
Greenhouse Gas Industrial Reporting and Control Act Bulletin

Facility Status Change Notification

Greenhouse Gas Emission Reporting Regulation

Overview

This bulletin provides information on reporting requirements for operators of reporting operations, whose facilities experienced a status change (i.e. disposition, acquisition, closure or opening) during the reporting period. Operators are required to provide information on changes to facility status under section 14(2)(o) of the [Greenhouse Gas Emission Reporting Regulation](#) (the Regulation).

When is reporting a status change required? What must be reported and how?

If any of the following events occur during the reporting period—disposition, acquisition, sale or commissioning of a facility—the operator of the reporting operations is required to report by May 31 of the year following the change. The [Facility Status Change Document](#) can be uploaded to the Single Window Reporting System (SWRS) at anytime.

1. **Disposition of ownership or control: facility within a linear facility operation.** If the operator of a linear facility operation, disposes of direction and control over any facility within the operation during a reporting period, the operator must report:
 - a. the name, geographic coordinates and street address, if any, of the facility that has been disposed of, and
 - b. the legal name and head office mailing address of the person acquiring the facility and any other operators of the facility.

Operators are also requested to provide the date of the disposition.

2. **Facility Acquisition.** If the operator of a reporting operation acquires direction and control of a new facility during a reporting period, the operator must report:
 - a. the name, geographic coordinates and street address, if any, of the facility that the operator has acquired direction and control over,
 - b. the legal name and head office mailing address of the person from whom the operator acquired the facility.

Operators are also requested to provide the date of acquisition.

3. **Facility Closure.** If a reporting operation or a facility within a reporting operation is closed for operation during a reporting period, the operator must report the closure. Closure consists of any stoppage of operations during the time between the end of the previous reporting period and the time the current year's report is submitted. Regularly scheduled stoppages for routine maintenance are not considered closures. If a closure has occurred, the following information must be included:
 - a. the name, geographic coordinates and street address, if any, of the facility that has been closed, and
 - b. the date of closure.

Operators are also requested to provide the type of closure.

4. **New Facility Commissioned.** If, during the reporting period the operator of a reporting operation starts operations at a new facility, the operator must report the start of operations at the facility and provide the name, geographic coordinates and street address, if any, of the facility.

Operators are also requested to provide the date the facility started operations.

Regulation is Determinative

The above is not legal advice and is provided as an aid in understanding section 14(2)(o) of the Regulation and to provide the Province's position as to what reporting is required under section 14(2)(o). Operators are responsible for reviewing the regulation to ensure compliance with it.