwassen Return-It Centre	5636 12 Avenue	Tsawwassen, BC
Ucluelet Bottle Depot	1-325 Forbes Road	Ucluelet, BC
Valemount Recycling Center	933 5th Avenue	Valemount, BC
Vancouver Central Return-It Depot	2639 Kingsway	Vancouver, BC
Vancouver West Return-It Depot	1253 West 75th Avenue	Vancouver, BC
Venture Bottle Depot	1818 Miller Street	Lumby, BC
Venture Training Centre	4240 Alexis Park Drive	Vernon, BC
Walnut Grove Bottle & Return Centre	Unit 6-8, 20280 97th Avenue	Langley, BC
White Rock Return-It Depot	3221 140th Street	Surrey, BC
Williams Lake Return-It Depot	232 Mackenzie Avenue South	Williams Lake, BC
Willowbrook Recycling	19641 - 60th Avenue	Langley, BC
Winfield Return-It Centre	#4 - 11852 Highway 97N	Lake Country, BC
70 Mile House Eco-Depot	3061 N. Bonaparte Road	70 Mile House, BC
ACRD - Alberni Clayoquot Regional District	3620 3rd Ave	Port Alberni, BC
Alberni Valley Landfill - ACRD	7080 McCoy Lake Road	Port Alberni, BC
Asset Investment Recovery - Surrey	8307 130th Street	Surrey, BC
Bings Creek Recycling Centre*	3900 Drinkwater Road, Duncan	Duncan, BC
City of Burnaby*	4855 Still Creek Drive	Burnaby, BC

Clearwater Eco-Depot	290 Road 2A - 100 Mile FSR	Clearwater, BC
Clinton Eco-Depot	5 Boyd Pit Road	Clinton, BC
Comox Valley Waste Management Centre*	3699 Bevan road	Cumberland
Cortes Island Waste Management Center	1300 Squirrel Cove Road	Cortes Island, BC
Elkford Transfer Station*	6 Inkaneep Road	Elkford, BC
Falkland Transfer Station	2830 Wetaskiwin Rd	Falkland, BC
Galiano Island Recycling	220 Sturdies Bay Road	Galiano Island, BC
GFL Environment Inc. (Duncan)	3015 Boys Road	Duncan, BC
Glenemma Transfer Station	3125 McTavish Rd	Salmon Arm, BC
Gold River Waste Management Center	100 Hilke Road	Gold River, BC
Habitat for Humanity (restore) Campbell River*	1725B willow Street	Campbell River, BC
Habitat for Humanity (restore) Comox valley*	1755 13th Street	Courtenay, BC
Heffley Creek Eco-Depot	7385 Sullivan Valley Road	Heffley Creek, BC
Heiltsuk Environmental Services Ltd.	PO Box 880	Bella Bella, BC
ISKUT Landfill	ISKUT Landfill	Iskut, BC
Kimberley Transfer Station*	800 Jim Ogilvie Way	Kimberley, BC
Kitwanga Transfer Station	898 Hwy 37 Kitwanga	Kitwanga, BC
Logan Lake Eco-Depot	9261 Highway 97C	Logan Lake, BC
Louis Creek Eco-Depot	4077 Agate Bay Rd	Barriere, BC
Lower Nicola Eco-Depot	2348 Woodward Road	Lower Nicola, BC
Lytton Eco-Depot	2040 Lytton-Lilloet Hwy #12	Lytton, BC
Malakwa Transfer Station	3591 McLean Sawmill Rd	Malakwa, BC
Malcolm Island Transfer Station	5 - 2nd Street	Sointula, BC
Mayne Island Recycling Society	390 Campbell Bay Road	Mayne Island, BC
Meade Creek Recycling Centre*	8855 Youbou Road	Lake Cowichan, BC
MEZIADIN Landfill (Kitimat Stikine)	14512 Highway 37	Kitwanga, BC
Peerless Road Recycling Centre*	Peerless Road Recycling Centre	Ladysmith, BC
Pender Island Recycling Society	4400 Otter Bay Road	Pender Island, BC
Quatsino Transfer Station	200 West Quatsino Road	Quatsino, BC
Re-Build-It Centre	8000 Nesters Road	Whistler, BC
Regional District of Bulkley Nechako	1521 Necoslie Road	Fort St. James, BC
Regional District Okanagan-Similkameen	101 Martin Street	Penticton, BC
Richmond Recycling Depot	5555 Lynas Lane	Richmond, BC
Salish Soils Inc.	5800 Black Bear Road	Sechelt, BC
Salvation Army - Brentwood Bay	7177 West Saanich Road	Brentwood Bay, BC
Salvation Army - Cedar Hill	1551 Cedar Hill Cross Road	Saanich, BC
Salvation Army - Cloverdale	5630 176 street	Surrey, BC
Salvation Army - East 12th Avenue	261 E. 12th Avenue	Vancouver, BC
Salvation Army - Fell Avenue	1451 Fell Ave	North Vancouver, BC
Salvation Army - Granville Street	8384 Granville Street	Vancouver, BC
Salvation Army - Kerrisdale	2021 W. 41st Avenue	Vancouver, BC
Salvation Army - King George***	13474 96 Ave	Surrey, BC
Salvation Army - Langford	777 Goldstream Ave.	Langford, BC
Salvation Army - Lower Mainland	19733-96th Avenue	Langley, BC

