



Key Messages about Climate Action and Sustainability.

One of the outcomes from the CNG symposium last December was discussion around the lack of mention of climate action and overall sustainability in the mandate letters to public sector organizations. Attached to this email is a letter signed by the head of the Climate Action Secretariat which reiterates key messages from our Minister and Deputy Minister regarding climate action. This letter can be used by PSOs to show the continuing importance and relevance of climate action across BC's public sector.

GHG Reductions for the Public Sector

The CNG team at CAS is now working on an emissions reduction strategy for the BC public sector. We have already been talking with some of our PSOs about this. If you haven't heard from us yet, you can expect to hear from us during the month of April. The plan is to identify what will be required to achieve substantive emissions reductions, which aim to meet the 2020 BC targets of a 33% reduction. We will provide updates as this work progresses. Feel free to contact us with any questions at climateactionsecretariat@gov.bc.ca

IMPORTANT Deadline coming up!

SMARTTool Final Data entry by April 30th

While PSOs must complete their 2014 GHG emissions inventories by April 30th loading data into SMARTTool won't be frozen for Public Sector Organizations (PSOs) following this deadline. Please note that any 2014 data loaded by PSOs after April 30th will be treated as a **prior year adjustment** for the 2015 reporting year.

Offset payments—EFTs

On May 15, 2015 an Offset Invoice will be sent to all public sector organizations. Payment will now be made to the "Minister of Finance". The invoice will contain all the details for payment including both mailing and courier addresses.

We will be able to accept electronic funds transfers (EFTs) as well. **Attached to the email with this newsletter is a document that needs to be sent to your financial department** as it contains all the account details to enable EFTs.

Once EFT payments are made, it is critical that you send an email to climateactionsecretariat@gov.bc.ca to let us know the payment has been sent. Many payments come in with no documentation which makes it impossible for us to track.

Your finance department may need additional details from us to enable EFTs. If so please let us know and we will get any required info from our finance department.

LIVESMART Leaders — Carbon Neutral Corner HAS MOVED to a new web location!

The old LiveSmart Leaders Community Carbon Neutral Corner is no longer in use. The new Carbon Neutral Corner has found a new home on the Ministry of Environment - CAS website. Please bookmark this page to find all your Carbon Neutral Corner information: <http://www2.gov.bc.ca/gov/topic.page?id=EDAF1DF205FD4B8D89930A9F65CC18CB>.

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2014 CNG Timeline

