

Annual Use Report for Confirmation Holders

FORM REFERENCE CODE: EPD-IPM-02.2

INSTRUCTIONS:

The annual use report for a calendar year must be submitted to the Ministry of Environment & Climate Change Strategy by January 31 of the next calendar year.

Please do not complete this form if you are a:

- Licence holder reporting *annual sales* information - instead use **Annual Summary of Pesticide Sales**
- Licence holder reporting *annual use* information - instead use **Annual Use Report for Licence holders**
- Licence holder that has treated more than 20 hectares of private forest land and is reporting annual use information - instead use **Annual Use Report for Pesticide User Licence Holders reporting treatment on more than 20 ha of private forest land**

This report must be submitted to the ministry by email at IPMReporting@gov.bc.ca. Files in PDF format are preferred.

Please follow this format when naming the subject line of your email:

- YYYY AUS Confirmation#
- E.g. 2020 AUS 126-233-20-25

Maps must be submitted electronically with this form. If large files prevent email submission, please use the ministry's File Transfer Service. Instructions are located here: <http://www.env.gov.bc.ca/csd/imb/soft/soft.shtml>.

Section 1: Reporting Year Confirmation Holder Information

Report for the Year (YYYY)

Confirmation Number				1
Confirmation Holder Name				2
Address	Unit # / Street			3
	City	Province	Postal Code	4
Contact First and Last Name				5
Contact Numbers <i>e.g. (999) 999-9999</i>	Phone	Mobile		6
Email Address				7

Section 2: Treatment Location

Describe the treatment location and attach one or more maps identifying the gross boundaries of the treatment location. The map(s) should contain enough detail for the ministry to be able to locate the treatment location(s) with respect to towns, major roads or other named geographic features.

Map(s) provided electronically with this report

Section 3: Annual Summary of Pesticide Use

- An annual summary is required each year a confirmation is held even if no pesticides were applied during that calendar year. If multiple confirmations are held, an annual summary is required for each confirmation number.
 - Report all non-excluded class pesticides used over the previous calendar year (January 1 – December 31).
 - Please enter information accurately. A common mistake is recording an incorrect *P.C.P. Act* Registration Number.
 - The only acceptable units for reporting quantities used are kilograms (kg) of product (not “jugs”, “cases”, “L”, “mL” etc.). Record the amount used from the product container before mixing. Do not report diluted quantities. Do not report the quantity of active ingredient. For this report you may consider 1 L of product to weigh 1 kg.
 - If pesticide was applied by a licensee as a service for the confirmation holder, please provide the name(s) and the Pesticide User License Number(s) of each company that provided the service.
- Check this box if no applications were completed this year.**

	Name of the company that provided the service	Pesticide User Licence Number
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

If more space is needed, please attach an additional page.

Pesticide Product Name	Active Ingredient(s)	P.C.P. Registration Number	Quantity Used (kg)	Size of area treated (ha) ¹	Method(s) of application
Total area treated with pesticides (ha):					

¹Report the total area treated for pesticide used to manage: forest pests on public or private land used for timber production; vegetation on facilities or rights of way for railways, highways, public utilities and pipelines on public or private land or other industrial sites on public land; and invasive or noxious weeds on public land. Total area treated does not need to be reported for other pesticide uses.

Section 4: Annual Summary of Non-Pesticide Pest Controls

Report all methods of non-pesticide controls used and the size of the area treated in hectares (ha). Examples of acceptable non-pesticide control methods are listed below.

Please choose one or more of the following non-pesticide control options: brush mats, burning, deer repellent/browsing guards, excavating, girdling, hand pulling, manual brushing, mechanical removal, mosquito traps, sheep grazing, or stem bending/knockdown.

Check this box if no non-chemical methods were used.

Non-pesticide control method(s)	Size of area treated (ha)
Total area treated with non-pesticide pest controls (ha):	

Section 5: Authorization Declaration

I am:	<input type="checkbox"/> A confirmation holder <input type="checkbox"/> Signing on behalf of the confirmation holder	1
Certification:	<input type="checkbox"/> I certify that this is an accurate and true summary of the pesticides used by this confirmation holder for the 12 months ending December 31.	2
Reporting Year:		3

Full Name:		4
Title:		5
Signature:		6
Date signed: (YYYY / MM / DD)		7