Salvation Army - Mill Bay	855 Shawnigan-Mill Bay Road	Mill Bay, BC
Salvation Army - New Westminster	774 Columbia Street	New Westminster, BC
Salvation Army - North Burnaby	4099 East Hastings Street	Burnaby, BC
Salvation Army - North Delta	#300-8066 120th Street	Surrey, BC
Salvation Army - North Vancouver	241 Lonsdale Avenue	North Vancouver, BC
Salvation Army - Port Coquitlam	2850 Shaughnessy St	Port Coquitlam, BC
Salvation Army - Prince George	3500 18th Ave	Prince George, BC
Salvation Army - Saanich	Unit 111, 3934 Quadra Street	Victoria, BC
Salvation Army - Victoria	525 Johnson Street	Victoria, BC
Salvation Army - Victoria*	Unit 4 - 765 Vanalman Avenue	Victoria, BC
Salvation Army - Victoria Hillside	Unit 2 - 990 Hillside Avenue	Victoria, BC
Salvation Army - View Royal	307 Island Highway	View Royal, BC
Salvation Army - West Broadway	2714 W. Broadway	Vancouver, BC
Salvation Army - West Vancouver	1582 Marine Drive	West Vancouver, BC
Salvation Army - White Rock	1327 Johnston Road	White Rock, BC
Sicamous Landfill	950 Two Mile Rd	Sicamous Rd, BC
Sikimkin Transfer Station	2281 Skimikin Rd	Tappen, BC
South Thompson Eco-Depot	1595 Martin Prairie Road	Pritchard, BC
Sparwood Transfer Station*	1001 Hwy 3	Sparwood, BC
Stewart Transfer Station	1140 Sluice Box Road	Stewart, BC
Salvation Army Comox Valley Ministries	1671 Ryan Road	Comox, BC
Thorsen Creek Waste & Recycling Centre	751 Thorsen Road	Bella Coola, BC
West Coast Landfill	1500 Alaska Pine Road	Ucluelet, BC
Winter Harbour – RD Mt. Waddington	165 Winter Harbour Road	Winter Harbour, BC
Woss Transfer Station	Lat 50.209, Lon-126.588	Woss, BC
Lonsdale Returnit Bottle Depot**	142 3rd St West	North Vancouver, BC
Naramata Store**	255 Robinson Avenue	Naramata, BC
East Vancouver Bottle Depot**	2605 Kaslo Street	Vancouver, BC
Salvation Army Hart Highway**	6487 Hat Highway	Prince George, BC

\* Indicates additions in 2021

\*\*Indicates deletion in 2021

\*\*\*Salvation Army – King George has replaced Salvation Army – Newton from the 2020 report

