



Document name: G:\Workgrp\Nursery_Planning\NURS-CON\2015\Sowing Deadline 2015 memo.docx

File: 18590-01/2015

July 28, 2014

To: Timber Sales Managers, Woodlands Managers, Regional Managers

From: Graham Archdekin
Director Business Management

Re: Entry of 2015 Seedling Requests in SPAR (Seed Planning and Registry System)

The season for entering 2015 seedling requests in SPAR is rapidly approaching. The attached document, *Entry of 2015 Seedling Requests in SPAR*, outlines specific information required for submitting seedling requests in the Seed Planning and Registry System (SPAR) for the upcoming sowing year.

All 2015 Ministry funded seedling requests should be entered and approved in SPAR by the following dates:

Friday, August 15, 2014	seedling requests for Coastal TSOs
Tuesday, September 16, 2014	all 'early sow' species and stocktypes
Wednesday, October 15, 2014	any other species and stocktypes

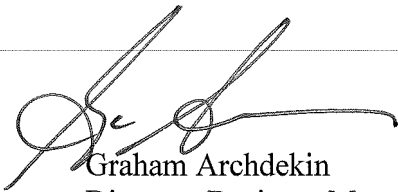
Please refer to the attached document for a complete list of species and stocktypes that are considered 'early sow'. Seedling requests for spring plant should not exceed 400K to facilitate risk management policies.

BCTS HQ staff is prepared to assist both Timber Sales Offices and Natural Resource Operations offices by tendering nursery contracts for all Ministry seedling orders. This streamlines the contract award process and enables the Ministry to take advantage of economies of scale to obtain the best prices. It is important that the seedling orders are entered on time, especially as timely tendering in past years has secured valuable greenhouse space and saved the Ministry significant dollars.

Unless other staff members are designated, all requests for information and program updates will be sent to the Woodlands Managers for BCTS and Regional Silviculture Specialists for Natural Resource Operations. Alternate seed and seedling planning contacts within the various offices can be provided to Patti Kagawa (Patti.Kagawa@gov.bc.ca).

When the above deadlines have been reached, BCTS HQ staff will tender Ministry-funded seedling requests to be grown by the private forest nursery sector. The tendering and contract award process needs to be expeditious to ensure that space for Ministry-administered seedling requests is secured. If the deadlines are not met for any Ministry-administered seedling requests, space at the nursery cannot be guaranteed.

Your cooperation in meeting these deadlines and following the seedling request guidelines is appreciated. Please contact Patti Kagawa at (250) 387-8949 with BC Timber Sales seed or seedling request questions. Non-BCTS seed and seedling request questions can be directed to the Regional Silviculture Specialists. Susan Zedel of Tree Improvement Branch at (250) 356-1598 can assist with SPAR questions.



Graham Archdekin
Director, Business Management
BC Timber Sales

Attachment: Entry of 2015 Seedling Requests in SPAR

pc: Mike Falkiner, Executive Director, BC Timber Sales
Mark Hay, Manager, Seedling Services
Patti Kagawa, Seed and Seedling Planning Forester
Susan Zedel, Seed Information Systems Officer, Tree Improvement Branch
Nigel Fletcher, Forests for Tomorrow Specialist, Resource Practices Branch
District Managers