

Pesticide Licence Application

FORM REFERENCE CODE: EPD-IPM-05.2

INSTRUCTIONS:

Use this form to apply for a licence to use or sell pesticides under the *Integrated Pest Management Act* and Regulation.

Before completing this application form, please review the following sector-specific tools and guides available at www.gov.bc.ca/pestmanagement. These guidance documents will help you understand the requirements under the *Integrated Pest Management Act* and Regulation.

NEW for 2021 Applications are now being processed through your local Service BC Centre. Service BC will review your application, process your payment and send your application to the Integrated Pest Management Branch.

To better serve you, please make an appointment with the Service BC Centre nearest you: <https://appointments.servicebc.gov.bc.ca/appointment>. Walk-in service is also available at these locations.

All Service BC locations accept cheques, credit card/debit card, or money order fee payments except for the Vancouver & Surrey offices which accept credit card payments only.

Out-of-province applicants or citizens not wishing to visit a Service BC office may submit their completed application forms to applications.sbc@gov.bc.ca. You will be contacted for payment processing

For inquiries or information please visit our webpage <https://www2.gov.bc.ca/gov/content/environment/pesticides-pest-management/business-industry/authorization-to-sell-or-use-pesticides>

Section 1: Purpose of Application

A	Are you intending to sell pesticides?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Did this applicant previously hold a vendor licence? <i>If yes, provide below.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
B	Are you intending to use pesticides as a service?*	<input type="checkbox"/> Yes <input type="checkbox"/> No	Did this applicant previously hold a service licence? <i>If yes, provide below.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
C	Are you intending to use pesticides on a non-service basis?*	<input type="checkbox"/> Yes <input type="checkbox"/> No	Did this applicant previously hold a licence for non-service uses? <i>If yes, provide below.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No

* Service means that you charge a fee for applying pesticides or obtain goods or services in exchange for applying pesticides. Non-service means that you apply pesticides only to your own land or land that you manage.

Previous Licence Number (if applicable)	
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Section 2: Applicant Information

*Applicant Type	<input type="checkbox"/> Business <input type="checkbox"/> Individual <input type="checkbox"/> Government			1
*Company Legal Name <i>as registered with the BC Registrar of Companies</i>				2
OR * Individual's Full Legal Name				3
Doing Business As <i>if applicable</i>				4
Incorporation Number <i>as registered with the BC Registrar of Companies (if applicable)</i>				5
*Contact Numbers <i>e.g. (999) 999-9999</i>	Phone	Mobile		6
Primary Contact Name				
*Email Address <i>generic company email address and primary contact</i>				7
*Legal Address <i>as registered with BC Registrar of Companies</i>	Unit # / Street			8
	City	Province	Postal Code	9
*Mailing Address <i>if different from above</i>	<input type="checkbox"/> Same as Legal Address			10
	Unit # / Street			11
	City	Province	Postal Code	12

Section 3: Business Location(s) of Applicant

Business locations are:	<input type="checkbox"/> Same as legal address <input type="checkbox"/> Same as mailing address <input type="checkbox"/> Included in list below
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	Address Apt #, Street Name and Number	City	Postal Code	Phone (###) ###-####	Contact Name	Contact Email
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						

Section 4: Locations of Pesticide Use / Sales

Indicate the areas in B.C. where you will be applying and/or selling pesticides:

- | | | | |
|---|--|----------------------------------|----------------------------------|
| <input type="checkbox"/> Vancouver Island | <input type="checkbox"/> Southern Interior | <input type="checkbox"/> Cariboo | <input type="checkbox"/> Omineca |
| <input type="checkbox"/> Lower Mainland | <input type="checkbox"/> Kootenay | <input type="checkbox"/> Skeena | <input type="checkbox"/> Peace |

[See the map in Appendix - Regional Map on page 8 of this form.](#)

Section 5: Notice of Prescribed Pesticide Uses

Licensees must notify the ministry before performing any of the three uses below. The applicant can notify the ministry by checking one or more of the boxes on this application or by submitting a separate written notice at least two (2) business days prior to treatment. Pesticide Vendors DO NOT complete this section

- | | | |
|-------------------------------------|---|---|
| <input type="checkbox"/> Fumigation | <input type="checkbox"/> Application on public land | <input type="checkbox"/> Aerial application |
|-------------------------------------|---|---|