**EPRA Return to Retail Sites  
As of December 31, 2021**

Best Buy - Courtenay	Building D, Unit 1, 3245 Cliffe Avenue	Courtenay, BC
Best Buy - Abbotsford	#4 - 32900 South Fraser Way	Abbotsford, BC
Best Buy - Cambie	2220 Cambie Street	Vancouver, BC
Best Buy - Chilliwack	#101 - 45805 Luckakuck Way	Chilliwack, BC
Best Buy - Coquitlam Centre	Unit 2140 - 2929 Barnet Hwy	Coquitlam, BC
Best Buy - Cowichan	#101 - 2900 Drinkwater Road	Duncan, BC
Best Buy - Kamloops	Y700 - 1320 West Trans-Canada Hwy.	Kamloops, BC
Best Buy - Kelowna	Unit 1403 - 2271 Harvey Avenue	Kelowna, BC
Best Buy - Kingsway	Unit 200 - 6200 McKay Avenue	Burnaby, BC
Best Buy - Langford	779 McCallum Drive	Victoria, BC
Best Buy - Langley	Unit F3 - 20202 - 66 Avenue	Langley, BC
Best Buy - Nanaimo	3200 Island Hwy. North, Unit 87	Nanaimo, BC
Best Buy - Prince George	#201 - 3900 Walls Avenue	Prince Georg, BC
Best Buy - Richmond	Unit 700 - 5300 No. 3 Road	Richmond, BC
Best Buy – Robson	798 Granville St	Vancouver, BC
Best Buy - Scott Road	12048 80 Avenue	Surrey, BC
Best Buy - South Surrey	2267 160 Street	Surrey, BC
Best Buy - South Vancouver	8133 Ontario Street	Vancouver, BC
Best Buy - Surrey	#3200 - 10153 King George Boulevard	Surrey, BC
Best Buy - Vernon	5600 24 Street	Vernon, BC
Best Buy - Victoria	3450 Uptown Boulevard, Suite 200	Victoria, BC
Best Buy - West DC W8	19890 - 92 A Ave	Langley, BC
Best Buy - West Vancouver	#2100 Park Royal South	West Vancouver, BC
IKEA Coquitlam	IKEA Coquitlam	Coquitlam, BC
IKEA Richmond	IKEA Richmond	Richmond, BC
Staples - Abbotsford	Unit # 110 32500 South Fraserway	Abbotsford, BC
Staples - Bridgeport	Unit #110 2780 Sweden Way	Richmond, BC
Staples - Broadway	1322 West Broadway	Vancouver, BC
Staples - Campbell River	1440 Island Hwy	Campbell River, BC
Staples - Capilano	1999 Marine Drive	North Vancouver, BC
Staples - Chilliwack	101-7491 Vedder Rd	Chilliwack, BC
Staples - Cloverdale	17433 56 Avenue, unit 108	Surrey, BC
Staples - Coquitlam	1220 Seguin Drive	Coquitlam, BC
Staples - Courtenay	3299 Cliffe Avenue, Unit 2	Courtenay, BC
Staples - Cranbrook	1500 Cranbrook Street North, Unit 43	Cranbrook, BC
Staples - Duncan	252 Trunk Road	Duncan, BC
Staples - Fort St John	9600 93rd Avenue	Fort St. John, BC
Staples - Kamloops	Unit 10 1395 Hillside Drive	Kamloops, BC
Staples - Kelowna	#430 2339 HWY 97 North	Kelowna, BC
Staples - Langford	789 McCallum Rd.	Victoria, BC
Staples - Langley	Unit # 200 20055 Willowbrook Drive	Langley, BC
Staples - Lougheed	4265 Lougheed Highway	Burnaby, BC



Staples - Maple Ridge	20050 Lougheed Highway	Maple Ridge, BC
Staples - Marine Way	5821 Marine Way	Burnaby, BC
Staples - Mission	32525 London Avenue, Unit 900	Mission, BC
Staples - Nanaimo Island Highway	2000 Island Hwy.N.	Nanaimo, BC
Staples - Nanaimo Parkway	6581 Aulds Road	Nanaimo, BC
Staples - North Delta	7315 120th Street	Delta, BC
Staples - Park Royal	2105 Park Royal South	West Vancouver, BC
Staples - Penticton	102 Warren Ave.E.	Penticton, BC
Staples - Port Alberni	3555 Johnston Road, Unit # 501	Port Alberni, BC
Staples - Powell River	4730 Joyce Avenue	Powell River, BC
Staples - Prince George	1600 15th Avenue Unit #206	Prince George, BC
Staples - Quesnel	640 Newman Road, Unit # 2	Quesnel, BC
Staples - Richmond	1-6390 No 3 Road	Richmond, BC
Staples - Royal Centre	1055 West Georgia Street, Suite 220	Vancouver, BC
Staples - Salmon Arm	360 Trans Canada Hwy SW, Unit # 3	Salmon Arm, BC
Staples - Surrey North	10136 King George Hwy.	Surrey, BC
Staples - Terrace	4645 Greig Avenue	Terrace, BC
Staples - University Endowment	2135 Allison Road, Unit 101	Vancouver, BC
Staples - Vancouver Downtown	901 Seymour Street	Vancouver, BC
Staples - Vancouver Grandview	3003 Grandview Hwy, Unit 1	Vancouver, BC
Staples - Vernon	3202-32nd Street	Vernon, BC
Staples - Victoria	Building #3 780 Tolmie Avenue	Victoria, BC
Staples - White Rock	3037-152nd Street	Surrey, BC
Staples - Williams Lake	#105-850 Oliver St.	Williams Lake, BC
Vision Electronics 090	19473 Fraser Way	Pitt Meadows, BC
Visions Electronics 050	1828 McCallum Road Unit 110	Abbotsford, BC
Visions Electronics 048	5756 Imperial Street	Burnaby, BC
Visions Electronics 011	475 Seymour St.	Kamloops, BC
Visions Electronics 009	#155, 2463 Highway 97 North	Kelowna, BC
Visions Electronics 047	20670 Langley Bypass	Langley, BC
Visions Electronics 051	935 Marine Drive	North Vancouver, BC
Visions Electronics 049	2109 Hawkins Street Unit 110	Port Coquitlam, BC
Visions Electronics 012	Unit 142-6333, Southridge Avenue	Prince George, BC
Visions Electronics 045	8062 King George Hwy.	Surrey, BC
Visions Electronics 046	1672 S.E. Marine Drive	Vancouver, BC
Visions Electronics 052	2401 Millstream Rd Unit D	Victoria, BC

