



Report Date:
Report Number:

File Number: (authorization number)

Address of Authorized Party
Jane Doe
123 A- Ave
Fictional Town, V1V 1V1

Dear Authorized Party doing business as Jane Doe Industries

Re: Advisory/Warning Letter, Regulation/Code of Practice, Authorization number.

On DATE, Ministry of Environment, Environmental Protection Division staff conducted an inspection under the *Environmental Management Act (EMA)*, AUTHORIZATION NUMBER. The inspection determined that JANE DOE doing business as JANE DOE INDUSTRIES is out of compliance with sections identified below for the REGULATION/CODE OF PRACTICE. This ADVISORY/WARNING Letter lists the compliance verification information contained below.

Failure to comply with the requirements set out in your registration under the REGULATION/CODE OF PRACTICE is an offence under the *Environmental Management Act (EMA)*.

The middle paragraphs outline what the consequences for continued non-compliances are and what steps to take in order to report what corrective measures have been taken.

Inspection Details

Requirement Description:	The section of the authorization, Code of Practice or Regulation being assessed for compliance.
Details/Findings:	The details of the compliance assessment for the above section.
Compliance:	Whether the above section was found to be IN or OUT of compliance
Action to be taken:	What measures/steps the authorization holder must take in order to be in compliance.

Description and Comments

Comments related to the inspection and further information.

Please be advised that this inspection report may be published on the provincial government website within 7 days.

If you have any questions about this warning, please contact the undersigned.