Section 6: General Type(s) of Pesticide Use

Check all categories that apply. **Vendors do not complete this section.**

- | | | |
|---|--|--|
| <input type="checkbox"/> Aerial | <input type="checkbox"/> Fumigation – CO ₂ | <input type="checkbox"/> Industrial vegetation |
| <input type="checkbox"/> Agriculture | <input type="checkbox"/> Fumigation – container | <input type="checkbox"/> Landscape |
| <input type="checkbox"/> Forestry – broadcast | <input type="checkbox"/> Fumigation – ships & structures | <input type="checkbox"/> Mosquito and biting fly |
| <input type="checkbox"/> Forestry – non-broadcast | <input type="checkbox"/> Fumigation – soil | <input type="checkbox"/> Structural – general |
| | <input type="checkbox"/> Noxious Weeds | <input type="checkbox"/> Structural – wood preservation
(≤ 1,000 poles) |

Section 7: Certified Staff

	Last Name	First Name	City of Employment	Certificate Category	Certificate Number	Certificate Expiry Date
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						

Section 8: Licence Fee Categories

Please check all licence categories that apply to this application.

1. Pesticide Vendor

For selling pesticides

- | | | |
|--------------------------|---------|--|
| <input type="checkbox"/> | \$250 | Sell DOMESTIC pesticides only |
| <input type="checkbox"/> | \$250 | Sell DOMESTIC pesticides and less than 100 kg/year of COMMERCIAL and RESTRICTED pesticides |
| <input type="checkbox"/> | \$1,000 | Sell 100 kg/year or more of COMMERCIAL and RESTRICTED pesticides |

2. Pesticide User Service

For structural or landscape pest management, mosquito management and any other pesticide use service not referred to under section 3 below.

- | | | |
|--------------------------|---------|--|
| <input type="checkbox"/> | \$250 | Conduct business from only one business address |
| <input type="checkbox"/> | \$500 | Conduct business from 2 or 3 business addresses |
| <input type="checkbox"/> | \$1,000 | Conduct business from 4 or more business addresses |

3. Pesticide User Service

For management of forest pests on public or private land used for timber production, for vegetation management on facilities or rights of way for railways, highways, public utilities and pipelines on public or private land, or other industrial sites on public land and invasive or noxious weed management on public land; Pesticide User – Non-service: for management of forest pests on private land used for timber production.

- \$250 Apply pesticides to less than 50 hectares per calendar year
- \$500 Apply pesticides to 50 or more hectares but less than 500 hectares per calendar year
- \$1,000 Apply pesticides to 500 or more hectares per calendar year

Note: Hectares refers to the total area of land to which pesticide is applied by the licensee in a calendar year

4. Pesticide User – Non-service

Not including management of forest pests on land used for timber production (see when non-service licences are required on the last page of this application).

- \$250

Section 9: Licence Term

Please check the length of time for which the licence is required:

- 1 year
- 2 years
- 3 years
- 4 years
- 5 years

Section 10: Licence Fee Calculation

If more than one of the categories in Section 8 is applicable, the applicant is to pay **ONLY** the fee for the single highest applicable category.

Single highest applicable fee:

\$

Multiply by number of years:

X

Total Fees Payable:

Please pay this amount

= \$

The fee may be paid by money order, credit card/debit card, or cheque; made payable to Minister of Finance.

Section 11: Checklist Prior to Submission

- Annual summaries were submitted for the previous calendar year if you held a licence in that year.
- Company (if applicable) is in **good standing** with B.C. Registrar of Companies. Typically, an annual report needs to be filed with the BC Registrar of Companies to maintain standing.
- Pesticide certificate(s) is/are valid (that is, not expired) & in the correct certificate category.
- All relevant fields on this form have been completed (incomplete applications may result in longer processing times).
- Both a company generic and & primary contact email address are provided – renewal notices will be sent electronically.

Section 12: Authorization Declaration

I am:	<input type="checkbox"/> The Applicant	1
Certification:	<input type="checkbox"/> I certify that the information supplied on this form is correct and that the licence holder will comply with the British Columbia <i>Integrated Pest Management Act</i> and <i>Integrated Pest Management Regulation</i> .	2
Full Name:		3
Title:		4
Signature:		5
Date signed: (YYYY/MM/DD)		6

For Administrative Purposes	
Tracking Number	
Service BC has included with this application	<input type="checkbox"/> B.C. Registrar of Companies is in Good Standing <input type="checkbox"/> Proof of fee payment <input type="checkbox"/> Annual Summary report confirmation from Ministry of Environment & Climate Change Strategy; if applicable
Environment & Climate Change Strategy verifies	<input type="checkbox"/> IPM certification <input type="checkbox"/> Expiry date: April 1 YYYY <input type="checkbox"/> Date Licence e-mailed to client

Appendix - Regional Map