## APPENDIX C

### EPRA Collection Events 2021

<b>Date</b>	<b>Location</b>	<b>City</b>
11/26/2021	IKEA Coquitlam	Coquitlam
11/26/2021	IKEA Richmond	Richmond
10/17/2021	Sayward Clean-up Days 2021	Sayward
10/16/2021	City of Vancouver - Kitsilano	Vancouver
10/16/2021	Sayward Clean-up Days 2021	Sayward
9/26/2021	Nakusp Sports Arena/Complex	Nakusp
9/25/2021	Silverton Public Works Yard	Silverton
9/19/2021	Kaslo Vimy Park	Kaslo
9/18/2021	Creston & District Community Complex	Creston
9/11/2021	Castlegar & District Community Complex	Castlegar
7/10/2021	Trout Lake	Trout Lake
6/19/2021	City of Vancouver	Vancouver
5/1/2021	Comox Strathcona Waste Management	Quadra
4/18/2021	Sayward (Comox Strathcona Waste Management)	Sayward
4/17/2021	Comox Strathcona Waste Management	Sayward



## APPENDIX D

Regional District	Collection Sites
Alberni-Clayoquot	7
Bulkley-Nechako	7
Capital Regional District	25
Cariboo	7
Central Coast	3
Central Kootenay	4
Central Okanagan	10
Columbia-Shuswap	11
Comox	8
Cowichan Valley	10
East Kootenay	7
Fraser Valley	13
Fraser-Fort George	12
Kitimat-Stikine	8
Kootenay-Boundary	2
Metro Vancouver	108
Mount Waddington	7
Nanaimo	6
North Coast	3
North Okanagan	8
Northern Rockies	1
Okanagan-Similkameen	6
Peace River	4
Qathet	2
Squamish-Lillooet	5
Strathcona	4
Sunshine Coast	3
Thompson-Nicola	22
<b>Grand Total</b>	<b>313</b>

\*Includes all collection sites including 78 return to retailers.

## APPENDIX E

Financial Statements of

**ELECTRONIC PRODUCTS  
RECYCLING ASSOCIATION**

And Independent Auditors' Report thereon

Year ended December 31, 2021



KPMG LLP  
Vaughan Metropolitan Centre  
100 New Park Place, Suite 1400  
Vaughan ON L4K 0J3  
Canada  
Tel 905-265-5900  
Fax 905-265-6390

## INDEPENDENT AUDITORS' REPORT

To the Members of Electronic Products Recycling Association

### ***Opinion***

We have audited the financial statements of Electronic Products Recycling Association (the Entity), which comprise:

- the statement of financial position as at December 31, 2021
- the statement of operations for the year then ended
- the statement of changes in net assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2021, and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### ***Basis for Opinion***

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditors' Responsibilities for the Audit of the Financial Statements***" section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



### ***Responsibilities of Management and Those Charged with Governance for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

### ***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.



Page 3

- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

*KPMG LLP*

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Chartered Professional Accountants, Licensed Public Accountants

Vaughan, Canada

April 19, 2022

# ELECTRONIC PRODUCTS RECYCLING ASSOCIATION

## Statement of Financial Position

December 31, 2021, with comparative information for 2020

	2021	2020
<b>Assets</b>		
Current assets:		
Cash	\$ 105,505,926	\$ 105,578,744
Accounts receivable (note 2)	15,557,123	11,634,477
Prepaid expenses	811,233	646,578
	<u>121,874,282</u>	<u>117,859,799</u>
Capital assets (note 3)	130,051	174,706
	<u>\$ 122,004,333</u>	<u>\$ 118,034,505</u>

## Liabilities and Net Assets

Current liabilities:		
Accounts payable and accrued liabilities (note 4)	\$ 10,139,076	\$ 7,582,571
Net assets:		
Effectiveness and Efficiency Fund (note 5(a))	2,175,378	2,175,378
Contingency reserve (note 5(b))	109,362,244	107,948,921
Invested in capital assets	130,051	174,706
Unrestricted	197,584	152,929
	<u>111,865,257</u>	<u>110,451,934</u>
Commitments (note 7)		
	<u>\$ 122,004,333</u>	<u>\$ 118,034,505</u>

See accompanying notes to financial statements.

