

# Menno Place 2024 PSO Climate Change Accountability Report

**Title:** 2024 PSO Climate Change Accountability Report

**Organization:** Menno Place

## PART 1. Legislative Reporting Requirements

**Declaration statement:** This PSO Climate Change Accountability Report for the period January 1, 2024 to December 31, 2024 summarizes our greenhouse gas (GHG) emissions profile, the total offsets to reach net-zero emissions, the actions we have taken in 2024 to minimize our GHG emissions, and our plans to continue reducing emissions in 2025 and beyond.

### Emission Reductions: Actions & Plans

#### A. Stationary Sources (e.g., buildings, power generation)

Menno Place has reduced its emissions in 2024 by

- Replacing appliances with energy efficient units
- Installing high efficient heat pumps
- Continuously replacing lights with LED lighting

For 2025/26, Menno Place will be replacing lighting with an approved BC Hydro incentive program. This will reduce our Hydro consumption. We also continue to work with BC Care Providers Association energy manager to find other energy saving solutions.

#### B. Mobile Sources (e.g., fleet vehicles, off-road/portable equipment)

Menno Place has only one bus. We will be looking at installing electric vehicle charging stations for 2025/26

#### C. Paper Consumption

Menno Place continues to reduce paper consumption by moving toward a digital filing system. For 2025 we will continue moving toward a digital scheduling system that will further reduce paper.

## 2024 GHG Emissions and Offsets Summary Table

Menno Place 2024 GHG Emissions and Offsets Summary	
<b>GHG emissions for the period January 1 - December 31, 2024</b>	
Total BioCO <sub>2</sub>	.29069
Total Emissions (tCO <sub>2</sub> e)	417
Total Offsets (tCO <sub>2</sub> e)	417
<b>Adjustments to Offset Required GHG Emissions Reported in Prior Years</b>	
Total Offsets Adjustment (tCO <sub>2</sub> e)	0
<b>Grand Total Offsets for the 2024 Reporting Year</b>	
Grand Total Offsets to be Retired for 2024 Reporting Year (tCO <sub>2</sub> e)	417
Offset Investment (\$)	10425

### Retirement of Offsets:

In accordance with the requirements of the *Climate Change Accountability Act* and the Carbon Neutral Government Regulation, **Menno Place (the Organization)** is responsible for arranging for the retirement of the offsets obligation reported above for the 2024 calendar year, together with any adjustments reported for past calendar years (if applicable). The Organization hereby agrees that, in exchange for the Ministry of Energy and Climate Solutions (**the Ministry**) ensuring that these offsets are retired on the Organization's behalf, the Organization will pay within 30 days, the associated invoice to be issued by the Ministry in an amount equal to \$25 per tonne of offsets retired on its behalf plus GST.

**Executive Sign-off:**



May 29, 2025

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Signature

Date

Sujata Connors

CEO, Menno Place

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Name (please print)





Title

[Please email your signed report to [Carbon.Neutral@gov.bc.ca](mailto:Carbon.Neutral@gov.bc.ca) by no later than May 31, 2025.]

## Appendix 1

Below are instructions to populate your organization’s **2024 GHG Emissions and Offsets Summary** table in the PSO CCAR template above.

- a. Access the Clean Government Reporting Tool (CGRT) at <https://gov-bc.mythinkstep.com/login>. **Note, you must be a registered Site Administrator or Data Collector for your organization to access CGRT** . Contact the Clean Government team at CAS at [Carbon.Neutral@gov.bc.ca](mailto:Carbon.Neutral@gov.bc.ca) if you require assistance.
- b. Once successfully logged into the CGRT homepage, follow these steps to access the “CCAR 2024 report”:

<b>1</b>		Click on the ‘Analytics’ menu tab and select ‘Intelligence Center’ from the drop-down menu.
<b>2</b>		Within the Intelligence Center, search for, then <b>click on</b> , the report titled “CCAR 2024 report”. Note: This report will have a blue Published tag applied.
<b>3</b>		In the top right corner of the window, click the icon containing three horizontal dots to expand the options.
<b>4</b>		Click the computer monitor icon to view the report. The report will open in a new window.
<b>5</b>		Click the icon containing two circular arrows at the top left of the window to “refresh” the report. This will generate key analytics (see <b>Figures 1 &amp; 2</b> below for examples) used to populate your 2024 GHG Emissions and Offsets Summary table.  Note: Large analytics may take time to process and will run in the background, appearing in the job tray when complete. If you log out of CGRT before it finishes, the report will be emailed to you automatically when it is ready.
<b>Optional</b>		Optional: If you want to save a copy of your “CCAR 2024 report”, export it to Excel by clicking the download button at the top right of the report. You can do this any time, even while the analytics are calculating.

- c. Using the results of your “CCAR 2024 report” populate your **2024 GHG Emissions and Offsets Summary table** by referring to the cells identified in Figures 1 and 2 below. You will obtain the values for cells A through D through your “CCAR 2024 report”.
- d. Lastly, complete the Offset Investment (\$25 per tCO2e) line of the table by manually multiplying your Grand Total Offsets to be Retired for 2024 Reporting Year (tCO2e) by \$25. You **must** round your “Grand Total Offsets to be Retired” to a whole number (i.e. no decimal places) **before** multiplying by \$25 (e.g., 43.2 is rounded to 43, while 43.5 is rounded 44).
- e. Your 2024 GHG Emissions and Offsets Summary table is now complete. Proceed with completing the remaining sections of your 2024 PSO CCAR, including executive sign-off, and submit your final CCAR to [carbon.neutral@gov.bc.ca](mailto:carbon.neutral@gov.bc.ca) by no later than May 31, 2025.

Figure 1. CCAR 2024 report (part 1)

1-CCAR 2024 report

Values to populate and complete the CCAR Template for 2024 RY

CCAR Tot GHG & BioGHG

	2024
t Bio CO2e, GHG, All	
GHG Inventory Activity Data	0
GHG Inventory Estimates	
<b>Total</b>	<b>A</b> 0
t CO2e, GHG, All	
GHG Inventory Activity Data	1,367
GHG Inventory Estimates	
<b>Total</b>	<b>B</b> 1,367

Figure 2. CCAR 2024 report (part 2)

CCAR Tot Offsets	
	2024
	Offset Required
	t CO2e, GHG,
GHG Inventory Activity Data	1,367
GHG Inventory Estimates	
<b>Total</b>	<b>C 1,367</b>

3-2024 PYA	
	2023
	t CO2e, GHG,
PYA Stationary Energy Use	0
PYA Mobile Energy Use	0
PYA Other Sources	0
PYA GHG Inventory Estimates	0
<b>Total</b>	<b>D 0</b>