

## 2020 PSO CLIMATE CHANGE ACCOUNTABILITY REPORT (CCAR)

### SMALL EMITTERS FORM

**A. Please fill in the required information below,**

Organization Name:

Real Estate Foundation of BC

Contact name & title:

Kimiko Johanson, Operations  
Coordinator

<b>Real Estate Foundation of BC (REFBC) 2020 GHG Emissions and Offsets</b>	
<b>GHG Emissions created in Calendar Year 2020</b>	
Total Emissions (tCO <sub>2</sub> e)	84.74
Total BioCO <sub>2</sub>	0
Total Offsets (tCO <sub>2</sub> e)	84.8
<b>Adjustments to Offset Required GHG Emissions Reported in Prior Years</b>	
Total Offsets (tCO <sub>2</sub> e)	-1
<b>Grand Total Offsets for the 2020 Reporting Year</b>	
Grand Total Offsets (tCO <sub>2</sub> e) to be retired for 2020 Reporting Year	83.8
Offset Investment (\$25 per tCO <sub>2</sub> e)	\$2,100.00

**B. To enable comparison across B.C. public sector organizations, please provide the following data for your organization:**

- How many Full Time Equivalent (FTE) employees were part of your organization as of December 31, 2020?

8

- What was your organizations total amount of floorspace (including occupied and unoccupied space, owned, or leased) as of December 31, 2020?

439.1 m<sup>2</sup>

3. What was the primary use of that space (office, education, warehousing, health services, lodging, arts, and recreation, other)?

Office

4. How many motor vehicles did your organization own or lease as of December 31, 2020?

0

**C. Briefly describe the top three actions taken by your organization in 2020 to reduce GHG emissions and/or improve sustainability from its operations:**

Action
1. We are in the process of transitioning into a “paper-free” organization and, because of the COVID-19 pandemic requiring us to work remotely, we are about 90% there. For example, we have drastically cut the amount of paper that we use by requesting our grantees and consultants to sign documents via DocuSign and submit reports electronically via SurveyMonkey Apply or OneDrive. Also, all correspondence that was previously done by letter mail is now completed electronically.
2. We actively participate in our building managers environmental initiatives, such as closing the window blinds during the summer to conserve energy and powering off our electronics at the end of the day. We also sit on the “Green Team” sustainability committee for our group of buildings.
3. Our new office space is outfitted with energy saver appliances and the lights automatically turn off if no movement is detected for an hour to save electricity. Also, those light sensors are a good motivator to stand up and stretch for those staff working in the office.

**D. Briefly describe plans your organization has for continuing to reduce your GHG emissions in future years:**

Because of the COVID-19 pandemic, 2020 was another unique year. We are very close to becoming a completely paper-free organization, which originally was a goal that we had set to complete in a few years, but was incredibility sped up due to the need to work remotely.

And, although it is not required for this reporting, we have determined that virtual meetings on platforms, such as Zoom and Microsoft Teams, are just as – if not more – efficient as meeting in person. This has drastically cut the emissions that we previously produced from travelling.

We will continue to work towards our goal of being completely paper-free, as well as replacing in-person meetings with virtual ones, to reduce our GHG emissions in future years once the pandemic is over.

**E. Describe any actions your organization took during 2020 to strengthen its ability to manage the likely effects of climate change in the coming years and decades (e.g., have assessed whether increased frequency of extreme weather events and/or long-term changes in climate will affect your organization's infrastructure, its employees and/or its clients.)**

The Real Estate Foundation of BC (REFBC) is a philanthropic organization that supports land use and real estate practices that contribute to resilient, healthy communities and natural environments. Since launching our grants program in 1988, we have approved more than \$90 million in funding to support real estate and land use projects across the province. Our grants support non-profit organizations working to improve BC communities and natural environments through responsible and informed land use, conservation, and real estate practices.

Our five granting interest areas are:


- Land Use
- Built Environments
- Fresh Water
- Food Lands
- Real Estate Profession

Through many of our grants we look at the effect of how land use in BC impacts climate change.

**Retirement of Offsets:**

In accordance with the requirements of the *Climate Change Accountability Act* and Carbon Neutral Government Regulation, the **Real Estate Foundation of BC (the Organization)** is responsible for arranging for the retirement of the offsets obligation reported above for the 2020 calendar year, together with any adjustments reported for past calendar years (if applicable). The Organization hereby agrees that, in exchange for the Ministry of Environment and Climate Change Strategy **(the Ministry)** ensuring that these offsets are retired on the Organization's behalf, the Organization will pay the associated invoice to be issued by the Ministry in an amount equal to \$25 per tonne of offsets retired on its behalf plus GST.

**Executive Sign-off:**

DocuSigned by:  
  
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4/26/2021

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Signature

Date

Mark Gifford

CEO

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Name (please print)

Title