

Title: [Do not edit] 2022 PSO Climate Change Accountability Report

Organization: The First Peoples' Cultural Council (FPCC)

PART 1. Legislative Reporting Requirements

[Information provided in this section will complete PSOs' legislative reporting requirements under the [Climate Change Accountability Act \(section 8.1\)](#) and the [Carbon Neutral Government \(CNG\) Regulation](#). **Part 1 must be completed in full by all PSOs, including Small Emitters.**]

Declaration statement: This PSO Climate Change Accountability Report for the period January 1, 2022 to December 31, 2022 summarizes our greenhouse gas (GHG) emissions profile, the total offsets to reach net-zero emissions, the actions we have taken in 2022 to minimize our GHG emissions, and our plans to continue reducing emissions in 2023 and beyond.

Emission Reductions: Actions & Plans

A. Stationary Sources (e.g. buildings, power generation)

Consider the following guiding questions:

- 1) FPCC has a strategy to reduce stationary source emissions. Our default printing mode continues to be double-sided.
- 2) To continue reducing stationary emissions, FPCC uses sugar sheet paper which promotes the protection of B.C.'s old-growth forests and vibrant ecosystems. Sugar sheet is 100% recycled, chlorine-free, acid-free paper that lasts longer than regular-use printing paper. We transmit most documents electronically, and we store all our files electronically.
- 3) Our staff regularly conducts meetings via video conference. We continue to turn off lights, small appliances, and electronics at night. We have a motion-activated lighting system to ensure lights are switched off when not in use. Many staff worked from home prior to the COVID-19 pandemic, and many will continue to do so. Our online grant portal eliminates the need associated with freight costs. Our efficient office design maximizes available square footage. Staff are assigned small workspaces with access to "meeting pods" and small meeting rooms.

B. Mobile Sources (e.g. fleet vehicles, off-road/portable equipment)

The FPCC does not use fleet vehicles or off-road / portable equipment.

C. Paper Consumption

- 1) FPCC has a strategy focused on:
 - a. Reducing the number of paper supplies distributed to clients – online grant portal applications is preferred.
 - b. Reducing overall paper consumption provided to employees, contractors, the

Board of Directors, and the Advisory Committee.

- 2) FPCC prefers sugar cane paper over recycled paper.
- 3) FPCC is committed to reducing our paper consumption by transferring and storing files electronically.

2022 GHG Emissions and Offsets Summary Table

The First Peoples' Cultural Council 2022 GHG Emissions and Offsets Summary	
GHG emissions for the period January 1 - December 31, 2022	
<i>[See Appendix 1 for instructions on how to access your 2022 emissions data from CGRT. Cells A and B below are identified in Figure 1; cells C and D are identified in Figure 2.]</i>	
Total BioCO ₂	0
Total Emissions (tCO ₂ e)	.71388
Total Offsets (tCO ₂ e)	.71388
Adjustments to Offset Required GHG Emissions Reported in Prior Years	
Total Offsets Adjustment (tCO ₂ e)	0
Grand Total Offsets for the 2022 Reporting Year	
Grand Total Offsets to be Retired for 2022 Reporting Year (tCO ₂ e) <i>[must round to a whole number (no decimal places)]</i>	1 + 0
Offset Investment (\$) <i>[Grand Total Offsets to be Retired for 2022 Reporting Year x \$25 per tCO₂e]</i>	(1 + 0) x \$25

Retirement of Offsets:

In accordance with the requirements of the *Climate Change Accountability Act* and Carbon Neutral Government Regulation, The First Peoples' Cultural Council (**the Organization**) is responsible for arranging for the retirement of the offsets obligation reported above for the 2022 calendar year, together with any adjustments reported for past calendar years (if applicable). The Organization hereby agrees that, in exchange for the Ministry of Environment and Climate Change Strategy (**the Ministry**) ensuring that these offsets are retired on the Organization's behalf, the Organization will pay within 30 days, the associated invoice to be issued by the Ministry in an amount equal to \$25 per tonne of offsets retired on its behalf plus GST.

PART 2. Public Sector Climate Leadership

Small Emitters are encouraged, but not required, to complete this section.]

2A. Climate Risk Management

- 1) Conducted a climate risk assessment to understand your organization's risk exposure? No.
- 2) Made any operational or infrastructure changes in preparation for future climate impacts? What climate data and analysis tools and resources does your organization use to inform your climate adaptation and greenhouse gas emission reduction efforts? Please provide references, if available. No.
- 3) Made changes to operational procedures in response to impacts driven by climate change, such as heat wave, drought, wildfire or flood? No.
- 4) Made changes to the way services are delivered to accommodate clients, partners, staff or stakeholders who are affected by a climate-related impact? No.
- 5) Incurred extra expenses in the last year in the form of staff overtime, hired subcontractors, or acquired equipment to adapt to climate change? No.
- 6) Taken any other measures to adapt to the changing climate? No.

2B. Other Sustainability Initiatives

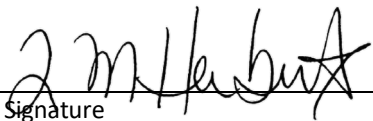
- 1) To help reduce fuel consumption, staff continue to carpool to off-site meetings.
- 2) Staff contribute to reducing, reusing, recycling, and composting. Any outdated office equipment and obsolete electronics are disposed of at local recycling depots.
- 3) FPCC proudly supports a procurement process that promotes environmental stewardship.

2C. Success Stories

Many continue to work from home which greatly reduces the GHGs that result from paper consumption, transportation, and heating and cooling the office space.

Executive Sign-off:

[All PSOs, including Small Emitters, must have their final report signed by a senior official, such as CEO, COO or Superintendent]


Signature

May 31, 2023
Date

Tracey Herbert
Name (please print)

CEO
Title

Name (please print)

Title

[Please email your signed report to Carbon.Neutral@gov.bc.ca by no later than May 31, 2023.]