



## **Pesticide Use Permit Application** under *the Integrated Pest Management Act*

**FORM REFERENCE CODE: EPD-IPM-10v2**

### **INSTRUCTIONS:**

Use this form to apply for a pesticide use permit under the *Integrated Pest Management Act* and Regulation. Pesticide use must not proceed unless a permit has been issued.

The permitting process consists of several steps that require the submission of an application form, map and fee, followed by meetings with ministry staff to receive guidance on the consultation process and required documentation. If you have questions, you are encouraged to contact ministry staff by email at [IPMPBC@gov.bc.ca](mailto:IPMPBC@gov.bc.ca).

### **HOW TO SUBMIT:**

Please submit this form and maps via email to [IPMPBC@gov.bc.ca](mailto:IPMPBC@gov.bc.ca) with the subject line "Pesticide Use Permit Application". If large files prevent email submission, please use the ministry's File Transfer Service at <http://www.env.gov.bc.ca/csd/imb/soft/soft.shtml>.

There is an application fee of \$1000 that is due upon submission of this application. The fee is non-refundable after a permit application number has been issued. Please see Section 12 for payment information.

Alternatively, you may mail your application to:

Regional Operations Branch IPM Program  
Ministry of Environment & Climate Change Strategy  
PO Box 9377 Stn Prov Govt  
Victoria, BC V8W 9M6

## Section 1: Applicant Information

<b>Applicant Type</b>	<input type="checkbox"/> Business <input type="checkbox"/> Individual <input type="checkbox"/> Government			1
<b>Company Legal Name</b> <i>as registered with the BC Registrar of Companies</i> <b>OR Individual's Full Legal Name</b>				2
<b>Doing Business As</b> <i>if applicable</i>				3
<b>Incorporation Number</b> <i>as registered with the BC Registrar of Companies (if applicable)</i>				4
<b>Legal Address</b> <i>as registered with BC Registrar of Companies</i>	Unit # / Street			5
	City	Province	Postal Code	6
<b>Mailing Address</b>	<input type="checkbox"/> Same as Legal Address			7
	Unit # / Street			8
	City	Province	Postal Code	9

## Section 2: Contact Information for the Applicant

<b>Contact's Last Name</b>			1
<b>Contact's First Name</b>			2
<b>Contact's Title</b>			3
<b>Contact Numbers</b> <i>(999) 999-9999</i>	Phone	Mobile	7
<b>Email Address</b>			8

### Section 3: Authorized Agent (“the Agent”)

The Applicant may authorize an Agent to deal with the ministry directly on future aspects of this application. An Agent is a person who is not an employee of the Applicant. ***This section must be completed in full if an Agent is used.***

<b>Agent’s Type</b>	<input type="checkbox"/> Business <input type="checkbox"/> Individual <input type="checkbox"/> Government			1
<b>Agent’s Company Legal Name</b> <i>as registered with the BC Registrar of Companies (if applicable)</i>				2
<b>Doing Business As</b> <i>if applicable</i>				3
<b>Agent’s Last Name</b>				4
<b>Agent’s First Name</b>				5
<b>Agent’s Title</b>				6
<b>Contact Numbers</b> <i>(999) 999-9999</i>	Phone	Mobile		7
<b>Email Address</b>				8
<b>Mailing Address</b>	Unit # / Street			9
	City	Province	Postal Code	10

*In this section:*

*“Applicant” means the Applicant as identified in section 1 of this application form, and*

*“Agent” means the Agent as identified in section 3 of this application form.*

I/we (the Applicant) hereby authorize the above-named Agent to deal with the ministry directly on all aspects of this application. I/we (the Applicant) understand and agree with the terms and conditions in Section 12 of this application form.

<b>Applicant’s Full Name</b>		1
<b>Signature of the Applicant</b>		2
<b>Date signed</b> <i>(YYYY / MM / DD)</i>		3



Section 4: Owner or Manager of the Treatment Location

Name of the owner or manager of the treatment location

Empty text box for owner/manager name

Section 5: Description of Proposed Pesticide Use

Please provide a brief overview of the proposed pesticide use.

Table with 2 columns and 2 rows. Row 1: Pest(s) to be controlled and the importance of the pest control program (1). Row 2: Proposed Integrated Pest Management elements (including pest prevention and identification, monitoring program, treatment thresholds, post-treatment evaluation) and the rationale for the proposed pesticide use (2).

## Section 6: Proposed Start and End Date of Pesticide Use

Please provide the proposed start and end date of pesticide use. The maximum term of a permit is three years.

<b>Start date</b> (YYYY / MM / DD)		1
<b>End date</b> (YYYY / MM / DD)		2
<b>Timing of pesticide applications</b> (i.e. time of the year and duration)		3
<b>Anticipated number of applications per year</b>		4

## Section 7: Geographic Area to be Treated

You will need to submit a digital map with this application form. Your map must identify the gross boundaries of the treatment area, communities, and geographic features applicable to the proposed pesticide use. At a minimum, maps must be provided in PDF format. Additional acceptable formats include .kmz or kml.

In addition to your digital map, please describe the area of the proposed pesticide use below. The description must be consistent with the attached maps and include the names of the communities or landmarks and all regional districts encompassed by the geographic boundaries of the treatment area.

## Section 8: Type of Pesticide Use

Please check the category below that corresponds with your intended pesticide use.