On behalf of the Board of Directors:



Director

# ELECTRONIC PRODUCTS RECYCLING ASSOCIATION

## Statement of Operations

Year ended December 31, 2021, with comparative information for 2020

	2021	2020
Revenue:		
Program fees	\$ 79,045,639	\$ 54,795,264
Management fee	1,093,958	4,817,136
Interest	686,825	945,608
	<u>80,826,422</u>	<u>60,558,008</u>
Expenses:		
Direct operations:		
Processing	33,963,440	20,735,080
Collection	13,435,652	8,226,943
Transportation, warehousing and storage	15,324,125	9,516,032
	<u>62,723,217</u>	<u>38,478,055</u>
Other:		
Consumer awareness and communications	7,002,972	7,241,943
Administration	9,211,899	9,648,979
Government fees	475,011	471,857
	<u>16,689,882</u>	<u>17,362,779</u>
	<u>79,413,099</u>	<u>55,840,834</u>
Excess of revenue over expenses	\$ 1,413,323	\$ 4,717,174

See accompanying notes to financial statements.



# ELECTRONIC PRODUCTS RECYCLING ASSOCIATION

Statement of Changes in Net Assets

Year ended December 31, 2021, with comparative information for 2020

	2021			2020		
	Effectiveness and Efficiency Fund	Contingency reserve	Invested in capital assets	Unrestricted	Total	Total
Balance, beginning of year	\$ 2,175,378	\$ 107,948,921	\$ 174,706	\$ 152,929	\$ 110,451,934	\$ 105,734,760
Excess (deficiency) of revenue over expenses	-	-	(121,394)	1,534,717	1,413,323	4,717,174
Interfund transfers	-	-	-	(1,413,323)	(1,413,323)	-
Invested in capital assets	-	1,413,323	76,739	(76,739)	1,413,323	-
<b>Balance, end of year</b>	<b>\$ 2,175,378</b>	<b>\$ 109,362,244</b>	<b>\$ 130,051</b>	<b>\$ 197,584</b>	<b>\$ 111,865,257</b>	<b>\$ 110,451,934</b>

See accompanying notes to financial statements.

# ELECTRONIC PRODUCTS RECYCLING ASSOCIATION

## Statement of Cash Flows

Year ended December 31, 2021, with comparative information for 2020

	2021	2020
Cash provided by (used in):		
Operating activities:		
Excess of revenue over expenses	\$ 1,413,323	\$ 4,717,174
Amortization which does not involve cash	121,394	135,771
Change in non-cash operating working capital:		
Accounts receivable	(3,922,646)	1,366,577
Prepaid expenses	(164,655)	(536,703)
Accounts payable and accrued liabilities	2,556,505	620,754
	3,921	6,303,573
Investing activities:		
Capital assets acquired	(76,739)	(92,542)
Increase (decrease) in cash	(72,818)	6,211,031
Cash, beginning of year	105,578,744	99,367,713
Cash, end of year	\$ 105,505,926	\$ 105,578,744

See accompanying notes to financial statements.

# ELECTRONIC PRODUCTS RECYCLING ASSOCIATION

Notes to Financial Statements

Year ended December 31, 2021

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Electronic Products Recycling Association ("EPRA" or the "Association") is an industry-led, not-for-profit association dedicated to ensuring the safe, secure and responsible recycling of end-of-life electronics and ensuring compliance with the provincial regulations on electronics recycling. Members of Electronics Product Stewardship Canada and the Retail Council of Canada established EPRA in 2011. EPRA collects program fees from registered companies (stewards) which sell electronics into the marketplace. These fees are in turn used to pay the handlers of end-of-life electronics, mainly collection depots, transportation companies and processors. The fees also cover the communication and education outreach on the electronics recycling programs and drop-off locations.

EPRA was incorporated on April 14, 2011 as a Canadian not-for-profit organization without share capital. The Association was previously incorporated under the Canada Corporations Act and was continued under the Canada Not-for-profit Corporations Act in March 2013. The Association operates programs in British Columbia, Saskatchewan, Manitoba, Quebec, Ontario, New Brunswick, Prince Edward Island, Nova Scotia and Newfoundland and Labrador without monetary gain or profit to its stewards. Ontario is a newly added province in 2021. EPRA is exempt from income taxes under Section 149 (1) of the Income Tax Act (Canada).

## 1. Significant accounting policies:

These financial statements have been prepared by management in accordance with Canadian accounting standards for not-for-profit organizations:

### (a) Revenue:

The Association follows the deferral method of accounting for revenue. Program fees are received from registered stewards within the provinces which participate in the EPRA program. The Association recognizes these fees as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Program fees are recognized as individual stewards' report and remit them as required by applicable provincial environmental legislation.

Management fee and interest revenue are recognized as earned.

### (b) Direct collection, handling and processing and other expenses:

Processing, handling and collection expenses (including transportation, warehousing and related storage) are recorded on the date the electronics are gathered from collection sites. Other expenditures are recognized as incurred.

