

2019 CARBON NEUTRAL ACTION REPORT - SMALL EMITTERS FORM

A. Please fill in the required information below

Organization Name:

Community Living British Columbia

Contact name & title:

Aman Gill, Manager Facilities and Workplace Solutions

Community Living British Columbia GHG Emissions and Offsets for 2019	
As per the Directive issued March 31, 2020, each PSO will use their 2018 GHG Emissions as a placeholder for the purposes of their 2019 CNAR.	
Total Emissions (tCO ₂ e)	468
Total BioCO ₂	
Total Offsets (tCO ₂ e)	465
Offset Investment (\$25 per tCO ₂ e)	\$11,625

B. To enable comparisons with all B.C. public sector organizations, please provide the following data for your organization:

1. How many Full Time Equivalent (FTE) employees were part of your organization as of December 31, 2019? 608
2. What was the total amount of floorspace (m²) in your organization (including occupied and unoccupied space, owned or leased) as of December 31, 2019? 15,636.52 (m²)
3. What was the primary use of that space (office, education, warehousing, health services, lodging, arts and recreation, other)? Office
4. How many motor vehicles did your organization own or lease as of December 31, 2019? 44

C. Briefly describe the top three actions taken by your organization in 2019 to reduce GHG emissions and/or improve sustainability from its operations:



Action
1. Encourage staff to use transit to the offices. This resulted in an increase of 31% in users. CLBC continues to provide a transit subsidy to eligible staff.
2. Eliminated remaining stand alone printers and fax machines.
3. Began the process to convert one office to the Leading Workplace Strategies model. This location will be completed in 2020.

D. Briefly describe plans your organization has for continuing to reduce your GHG emissions in future years:

There will be 4 additional LWS projects between 2020 and 2022.

E. Describe any actions your organization took during 2019 to strengthen its ability to manage the likely effects of climate change in the coming years and decades (e.g., have assessed whether increased frequency of extreme weather events and/or long-term changes in climate will affect your organization's infrastructure, its employees and/or its clients.)



Retirement of Offsets:

In accordance with the requirements of the *Climate Change Accountability Act* and Carbon Neutral Government Regulation, Community Living British Columbia (the Organization) is responsible for arranging for the retirement of the offsets obligation reported above for the 2019 calendar year, together with any adjustments reported for past calendar years (if applicable). The Organization hereby agrees that, in exchange for the Ministry of Environment and Climate Change Strategy (the Ministry) ensuring that these offsets are retired on the Organization’s behalf, the Organization will pay the associated invoice to be issued by the Ministry in an amount equal to \$25 per tonne of offsets retired on its behalf plus GST.

Executive Sign-off

S. Miller

June 24, 2020

Signature

Date

Sara Miller

Vice President, Corporate Services

Name (please print)

Title

Please scan and email the completed form to Carbon.Neutral@gov.bc.ca