- a)  Permit-restricted pesticide
- b)  Aerial application of a pesticide
- c)  Use of a pesticide in or on a body of water
- d)  Use of a pesticide on public land as required under a license or confirmation
- e)  Use of a pesticide under a confirmation or licence requiring an exemption from the applicable prescribed standards in Division 7, Part 2 of Integrated Pest Management Regulation

If you checked category(e) above, please indicate:

<b>Existing licence or confirmation number for which an exemption is required</b>		1
<b>Section of the regulated standard requiring an exemption</b>		2
<b>Proposed alternative terms and conditions</b>		3

## Section 9: Pesticide Information

Please list all pesticides, including adjuvants, proposed for use under this permit.

<b>Pesticide Trade Name</b>	<b>Active Ingredient</b>	<b>Registration Number under the Federal Pest Control Products Act (P.C.P. No)</b>	<b>Application Rate</b>	<b>Treatment Area (ha)</b>	<b>Quantity (kg)</b>



## Section 10: Pesticide Application Methods

Please check all applicable proposed pesticide application methods.

- |   |   |  |
|---|---|--|
| 1. Broadcast                              | 2. Selective Treatment                    | 3. <input type="checkbox"/> Immersion Bath |
| <input type="checkbox"/> Aerial           | <input type="checkbox"/> Backpack sprayer | 4. <input type="checkbox"/> Other          |
| <input type="checkbox"/> Backpack sprayer | <input type="checkbox"/> Stem injection   |  |
| <input type="checkbox"/> Power nozzle     | <input type="checkbox"/> Wipe-on          |  |
| <input type="checkbox"/> Boom Sprayer     |   |  |

If you checked the category “*Other*” above, please specify the methods proposed.

## Section 11: Declaration and Signature

By completing this application form for a permit, the Applicant understands and agrees with the following terms and conditions:

1. In this section:
  - “Administrator” means the administrator appointed under IPMA Section 9;
  - “Applicant” means the applicant as identified in section 1 of this application form;
  - “IPMA” means the *Integrated Pest Management Act*, S.B.C. 2003, c. 58, as amended or replaced from time to time;
  - “FOIPPA” means the Freedom of Information and Protection of Privacy Act, R.S.B.C. 1996, c. 165, as amended or replaced from time to time;
  - “Province” means Her Majesty the Queen in Right of British Columbia;
  - “Regulatory Document” means:
    - a) this application form,
    - b) any document that the Applicant submits or causes to be provided submitted to the Province or the Administrator in support of this application, and
    - c) any document that the Applicant submitted or causes to be submitted to the Administrator or the Province pursuant to
      - i. the permit;
      - ii. any regulation made under IPMA that regulates the pesticide use described above; or
      - iii. any order issued under IPMA directed against the Applicant that is related to the pesticide use described above.
2. In consideration of the Province receiving this application, subject to paragraph 3, the Applicant hereby irrevocably authorizes the Province to publish on the B.C. government website the entirety of any Regulatory Document.
3. Despite paragraph 2, if the Applicant clearly identifies on the face of a Regulatory Document that the Regulatory Document, or clearly identified portions of it, are confidential and provides in writing with the document a rationale for why the document or portion thereof could not be disclosed under FOIPPA, the Applicant does not consent to the Province publishing the document or any portion of it if, in the opinion of the Administrator, the document or portion could not be disclosed under FOIPPA, if it were subject to a request under section 5 of FOIPPA.
4. In consideration of the Province receiving this application, the Applicant agrees that it will indemnify and save harmless the Province and the Province’s employees and agents from any claim for infringement of copyright or other intellectual property rights that the Province or any of the Province’s employees or agents may sustain, incur, suffer or be put to at any time that arise from the publication of a Regulatory Document.
5. The Applicant certifies that the information provided in this application form is true, complete and accurate, and acknowledges that the submission of insufficient information may result in this application being returned causing delays in the application review process.

<b>I am:</b>	<input type="checkbox"/> The Applicant <input type="checkbox"/> The Agent	1
<b>Full Name</b> <i>(Name of the Applicant, or name of the Agent)</i>		2
<b>Signature:</b>		3
<b>Date signed:</b> <i>(YYYY / MM / DD)</i>		4



## Section 12: Payment of Fees

The application fee is \$1000 CAD. No PST or GST is required.  
The fee is non-refundable after a permit application number has been issued.

<input type="checkbox"/> <b>I would like a call-back to pay by credit card</b>	<p>Currently, there is no electronic payment system for credit card transactions. Please complete the following to arrange for a call-back to collect credit card payment information. <b>DO NOT ENTER CREDIT CARD INFORMATION HERE OR SEND BY EMAIL.</b></p>		1
	<p><b>Name of cardholder</b></p>		2
	<p><b>Phone number</b> (999) 999-9999</p>		3
<input type="checkbox"/> <b>I am submitting my cheque or money order via mail/courier</b>	<p>Cheques or money orders not received within 10 business days may result in your application being returned as incomplete.</p> <p>In addition to submitting this application form electronically, please send a printed copy along with your cheque or money order.</p>		4
	<p><i>Mail:</i></p>	<p>Ministry of Environment &amp; Climate Change Strategy Regional Operations Branch IPM Program PO Box 9377 Stn Prov Govt Victoria, BC V8W 9M6</p>	
	<p><i>Courier:</i></p>	<p>Ministry of Environment &amp; Climate Change Strategy Environmental Protection Division Regional Operations Branch IPM Program 3<sup>rd</sup> Floor, 525 Superior Street Victoria, BC V8V 0C5</p>	
<input type="checkbox"/> <b>I have questions about the application fees and would like a call-back for consultation</b>	<p><b>Name</b></p>		5
	<p><b>Phone number</b> (999) 999-9999</p>		6