# ELECTRONIC PRODUCTS RECYCLING ASSOCIATION

Notes to Financial Statements (continued)

Year ended December 31, 2021

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## 1. Significant accounting policies (continued):

### (c) Allocated expenditures:

Allocated expenditures, such as administration services, including harmonization costs, recycling quality office costs, administration and other governance expenses, are allocated to EPRA regions of British Columbia, Saskatchewan, Manitoba, Quebec, Ontario, New Brunswick, Prince Edward Island, Nova Scotia and Newfoundland and Labrador based on actual costs as incurred.

### (d) Capital assets:

Purchased capital assets are recorded at cost. Amortization is provided on a straight-line basis over the estimated useful lives of the assets. Repairs and maintenance costs are charged to expense. Betterments which extend the estimated life of an asset are capitalized. When a capital asset no longer contributes to the Association's ability to provide services, its carrying amount is written down to its residual value.

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Software	3 years
Furniture and equipment	5 years
Equipment	5 years
Leasehold improvements	Lesser of the estimated useful life and lease term

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### (e) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Association has not elected to carry any such financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

# ELECTRONIC PRODUCTS RECYCLING ASSOCIATION

Notes to Financial Statements (continued)

Year ended December 31, 2021

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## 1. Significant accounting policies (continued):

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Association determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Association expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future year, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

### (f) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Significant items subject to such estimates and assumptions include the allowance for doubtful accounts, accruals for processing end-of-life electronic products and program revenue, accrued revenue and amortization of capital assets. Actual results could differ from those estimates.

## 2. Accounts receivable:

Included in accounts receivable is an amount totaling \$1,400,000 (2020 - \$1,400,000) owing from the British Columbia administration service provider that was advanced in order to finance the region's operations. The advance is unsecured, non-interest bearing and due on demand.

# ELECTRONIC PRODUCTS RECYCLING ASSOCIATION

Notes to Financial Statements (continued)

Year ended December 31, 2021

### 3. Capital assets:

			2021	2020
	Cost	Accumulated amortization	Net book value	Net book value
Software	\$ 889,698	\$ 770,550	\$ 119,148	\$ 130,716
Furniture and equipment	140,732	136,163	4,569	9,806
Equipment	13,050	13,050	—	1,087
Leasehold improvements	203,717	197,383	6,334	33,097
	\$ 1,247,197	\$ 1,117,146	\$ 130,051	\$ 174,706

### 4. Accounts payable and accrued liabilities:

Included in accounts payable and accrued liabilities are government remittances payable of \$660,461 (2020 - \$456,248), which includes amounts payable for harmonized sales tax.

### 5. Restricted funds:

#### (a) Effectiveness and Efficiency Fund:

The EPRA Board of Directors established an Effectiveness and Efficiency Fund to promote best practices for the collection, transportation and processing of end-of-life electronics and to ensure overall continued reduction of the environmental impact of the EPRA program.

The intent of the fund is for the enhancement of non-funded program elements, such as ensuring that there is adequate capacity to properly handle end-of-life electronics collected through the program, providing improvements to the metrics of the program and ensuring that best practices are employed for the handling of substances of concern. Up to 10% of direct operational expenses incurred by EPRA may be transferred to the fund annually when there is an excess of revenue over expenses in the year.

# ELECTRONIC PRODUCTS RECYCLING ASSOCIATION

Notes to Financial Statements (continued)

Year ended December 31, 2021

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## 5. Restricted funds (continued):

### (b) Contingency reserve:

The EPRA Board of Directors established a Contingency reserve to accumulate sufficient funds to ensure stable program operations continued through variable economic conditions.

The targeted amount for the reserve is the equivalent of one year of projected operating costs. All excess of revenue over expenses not used for the purchase of capital assets and after transfers to the Effectiveness and Efficiency Fund are transferred to the fund until the targeted amount is reached. In a year where an operating deficit occurs, a transfer is made from the Contingency reserve to the general fund to cover the current year operating deficit.

## 6. Risk management:

### (a) Credit risk:

EPRA is exposed to credit risk that arises from the quality of its stewards. Credit risk arises from the possibility that the registrants of EPRA will be unable to fulfill their obligations. EPRA stewards are numerous and diverse which reduces the concentration of credit risk. Management closely evaluates the collectability to mitigate this risk. There has been no change to the risk exposure from 2020.

### (b) Market risk:

EPRA is exposed to financial risk that arises from fluctuations in the sale of consumer electronic products within the provincial regions in which EPRA operates. This risk is minimized by the corresponding decreases in program delivery and recycling process expenses and by regulation through each regional Department of the Environment. There has been no change to the risk exposure from 2020.

