

First Peoples' Cultural Council

2025 Climate Change Accountability Report

Title: 2025 Climate Change Accountability Report

Organization: First Peoples' Cultural Council

Declaration statement: This PSO Climate Change Accountability Report for the period January 1, 2025 to December 31, 2025 summarizes our greenhouse gas (GHG) emissions profile, the total offsets to reach net-zero emissions, the actions we have taken in 2025 to minimize our GHG emissions, and our plans to continue reducing emissions in 2026 and beyond.

Emission Reductions: Actions & Plans

A. Stationary Sources (e.g., buildings, power generation)

- Staff regularly conduct meetings via videoconference to eliminate travel, and most staff work remotely part time
- FPCC maximizes available square footage of office space with efficient design featuring condensed open plan workspaces, private meeting pods and rooms
- FPCC staff power down electronics and small appliances at the end of the workday
- FPCC uses motion-activated lighting that turns off lights when there is no activity in the building
- FPCC online grant application portal eliminates shipping costs of application materials.
- FPCC commits to storing and transmitting documents electronically, where applicable
 - Full conversion of finance files from paper-based to digital in 2024.
- FPCC is working towards reducing stationary source emissions by developing a policy to inform future office / workspace planning
- FPCC issued an RFP in the spring of 2025 for a new modular office building requiring the use of energy-efficient and sustainable materials and systems. The selected vendor completes its modular constructions inside a 16,000 sq. ft facility utilizing local services and supplies. A case study of their construction methods demonstrated roughly 90% less waste than traditional construction methodologies.

B. Mobile Sources (e.g., fleet vehicles, off-road/portable equipment)

- FPCC does not use fleet vehicles or off-road / portable equipment.

C. Paper Consumption

1. FPCC has a strategy on reducing paper consumption and purchasing sustainable paper products that includes:

- a. Reducing the amount of paper supplies distributed and received by clients, preferring instead that applications are made via an online portal.
 - b. Print function automatically defaulted to double-sided printing to reduce paper use.
 - c. Using sugar cane paper which promotes the protection of BC's old-growth forests and vibrant ecosystems. It is carbon neutral, 100% recycled, chlorine & acid free and longer lasting than regular recycled paper.
 - d. Commitment to transmitting and storing files electronically, where applicable.
2. FPCC is working towards reducing paper consumption and mindful use by developing guidelines to inform future office and workspace planning

D. Fugitive Sources⁵ (e.g., heat pumps, refrigerators, air conditioners)

- FPCC maintains regular service on our HVAC equipment, including checking and charging refrigeration lines and inspection for oil and refrigerant leak checks.

⁵ Fugitive sources: sources of greenhouse gas emissions resulting from unintentional releases (leaks) of gases, such as hydrofluorocarbon (HFC) refrigerants from equipment

2025 GHG Emissions and Offsets Summary Table

First Peoples' Cultural Council 2025 GHG Emissions and Offsets Summary	
GHG emissions for the period January 1 - December 31, 2025	
Total BioCO ₂	0
Total Emissions (tCO ₂ e)	1.66
Total Offsets (tCO ₂ e)	1.66
Adjustments to Offset Required GHG Emissions Reported in Prior Years	
Total Offsets Adjustment (tCO ₂ e)	0
Grand Total Offsets for the 2025 Reporting Year	
Grand Total Offsets to be Retired for 2025 Reporting Year (tCO ₂ e)	2+ 0
Offset Investment (\$)	\$50

Retirement of Offsets:

In accordance with the requirements of the *Climate Change Accountability Act* and the Carbon Neutral Government Regulation, **First Peoples' Cultural Council** (**the Organization**) is responsible for arranging for the retirement of the offsets obligation reported above for the 2025 calendar year, together with any adjustments reported for past calendar years (if applicable). The Organization hereby agrees that, in exchange for the Ministry of Energy and Climate Solutions (**the Ministry**) ensuring that these offsets are retired on the Organization's behalf, the Organization will pay within 30 days, the associated invoice to be issued by the Ministry in an amount equal to \$25 per tonne of offsets retired on its behalf plus GST.

PART 2. Public Sector Climate Leadership

Small Emitters are encouraged, but not required, to complete this section.

2A. Climate Risk Management

Please describe actions taken by your organization in 2024 to manage risk related to the changing climate and plans to continue managing those risks in 2025 and beyond. For example, has your organization:

- 1) Conducted a climate risk assessment to understand your organization's risk exposure and vulnerability to identified risks? If not, do you plan to conduct an assessment next year or in future years?
 - a. FPCC plans to develop a Sustainable Office plan in the coming years that includes assessing climate risks and mitigations
- 2) Made changes to operational procedures in response to current impacts driven by climate change, such as heat wave, drought, wildfire or flood?
 - a. No
- 3) Made changes to the way services or programs are delivered to accommodate clients, partners, staff or other collaborators who are affected by a climate-related impact?
 - a. No
- 4) Made any operational procedures or infrastructure changes in preparation for future climate impacts?
 - a. No
- 5) Used climate data, analysis tools, and resources to inform your climate adaptation and greenhouse gas emission reduction efforts? Please provide references, if available.
 - a. No
- 6) Incurred extra expenses in the last year in the form of staff overtime, hired subcontractors, or acquired equipment to manage climate risk and adapt to climate change?
 - a. No
- 7) Taken any other measures to manage climate risk and adapt to the changing climate?
 - a. No

2B. Additional Sustainability Initiatives

Please describe any additional initiatives in your organization that support **sustainability** in general.

- 1) Staff carpool to off-site meetings, when necessary, and most work remotely part time, and a few ride their bikes to the office regularly
- 2) Staff contribute to reducing, reusing, recycling and composting. Outdated equipment and obsolete electronics are disposed of at local recycling depots.
- 3) FPCC supports a procurement process that promotes environmental stewardship.

2C. Success Stories

Most staff work at least part-time from home which greatly reduces the emissions that result from paper consumption, transportation, and heating / cooling the office space.

Executive Sign-off:



May 22, 2026

Signature

Date

Tracey Herbert

CEO of First Peoples' Cultural Council

Name (please print)

Title

Please email your signed report to Carbon.Neutral@gov.bc.ca by no later than May 31, 2025.