

A. Please fill in the required information below

Organization Name:

Legal Service Society

Contact name & title:

Chris Earle – Vice President, Finance
& Corporate Services

Legal Service Society 2020 GHG Emissions and Offsets	
GHG Emissions created in Calendar Year 2020	
Total Emissions (tCO ₂ e)	107
Total BioCO ₂	
Total Offsets (tCO ₂ e)	107
Adjustments to Offset Required GHG Emissions Reported in Prior Years	
Total Offsets (tCO ₂ e)	32
Grand Total Offsets for the 2020 Reporting Year	
Grand Total Offsets (tCO ₂ e) to be retired for 2020 Reporting Year	139
Offset Investment (\$25 per tCO ₂ e) [Grand Total Offsets x \$25/tCO ₂ e]	\$3,475.00

B. To enable comparison across B.C. public sector organizations, please provide the following data for your organization:

- How many Full Time Equivalent (FTE) employees were part of your organization as of December 31, 2020? **210**

2. What was your organizations total amount of floorspace (including occupied and unoccupied space, owned or leased) as of December 31, 2020? **5,810.56 (m²)**
3. What was the primary use of that space (office, education, warehousing, health services, lodging, arts and recreation, other)? **Office**
4. How many motor vehicles did your organization own or lease as of December 31, 2020? **None**

C. Briefly describe the top three actions taken by your organization in 2020 to reduce GHG emissions and/or improve sustainability from its operations:

Action
1. LSS Continues to participate in the building wide compost program put in place by our landlord.
2. LSS Continues to practice efficient printing practices by implementing document management programs to reduce consumables and paper usage.
3. Reduced travel as a result of COVID.

D. Briefly describe plans your organization has for continuing to reduce your GHG emissions in future years:

<ul style="list-style-type: none"> • Further, expand our electronic document management systems in an effort to reduce overall printing. • Continue to upgrade printers • Health & Wellness programs promoting active work/life balance IE. Biking to work.

E. Describe any actions your organization took during 2020 to strengthen its ability to manage the likely effects of climate change in the coming years and decades (e.g., have assessed whether increased frequency of extreme weather events and/or long-term changes in climate will affect your organization’s infrastructure, its employees and/or its clients.)

N/A

Retirement of Offsets:

In accordance with the requirements of the *Climate Change Accountability Act* and Carbon Neutral Government Regulation, *Legal Service Society (the Organization)* is responsible for arranging for the retirement of the offsets obligation reported above for the 2020 calendar year, together with any adjustments reported for past calendar years (if applicable). The Organization hereby agrees that, in exchange for the Ministry of Environment and Climate Change Strategy (**the Ministry**) ensuring that these offsets are retired on the Organization’s behalf, the Organization will pay the associated invoice to be issued by the Ministry in an amount equal to \$25 per tonne of offsets retired on its behalf plus GST.

Executive Sign-off.



May 14, 2021

Signature

Date

Chris Earle

Vice President Finance & Corporate Services

Name (please print)

Title

Please scan and email the completed form to Carbon.Neutral@gov.bc.ca