# ELECTRONIC PRODUCTS RECYCLING ASSOCIATION

Notes to Financial Statements (continued)

Year ended December 31, 2021

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## 7. Commitments:

The Association has entered into leases for office premises. Minimum future payments required under these operating leases are as follows:

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2022	\$ 122,100
2023	124,000
2024	129,800
2025	129,800
2026	129,800
Thereafter	97,300

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## 8. Comparative information:

Certain comparative information has been reclassified to conform with the financial statement presentation adopted in the current year.



# ELECTRONIC PRODUCTS RECYCLING ASSOCIATION

Schedule 1 - Operations - British Columbia

Year ended December 31, 2021, with comparative information for 2020

	2021	2020
Revenue:		
Program fees	\$ 15,760,027	\$ 16,751,377
Interest	194,543	277,631
	<u>15,954,570</u>	<u>17,029,008</u>
Expenses:		
Direct operations:		
Processing	7,783,826	7,241,795
Collection	3,455,249	3,606,845
Transportation, warehousing and storage	3,732,028	3,504,410
	<u>14,971,103</u>	<u>14,353,050</u>
Other:		
Consumer awareness and communications	777,180	716,067
Administration	1,414,841	1,458,431
	<u>2,192,021</u>	<u>2,174,498</u>
	<u>17,163,124</u>	<u>16,527,548</u>
Excess (deficiency) of revenue over expenses	\$ (1,208,554)	\$ 501,460

# ELECTRONIC PRODUCTS RECYCLING ASSOCIATION

Schedule 2 - Operations - Saskatchewan

Year ended December 31, 2021, with comparative information for 2020

	2021	2020
Revenue:		
Program fees	\$ 2,496,009	\$ 2,797,570
Interest	74,211	104,088
	<u>2,570,220</u>	<u>2,901,658</u>
Expenses:		
Direct operations:		
Processing	933,539	788,684
Collection	719,807	682,553
Transportation, warehousing and storage	339,719	235,491
	<u>1,993,065</u>	<u>1,706,728</u>
Other:		
Consumer awareness and communications	563,748	509,218
Administration	497,102	532,922
	<u>1,060,850</u>	<u>1,042,140</u>
	<u>3,053,915</u>	<u>2,748,868</u>
Excess (deficiency) of revenue over expenses	\$ (483,695)	\$ 152,790

# ELECTRONIC PRODUCTS RECYCLING ASSOCIATION

## Schedule 3 - Operations - Manitoba

Year ended December 31, 2021, with comparative information for 2020

	2021	2020
Revenue:		
Program fees	\$ 3,090,507	\$ 3,217,282
Interest	60,964	83,420
	<u>3,151,471</u>	<u>3,300,702</u>
Expenses:		
Direct operations:		
Processing	1,266,250	1,281,315
Collection	535,513	626,517
Transportation, warehousing and storage	308,242	248,378
	<u>2,110,005</u>	<u>2,156,210</u>
Other:		
Consumer awareness and communications	519,650	486,245
Administration	509,736	537,364
	<u>1,029,386</u>	<u>1,023,609</u>
	<u>3,139,391</u>	<u>3,179,819</u>
Excess of revenue over expenses	\$ 12,080	\$ 120,883

# ELECTRONIC PRODUCTS RECYCLING ASSOCIATION

Schedule 4 - Operations - Quebec

Year ended December 31, 2021, with comparative information for 2020

	2021	2020
Revenue:		
Program fees	\$ 19,256,303	\$ 20,498,316
Interest	215,778	341,364
	<u>19,472,081</u>	<u>20,839,680</u>
Expenses:		
Direct operations:		
Processing	9,138,269	9,128,220
Collection	2,187,019	2,195,391
Transportation, warehousing and storage	4,566,784	4,333,464
	<u>15,892,072</u>	<u>15,657,075</u>
Other:		
Consumer awareness and communications	3,416,109	2,968,575
Administration	2,586,097	2,398,152
Government fees	458	4,605
	<u>6,002,664</u>	<u>5,371,332</u>
	<u>21,894,736</u>	<u>21,028,407</u>
Deficiency of revenue over expenses	\$ (2,422,655)	\$ (188,727)

# ELECTRONIC PRODUCTS RECYCLING ASSOCIATION

Schedule 5 - Operations - Atlantic Canada

Year ended December 31, 2021, with comparative information for 2020

	2021	2020
Revenue:		
Program fees	\$ 4,496,212	\$ 5,412,079
Interest	62,077	68,665
	<u>4,558,289</u>	<u>5,480,744</u>
Expenses:		
Direct operations:		
Processing	1,607,491	1,522,078
Collection	574,784	634,691
Transportation, warehousing and storage	604,841	548,793
	<u>2,787,116</u>	<u>2,705,562</u>
Other:		
Consumer awareness and communications	433,697	421,501
Administration	683,123	575,556
Government fees	22,500	22,500
	<u>1,139,320</u>	<u>1,019,557</u>
	<u>3,926,436</u>	<u>3,725,119</u>
Excess of revenue over expenses	\$ 631,853	\$ 1,755,625

