



February 14, 2015

File: 66500-20/LT1234

John Smith
Quick Trucking Ltd.
 123 Alpha Street
 Vancouver BC V1A 2B3

HAZARDOUS WASTE TRANSPORT LICENCE RENEWAL NOTICE AND APPLICATION

Your Hazardous Waste Transport Licence expires on 1-Apr-2015. Carriers that have not received their renewed licence, in writing, from the Ministry of Environment are not authorized to transport hazardous waste in the province of British Columbia.

This letter is your licence expiration reminder and renewal application form. Carriers are responsible for ensuring that they have obtained a valid licence before the expiry date. Processing is on a first come, first served basis; please, allow **at least 3 weeks** for processing. If the application is not complete or there are major changes, processing may be delayed.

- All Transport Licence renewals, **except** “waste batteries only”, must include the renewal fee of \$200.00, paid in full, prior to the renewed licence being issued. An expired licence will be processed as a renewal (\$200.00 fee) if all required information and documentation is received at this office **within 30 business days** after the licence expiry date. After that time, the fee is \$500.00. Payment must be made by cheque in Canadian currency, payable to the **Minister of Finance**.
- Please use this application form to renew your licence. The “Carrier’s Response Required” boxes and “Certification” section must be completed. If there are significant changes, you must use the more detailed application form, in addition to this renewal application form. The detailed form can be found on-line at: **www.gov.bc.ca** (environment → waste management → hazardous waste → transporting hazardous waste → transport licence application process → licence to transport hazardous waste application and instructions)
- All renewal applications must include: completed renewal application form, supporting documents and, if applicable, the fee.

Sincerely,

Grace Kelly
 Hazardous Waste Officer

REQUIREMENT	INFORMATION	CARRIER’S RESPONSE REQUIRED
Company Information	<i>Is your company registered with the BC Registrar of companies?</i>	Yes
	<i>Is the company name and address on the licence correct? If not, please provide the correct information.</i>	No, the updated address is: 456 Beta Street, Vancouver, BC V2A 3B4. Same phone and fax numbers
Contingency Plan	<i>Have you submitted your most updated contingency plan to the Ministry?</i>	Yes, submitted to Ministry of Environment on December 15, 2014
	<i>Is your contingency plan certified, up to date and adequate for the wastes being transported?</i>	Yes
Vehicle Registration	<i>Are all vehicles/trailers operating under this licence registered in your company name?</i>	Yes. One new vehicle has been added to our fleet; see the attached updated list
Vehicle Insurance	<i>Is each vehicle/trailer under this licence insured to transport Hazardous Waste and does each carry a minimum of \$5,000,000 3rd party/environmental liability insurance?</i>	Yes, 3 vehicles carry \$5,000,000 and 2 vehicles carry \$10,000,000 3 rd party liability insurance

Wastes	<i>Are you transporting only the hazardous wastes that appear on your licence?</i>	Yes
Transport Licence Test	<i>What is the name and position title of the individual who completed the transportation knowledge test?</i>	John Smith, president and Tom Brown, driver
	<i>Is this person still an employee of your company and involved in transportation activities? If not, when did this person leave the company?</i>	Tom Brown left the company in January 2014; John Smith is still with the company.
Personnel Training	<i>Do you have a training program that is adequate to your operations and meets the requirements of the Hazardous Waste Regulation?</i>	Yes
	<i>Have all personnel involved in the transportation operations received the above training?</i>	Yes. One new driver will receive training in early April before starting operational work.
Other Carrier(s)	<i>Have you used another company's vehicle to transport hazardous waste? If so, indicate name of the company(ies) you contracted to transport hazardous waste on your behalf. (not for rented/leased vehicles)</i>	Yes. In 2013 we used ABC Trucking Ltd. to transport waste asbestos on our behalf.
Consignees/Receivers	<i>Are all your intended consignees authorized to receive and manage the waste(s) that you are transporting?</i>	Yes. Consignee confirmation letters for them have been previously submitted.
	<i>Are there any changes to your intended consignees since you last submitted the list of consignees to the Ministry? If yes, please submit applicable consignee confirmation letter(s).</i>	Yes. We have added one new consignee: XYZ Waste Inc.'s Consignee Confirmation Letter is attached.
Licence Validity	<i>Are you aware that a carrier that has not received his/her renewed licence prior to their expiry date is not authorized to transport hazardous waste in the province of British Columbia?</i>	Yes. We did not transport hazardous waste during the month of April 2012 as we didn't receive the renewed licence before the expiry date.
Licence Use	<i>Have you actively used your licence in the last 12 months? (indicate frequency)</i>	Yes, estimated frequency of 4 times per week
Manifest Use	<i>Have you used manifest(s) in the last 12 months? (estimate quantity used)</i>	Yes. Estimated 780 manifests used.
Financial Security	<i>If financial security is required, has your security been renewed and an original sent to this Ministry's office?</i>	Yes. Financial security has been posted and is up to date.
	<i>Where applicable, does your form of security have an automatic renewal or evergreen clause?</i>	An automatic renewal is in place. See attached document from BCI Bank.

Certification:

I, John A. Smith (Print name of applicant with signing authority), certify that the information provided in this form is true and accurate and that I meet the conditions of the licence and the requirements of the Environment Management Act and the Hazardous Waste Regulation as related to the transportation of hazardous waste.

<u>JA Smith</u>	<u>President, owner</u>	<u>28/02/2015</u>
Signature of Applicant with Signing Authority	Applicant's Position	Date of Certification dd/mm/yy
<u>604-123-4567</u>	<u>604-765-4321</u>	<u>604-123-6789</u>
Telephone Number	Cell Number	Fax Number
		<u>John.Smith@QuickTruck.com</u>
		Email Address