

# HAZARDOUS WASTE TRANSPORT LICENCE APPLICATION

## Contingency Plan Certification

When preparing a Contingency Plan, it is important to note that the simplicity or complexity of a plan is based on the type(s) of hazardous wastes being transported and the hazards associated with each waste. It is the responsibility of the carrier to ensure that the person preparing the contingency plan has the capability to do so. **Those carriers who do not have a qualified professional in their employment should engage the services of a qualified consulting professional for preparing the contingency plan.** A contingency plan is technical in nature, requiring the writer to be knowledgeable about the hazardous wastes, associated risks and options for management of the wastes in an emergency situation.

This Contingency Plan Certification is to be completed by the qualified professional or person preparing the Contingency Plan. Please note: a Contingency Plan may be audited at any time.

### CONTINGENCY PLAN CERTIFICATION

I have reviewed and completed the checklist on page 2 (check the box to confirm).

I, \_\_\_\_\_ (print name, position)

certify that I have prepared the attached Contingency Plan entitled: \_\_\_\_\_

\_\_\_\_\_

and dated: \_\_\_\_\_ for the transporter named below, in accordance with the “Guidelines for Preparing Contingency Plans for Carriers of Hazardous Waste” (Version 2.0; July 2015).

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

<b>Transporter Name</b>	
<b>Mailing Address</b>	
<b>Phone Number</b>	<b>Fax Number</b>
<b>Email Address</b>	<b>LT#</b>

***Please attach this completed certification to the Contingency Plan submitted with your application for a licence to transport hazardous waste.***

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## Contingency Plan Certification Checklist

ITEM	CHECK <input type="checkbox"/>
<b>1. POLICY STATEMENT OF THE CARRIER COMPANY</b>	
<b>2. PURPOSE AND SCOPE OF THE CONTINGENCY PLAN</b>	
<b>3. ELEMENTS OF EMERGENCY PLANNING</b>	
<b>a) Identification of the Hazardous Wastes</b>	
<ul style="list-style-type: none"> <li>○ List each waste in this section and its contaminants (especially when generic name is being used)</li> <li>○ Examples: leachable toxic waste (metal); leachable toxic waste (hydrocarbon or other organic contaminants); leachable toxic waste (mercury); contaminated soil (hydrocarbon); contaminated soil (metals); waste oil (liquid oil with sludge); waste oil (rags), waste oil (soil contaminated with oil); etc.</li> </ul>	
<b>b) Identification of the Hazard of the Wastes</b>	
<ul style="list-style-type: none"> <li>○ Indicate the potential hazards for each of the waste types in the list</li> <li>○ Hazards are different for different types of contaminants, e.g. leachable toxic waste (metal) and leachable toxic waste (hydrocarbon)</li> </ul>	
<b>c) Risk Identification</b>	
<b>d) Legislation and Industry Standards</b>	
<ul style="list-style-type: none"> <li>○ list of each waste and its reportable quantity</li> </ul>	
<b>e) Emergency Organization and Responsibilities</b>	
<b>f) Resources</b> (human resources, equipment and materials inventory)	
<b>g) Internal and External Notifications</b>	
<b>h) Electronic Communications</b>	
<b>i) Public Affairs</b>	
<b>4. EMERGENCY RESPONSE TO SPILLS</b>	
<b>a) Response Action Decision</b>	
<b>b) Plan Activation and Response Mobilization</b>	
<b>c) Response Action/Containment/Cleanup</b>	
<b>d) Evacuation</b>	
<b>e) Disposal of Spilled Contaminants and Debris</b>	
<b>f) Site Restoration/Remediation</b>	
<b>g) Post-Incident Evaluation</b>	
<b>5. TRAINING AND PRACTICE DRILLS</b>	
<b>6. PLAN EVALUATION</b>	
<b>7. PLAN UPDATES</b>	
<b>8. RECORD KEEPING</b>	
<b>9. CERTIFICATION OF THE CONTINGENCY PLAN</b>	
<ul style="list-style-type: none"> <li>○ Indicate date, name and position of person certifying, and sign certification</li> </ul>	
<b>10. APPENDICES AND OPERATIONAL GUIDELINES</b> (attach if applicable)	