



Annual Summary of Pesticide Sales

FORM REFERENCE CODE: EPD-IPM-04.2

INSTRUCTIONS:

The annual summary of pesticide sales for a calendar year must be submitted to the Ministry of Environment and Climate Change Strategy by April 1 of the next calendar year.

Each licensee must submit a single annual summary report. If you have multiple store locations, please combine all store sales in one report. You must submit a report each year a licence is held even if no pesticides were sold during that calendar year.

As an alternative to filling out the table in Section 2, you can submit an Excel file or other spreadsheet summarizing pesticide sales, provided that the data is submitted in the same format as the table in Section 2 and is accompanied by this form.

This report can be submitted to the ministry by email, mail or courier. Files in PDF format are preferred.

Please follow this format when naming the subject line of your email:

- YYYY AUSv Licensee#
- E.g. 2020 AUSv 12345

Email (preferred)	Mail or Fax	Courier
IPMPBC@gov.bc.ca	Business Services - IPM Program Ministry of Environment & Climate Change Strategy PO Box 9377 Stn Prov Govt Victoria, BC V8W 9M6 Fax: (250) 356-0299	Ministry of Environment & Climate Change Strategy Environmental Protection Division Business Services - IPM Program 3 rd Floor, 525 Superior Street Victoria, BC V8V 0C5

Section 1: Reporting Year and Licensee Information

Report for the Year (YYYY)

This report must include all store locations under the licence.

Number of store locations (only if vendor):

Licence Number				1
Licensee Name				2
Address	Unit # / Street			3
	City	Province	Postal Code	4
Contact First and Last Name				5
Contact Numbers <i>e.g. (999) 999-9999</i>	Phone	Mobile		6
Email Address				7

Section 2: Annual Summary

- Please enter information accurately. A common mistake is recording an incorrect *P.C.P. Act* Registration Number.
 - Do not report any DOMESTIC pesticide sales. Do not report any EXCLUDED pesticide sales – that is pesticides listed on Schedule 2 of the IPM Regulation (http://www.bclaws.ca/civix/document/id/loo91/loo91/604_2004).
 - Report all non-excluded class, federally-labelled COMMERCIAL, AGRICULTURAL, FORESTRY, INDUSTRIAL, and RESTRICTED pesticide sales made over the last calendar year (January 1 – December 31).
 - The only acceptable units for reporting quantities sold are litres or kilograms (not “jugs”, “cases”, mL etc.).
 - Record each separate product on a separate line, even if the products are packaged together for sale.
- Check this box if there are no reportable sales this year.**

	Pesticide Product Trade (Brand) Name	Active Ingredient(s)	P.C.P. Registration Number	Quantity Sold (kg of product)
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
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17.				
18.				
19.				
20.				
21.				
22.				
23.				
24.				
25.				
26.				
27.				

	Pesticide Product Trade (Brand) Name	Active Ingredient(s)	P.C.P. Registration Number	Quantity Sold (kg of product)
28.				
29.				
30.				
31.				
32.				
33.				
34.				
35.				
36.				
37.				
38.				
39.				
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49.				
50.				
51.				

If more space is needed, please attach an additional page.

Section 3: Authorization Declaration

Certification:	<input type="checkbox"/> I certify that this is an accurate and true summary of reportable pesticides for all locations under this licence for the 12 months ending December 31.	1
Reporting Year:		2

Full Name:		3
Title:		4
Signature:		5
Date signed: (YYYY / MM / DD)		6