

SMALL EMITTERS FORM

A. Please fill in the required information below

Organization Name:

Infrastructure BC Inc.

Contact name & title:

David Riecken, Financial Accounting
Manager

Infrastructure BC Inc. 2020 GHG Emissions and Offsets	
GHG Emissions created in Calendar Year 2020	
Total Emissions (tCO ₂ e)	16
Total BioCO ₂	0
Total Offsets (tCO ₂ e)	16
Adjustments to Offset Required GHG Emissions Reported in Prior Years	
Total Offsets (tCO ₂ e)	-2
Grand Total Offsets for the 2020 Reporting Year	
Grand Total Offsets (tCO ₂ e) to be retired for 2020 Reporting Year	14
Offset Investment (\$25 per tCO ₂ e)	350

B. To enable comparison across B.C. public sector organizations, please provide the following data for your organization:

1. How many Full Time Equivalent (FTE) employees were part of your organization as of December 31, 2020? 37
2. What was your organizations total amount of floorspace (including occupied and unoccupied space, owned or leased) as of December 31, 2020? 1,186 (m²)



3. What was the primary use of that space (office, education, warehousing, health services, lodging, arts and recreation, other)? ___Office_____
4. How many motor vehicles did your organization own or lease as of December 31, 2020? __0_____

C. Briefly describe the top three actions taken by your organization in 2020 to reduce GHG emissions and/or improve sustainability from its operations:

Action
1. At the beginning of the Covid-19 pandemic, Infrastructure BC Inc. pivoted its operations to allow all staff to work remotely.
2. Infrastructure BC cancelled all in-person meetings for the duration of the pandemic and conducted all meetings virtually via teleconference or video conference.
3. Infrastructure BC cancelled all non-essential travel for the duration of the pandemic.

D. Briefly describe plans your organization has for continuing to reduce your GHG emissions in future years:

Infrastructure BC plans to continue with many of the measures it is currently undertaking to minimize GHG emissions, including reducing non-essential travel and making greater use of video conference capabilities.

E. Describe any actions your organization took during 2020 to strengthen its ability to manage the likely effects of climate change in the coming years and decades (e.g., have assessed whether increased frequency of extreme weather events and/or long-term changes in climate will affect your organization's infrastructure, its employees and/or its clients.)



Infrastructure BC moved to a remote working model during the pandemic, and it will likely move to a hybrid model after the pandemic where staff will continue to work part of the week remotely.

Retirement of Offsets:

In accordance with the requirements of the *Climate Change Accountability Act* and Carbon Neutral Government Regulation, Infrastructure BC Inc. (**the Organization**) is responsible for arranging for the retirement of the offsets obligation reported above for the 2020 calendar year, together with any adjustments reported for past calendar years (if applicable). The Organization hereby agrees that, in exchange for the Ministry of Environment and Climate Change Strategy (**the Ministry**) ensuring that these offsets are retired on the Organization’s behalf, the Organization will pay the associated invoice to be issued by the Ministry in an amount equal to \$25 per tonne of offsets retired on its behalf plus GST.

Executive Sign-off

May 31, 2021

Signature

Date

Chan-Seng Lee

VP, Finance and Administration

Name (please print)

Title

Please scan and email the completed form to Carbon.Neutral@gov.bc.ca

