



2019 CARBON NEUTRAL ACTION REPORT – SMALL EMITTERS FORM

This form is for the use of BC Public Sector Organizations whose GHG emissions were less than 600 tonnes CO₂e during the previous reporting year (2018). Please fill in the required information below

A. Please fill in the required information below

Organization Name:	Contact name & title:
School District No. 87 (Stikine)	Ken Mackie, Secretary Treasurer

GHG Emissions and Offsets for 2019	
As per the Directive issued March 31, 2020, each PSO will use their 2018 GHG Emissions as a placeholder for the purposes of their 2019 CNAR.	
Total Emissions (tCO ₂ e)	349
Total BioCO ₂	1
Total Offsets (tCO ₂ e)	348
Offset Investment (\$25 per tCO ₂ e) [Total Offsets x \$25/tCO ₂ e]	\$8,700

B. To enable comparisons with all B.C. public sector organizations, please provide the following data for your organization:

- How many Full Time Equivalent (FTE) employees were part of your organization as of December 31, 2019? 47.25
- What was the total amount of floorspace (m²) in your organization (including occupied and unoccupied space, owned or leased) as of December 31, 2019? 6,691 (m²)
- What was the primary use of that space (office, education, warehousing, health services, lodging, arts and recreation, other)? Education
- How many motor vehicles did your organization own or lease as of December 31, 2019? 7



C. Briefly describe the top three actions taken by your organization in 2019 to reduce GHG emissions and/or improve sustainability from its operations:

Action
1. Upgraded all lighting to LED in all school district facilities
2. Installed occupancy sensors in all schools in the district
3. Installed occupancy sensors in all schools in the district

D. Briefly describe plans your organization has for continuing to reduce your GHG emissions in future years:

We are planning to initiate an energy study in Atlin school to make the school's heating as efficient as possible.

E. Describe any actions your organization took during 2019 to strengthen its ability to manage the likely effects of climate change in the coming years and decades (e.g., have assessed whether increased frequency of extreme weather events and/or long-term changes in climate will affect your organization's infrastructure, its employees and/or its clients.)

The winter and spring were colder than normal and the fall was warmer than expected which reduced our propane usage resulting in a lower offset than previous years. This will fluctuate every year due to being in northern BC and the normal extreme cold temperatures resulting in greater usage of propane and the increase of carbon output.

Retirement of Offsets:

In accordance with the requirements of the *Climate Change Accountability Act* and Carbon Neutral Government Regulation, School, District No. 87 (Stikine) (the Organization) is responsible for arranging for the retirement of the offsets obligation reported above for the 2019 calendar year, together with any adjustments reported for past calendar years (if applicable). The Organization hereby agrees that, in exchange for the Ministry of Environment and Climate Change Strategy (the Ministry) ensuring that these offsets are retired on the Organization's behalf, the Organization will pay the associated invoice to be issued by the Ministry in an amount equal to \$25 per tonne of offsets retired on its behalf plus GST.



Executive Sign-off.


Signature

May 1, 2020.
Date

Michael Gordon

Superintendent

Name (please print)

Title

Please scan and email the completed form to Carbon.Neutral@gov.bc.ca