# ELECTRONIC PRODUCTS RECYCLING ASSOCIATION

Schedule 6 - Operations - Newfoundland and Labrador

Year ended December 31, 2021, with comparative information for 2020

	2021	2020
Revenue:		
Program fees	\$ 1,870,356	\$ 2,259,862
Interest	27,158	31,334
	<u>1,897,514</u>	<u>2,291,196</u>
Expenses:		
Direct operations:		
Processing	372,009	277,829
Collection	233,122	188,003
Transportation, warehousing and storage	492,464	413,777
	<u>1,097,595</u>	<u>879,609</u>
Other:		
Consumer awareness and communications	381,727	377,144
Administration	426,004	331,300
Government fees	45,353	43,752
	<u>853,084</u>	<u>752,196</u>
	<u>1,950,679</u>	<u>1,631,805</u>
Excess (deficiency) of revenue over expenses	\$ (53,165)	\$ 659,391

# ELECTRONIC PRODUCTS RECYCLING ASSOCIATION

Schedule 7 - Operations - New Brunswick

Year ended December 31, 2021, with comparative information for 2020

	2021	2020
Revenue:		
Program fees	\$ 2,957,898	\$ 3,858,778
Interest	40,725	39,106
	<u>2,998,623</u>	<u>3,897,884</u>
Expenses:		
Direct operations:		
Processing	581,130	495,159
Collection	187,457	187,574
Transportation, warehousing and storage	271,507	231,719
	<u>1,040,094</u>	<u>914,452</u>
Other:		
Consumer awareness and communications	398,909	371,950
Administration	505,188	494,730
Government fees	406,700	401,000
	<u>1,310,797</u>	<u>1,267,680</u>
	<u>2,350,891</u>	<u>2,182,132</u>
Excess of revenue over expenses	\$ 647,732	\$ 1,715,752

# ELECTRONIC PRODUCTS RECYCLING ASSOCIATION

## Schedule 8 - Statement of Changes in Net Assets by Province

Year ended December 31, 2021, with comparative information for 2020

	British Columbia		Manitoba		Quebec		Atlantic Canada		Saskatchewan	
	Contingency reserve (note 5(b))	Effectiveness and Efficiency Fund (note 5(a))	Contingency reserve (note 5(b))	Invested in capital assets	Contingency reserve (note 5(b))	Invested in capital assets	Contingency reserve (note 5(b))	Effectiveness and Efficiency Fund (note 5(a))	Contingency reserve (note 5(b))	Effectiveness and Efficiency Fund (note 5(a))
Balance, beginning of year	\$ 29,747,601	\$ 1,222,252	\$ 9,140,414	\$ 42,904	\$ 40,557,185	\$ 42,904	\$ 8,090,460	\$ 664,126	\$ 10,995,527	\$ 289,000
Excess (deficiency) of revenue over expenses	-	-	-	(31,999)	-	-	-	-	-	-
Interfund transfers	(1,208,554)	-	12,080	-	(2,422,655)	-	631,853	-	(483,695)	-
Invested in capital assets	-	-	-	-	-	-	-	-	-	-
<b>Balance, end of year</b>	<b>\$ 28,539,047</b>	<b>\$ 1,222,252</b>	<b>\$ 9,152,494</b>	<b>\$ 10,905</b>	<b>\$ 38,134,530</b>	<b>\$ 10,905</b>	<b>\$ 8,722,313</b>	<b>\$ 664,126</b>	<b>\$ 10,511,832</b>	<b>\$ 289,000</b>
	Newfoundland and Labrador		New Brunswick		Headquarters		2021		2020	
	Contingency reserve (note 5(b))	Invested in capital assets	Contingency reserve (note 5(b))	Invested in capital assets	Contingency reserve	Invested in capital assets	Unrestricted	Total	Total	Total
Balance, beginning of year	\$ 3,931,790	\$ 1,086	\$ 5,485,944	\$ 130,716	\$ -	\$ 152,929	\$ 110,451,934	\$ 105,734,760		
Excess (deficiency) of revenue over expenses	-	(1,088)	-	(88,307)	-	1,534,717	1,413,323	4,717,174		
Interfund transfers	(53,165)	-	647,732	4,289,727	-	(1,413,323)	-	-		
Invested in capital assets	-	-	-	76,739	-	(76,739)	-	-		
<b>Balance, end of year</b>	<b>\$ 3,878,625</b>	<b>\$ (2)</b>	<b>\$ 6,133,676</b>	<b>\$ 4,289,727</b>	<b>\$ 119,148</b>	<b>\$ 197,584</b>	<b>\$ 111,865,257</b>	<b>\$ 110,451,934</b>		