



MARCH 2016

# carbon neutral corner

BC Climate Action Secretariat, Ministry of Environment, contact: [climateactionsecretariat@gov.bc.ca](mailto:climateactionsecretariat@gov.bc.ca)

**All public sector organizations should have received an email containing their 2015 reporting documents and survey links. If your organization's primary contact has not received this email, please contact us immediately: [climateactionsecretariat@gov.bc.ca](mailto:climateactionsecretariat@gov.bc.ca)**

## \*UPCOMING REFRESHER WEBINARS\*

**WHAT: SMARTTool Basics & Self Service**

**WHEN: Tuesday March 15, 2-3:30pm**

**WHO SHOULD ATTEND:** Anybody needing a refresher on navigation, self-service, data loading, and exporting data using SMARTTool. There will also be an opportunity for general Q&A's.

**Registration and agenda here: <https://attendee.gotowebinar.com/register/7182302795706865921>**

**WHAT: Carbon Neutral Government Overview & 2015 CNAR Review**

**WHEN: Tuesday March 22, 2-3pm**

**WHO SHOULD ATTEND:** If you are new to the CNG program or would like a refresher, please attend this webinar. Also, for those interested in the changes to the 2015 CNAR and a general update on the CNG program, you will find this webinar useful.

**Registration and agenda here: <https://attendee.gotowebinar.com/register/1733409041469412868>**

### **Please note the following changes to the 2015 CNAR Process:**

- 1) In previous years, the CNAR process required completion of two separate surveys. This year, there's one survey to complete with two parts: Part One represents the 'Actions' portion of the CNAR and will be appended to your overview document. Part Two collects data to be used for internal purposes only (i.e., Part Two will not be made public).
- 2) The CNAR Overview template now includes a section through which your organization agrees to have the Ministry of Environment retire offsets on behalf of your organization. The section simply makes explicit the process that the Ministry used last year. It's a more transparent process as well as providing the Ministry with more flexibility in the retirement of offsets.

### **SMARTTool Refresh RFP**

The Climate Action Secretariat has received 6 proposals and the evaluation process has begun. A maximum of 5 proponents will then be invited to participate in the demonstration phase. Finally, a short list of up to 3 will be selected for hands-on testing. We expect to make a final announcement on the results by early summer.

## **\*REMINDER\* 2015 REPORTING YEAR DEADLINES**

**APRIL 29 2016:** All 2015 data loaded into SMARTTool

**MAY 16 2016:** Self-certification checklist submitted

**May 31 2016:** Carbon Neutral Action Report & survey form submitted

**June 30 2016:** Offset payment received &  
declare Carbon Neutrality!

