

SkilledTrades BC

2025 Climate Change Accountability Report

Title: 2025 Climate Change Accountability Report

Organization: SkilledTradesBC

PART 1. Legislative Reporting Requirements

Declaration statement: This PSO Climate Change Accountability Report for the period January 1, 2025 to December 31, 2025 summarizes our greenhouse gas (GHG) emissions profile, the total offsets to reach net-zero emissions, the actions we have taken in 2025 to minimize our GHG emissions, and our plans to continue reducing emissions in 2026 and beyond.

Emission Reductions: Actions & Plans

A. Stationary Sources (e.g., buildings, power generation)

In 2025, SkilledTradesBC continued implementing measures to reduce emissions associated with its leased office spaces:

- Maintained a hybrid work model, requiring staff to work onsite part-time. This approach reduces overall office occupancy, helping lower electricity use, heating demand, and associated emission
- Collaborated with the building property manager to support base building energy efficiency measures, including reduced heating and automatic lighting shutdown outside business hours, weekends, and statutory holidays
- Advanced digital transformation initiatives, including expanding online services and reducing reliance on physical documents, which contributes indirectly to reduced energy use and space requirements.
- Encouraged environmentally responsible travel practices, including carpooling for work events and work trips where feasible.

These actions build on prior years' efforts and support ongoing reductions in energy consumption within our operational footprint.

Targets and Progress

While SkilledTradesBC does not have direct control over major building systems, it remains committed to supporting the Province of British Columbia's carbon neutral government goals.

The organization continues to manage emissions through operational efficiencies and offsets as required under the Carbon Neutral Government framework.

Plans for 2026 and Beyond:

Looking ahead, SkilledTradesBC will continue to reduce emissions from stationary sources through the following actions:

- Sustain and optimize the hybrid work model to further reduce energy usage and space demand.
- Continue working with property management to support building-level sustainability initiatives, including heating, lighting, and energy management improvements.
- Expand digital service delivery, including platforms such as digital certifications, to minimize physical resource use and associated emissions.
- Encourage staff awareness of energy-saving practices, such as turning off equipment when not in use.

B. Mobile Sources (e.g., fleet vehicles, off-road/portable equipment)

SkilledTradesBC does not own or operate fleet vehicles or mobile equipment. Therefore, emissions from mobile sources are not applicable

C. Paper Consumption

SkilledTradesBC supports reducing paper use by:

- Encouraging digital work and fewer printouts
- Using electronic documents and records instead of paper copies
- Purchasing environmentally and socially responsible paper products (e.g., recycled or certified paper)

Plans for 2026 and beyond

- Continue expanding paperless systems and digital services
- Reduce printing by improving online processes and tools
- Encourage staff to limit paper use and work digitally when possible
- Continue purchasing sustainable paper products when paper is required

D. Fugitive Sources (e.g., heat pumps, refrigerators, air conditioners)

SkilledTradesBC operates in leased office spaces and does not manage building systems such as heat pumps, air conditioning, or HVAC. These systems, including refrigerant management, are handled by the building property manager.

Actions taken in 2025

- No direct actions were taken for major cooling systems, as these are managed by the landlord

Tracking and monitoring:

- HVAC systems and refrigerant management are maintained by the building manager
- Refrigerants in small office refrigerators are not actively tracked

Household Fridges:

SkilledTradesBC operates 7 small office refrigerators (household type) (including mini fridges) used by staff

Based on standard emission factors, fugitive emissions from 7 refrigerators are estimated at 0.006825 tCO₂e, accounting for approximately 0.13% of total organizational emissions, which falls below the 1% materiality threshold. No formal policy is in place for refrigerants in small office appliances

Low-GWP equipment:

- SkilledTradesBC does not directly purchase or manage large cooling systems

Plans for 2026 and beyond:

- Continue to rely on the building manager for maintenance of cooling systems
- Consider environmental impact when purchasing or replacing office appliances where possible

2025 GHG Emissions and Offsets Summary Table

SkilledTradesBC 2025 GHG Emissions and Offsets Summary	
GHG emissions for the period January 1 - December 31, 2025	
Total BioCO ₂	0
Total Emissions (tCO ₂ e)	9.49
Total Offsets (tCO ₂ e)	9.49
Adjustments to Offset Required GHG Emissions Reported in Prior Years	

Total Offsets Adjustment (tCO ₂ e)	0
Grand Total Offsets for the 2025 Reporting Year	
Grand Total Offsets to be Retired for 2025 Reporting Year (tCO ₂ e)	9
Offset Investment (\$)	\$225

Retirement of Offsets:

In accordance with the requirements of the *Climate Change Accountability Act* and the Carbon Neutral Government Regulation, SkilledTradesBC (**the Organization**) is responsible for arranging for the retirement of the offsets obligation reported above for the 2025 calendar year, together with any adjustments reported for past calendar years (if applicable). The Organization hereby agrees that, in exchange for the Ministry of Energy and Climate Solutions (**the Ministry**) ensuring that these offsets are retired on the Organization's behalf, the Organization will pay within 30 days, the associated invoice to be issued by the Ministry in an amount equal to \$25 per tonne of offsets retired on its behalf plus GST.

PART 2. Public Sector Climate Leadership

As a small emitter, SkilledTradesBC is not completing this section.

Executive Sign-off:

Amechavez

21/5/2026

Signature

Date

Anja Echavez

Director of Human Resources & Facilities

Name (please print)

Title