

June 30, 2021

- ✓ Ministry of Environment and Climate Change Strategy must post a final Small Emitters Form for each organization on the BC Government's CNG website and each PSO is encouraged to post their form on their website.
- ✓ All offset invoice payments must be submitted to CAS.

## SMALL EMITTERS FORM [TEMPLATE]

### A. Please fill in the required information below

Organization Name:

*School District No.92 (Nisga'a)*

Contact name & title:

*Kory Tanner Secretary Treasurer*

<i>[School District No.92 (Nisga'a)]</i> 2020 GHG Emissions and Offsets	
<b>GHG Emissions created in Calendar Year 2020</b>	
Total Emissions (tCO <sub>2</sub> e)	128
Total BioCO <sub>2</sub>	2.99
Total Offsets (tCO <sub>2</sub> e)	81
<b>Adjustments to Offset Required GHG Emissions Reported in Prior Years</b>	
Total Offsets (tCO <sub>2</sub> e)	-118
<b>Grand Total Offsets for the 2020 Reporting Year</b>	
Grand Total Offsets (tCO <sub>2</sub> e) to be retired for 2020 Reporting Year	-37
Offset Investment (\$25 per tCO <sub>2</sub> e) <i>[Grand Total Offsets x \$25/tCO<sub>2</sub>e]</i>	-925

- i. *[Note, BioCO<sub>2</sub> is reported in Total Emissions but not Total Offsets. For K-12 and Post-Secondary organizations, and BC Transit, Total Offsets will not equal Total Emissions minus Total BioCO<sub>2</sub> because offset exempt emissions for buses are included within Total Emissions.*
- ii. *Emissions and offset investment amounts will be validated by CAS prior to distributing invoices.*



iii. You must round Grand Total Offsets , if decimals are included, before multiplying by \$25 (e.g., 43.2 = 43, 43.5 = 44).]

**B. To enable comparison across B.C. public sector organizations, please provide the following data for your organization:**

1. How many Full Time Equivalent (FTE) employees were part of your organization as of December 31, 2020? \_\_\_\_95\_\_
2. What was your organizations total amount of floorspace (including occupied and unoccupied space, owned or leased) as of December 31, 2020? \_\_\_\_\_11,559\_\_ (m<sup>2</sup>)
3. What was the primary use of that space (office, education, warehousing, health services, lodging, arts and recreation, other)? office, education, recreation, warehousing
4. How many motor vehicles did your organization own or lease as of December 31, 2020? \_\_\_\_11\_\_

**C. Briefly describe the top three actions taken by your organization in 2020 to reduce GHG emissions and/or improve sustainability from its operations:**

Action
1. Replacing school bus more efficient
2. Put in biomass boilers that burn pellets, changed/upgraded air handlers, changed windows to low E
3. Continue to inform everyone of use and cut back on paper use

**D. Briefly describe plans your organization has for continuing to reduce your GHG emissions in future years:**



Continuing to look for ways to reduce CO use and looking to upgrade HVAC controls to optimize energy efficiency including but not limited to VFDs

E. Describe any actions your organization took during 2020 to strengthen its ability to manage the likely effects of climate change in the coming years and decades (e.g., have assessed whether increased frequency of extreme weather events and/or long-term changes in climate will affect your organization’s infrastructure, its employees and/or its clients.)

Ongoing changes on energy use and awareness, improvements on recycling products, introduction of greenhouses and gardens at schools ongoing

**Retirement of Offsets:**

In accordance with the requirements of the *Climate Change Accountability Act* and Carbon Neutral Government Regulation, *School District No. 92 (Nisga’a)* (**the Organization**) is responsible for arranging for the retirement of the offsets obligation reported above for the 2020 calendar year, together with any adjustments reported for past calendar years (if applicable). The Organization hereby agrees that, in exchange for the Ministry of Environment and Climate Change Strategy (**the Ministry**) ensuring that these offsets are retired on the Organization’s behalf, the Organization will pay the associated invoice to be issued by the Ministry in an amount equal to \$25 per tonne of offsets retired on its behalf plus GST.

**Executive Sign-off.**

JUN 02 2021

*Jill Jensen*  
Signature

Date

Jill Jensen  
Name (please print)

Superintendent  
Title

Please scan and email the completed form to [Carbon.Neutral@gov.bc.ca](mailto:Carbon.Neutral@gov.bc.ca)