



2019 CARBON NEUTRAL ACTION REPORT – SMALL EMITTERS FORM

SMALL EMITTERS FORM

A. Please fill in the required information below

Organization Name:

BC Oil and Gas Commission

Contact name & title:

Derek Hughson – Executive Director

<i>BC Oil and Gas Commission GHG Emissions and Offsets for 2019</i>	
As per the <u>Directive</u> issued March 31, 2020, each PSO will use their 2018 GHG Emissions as a placeholder for the purposes of their 2019 CNAR.	
Total Emissions (tCO ₂ e)	447.3
Total BioCO ₂	10.3
Total Offsets (tCO ₂ e)	437
Offset Investment (\$25 per tCO ₂ e)	\$10,925

B. To enable comparisons with all B.C. public sector organizations, please provide the following data for your organization:

1. How many Full Time Equivalent (FTE) employees were part of your organization as of December 31, 2019? **284**
2. What was the total amount of floorspace (m²) in your organization (including occupied and unoccupied space, owned or leased) as of December 31, 2019? **10,550 (m²)**
3. What was the primary use of that space (office, education, warehousing, health services, lodging, arts and recreation, other)? **Office**
4. How many motor vehicles did your organization own or lease as of December 31, 2019? **52**



C. Briefly describe the top three actions taken by your organization in 2019 to reduce GHG emissions and/or improve sustainability from its operations:

Action
1. Vehicle Refresh - Disposal of 3 (three) hybrid SUVs, replaced with more fuel efficient gas models
2. Vehicle Refresh - Disposal of 4 (four) ¾-ton gas engine trucks, replaced with more fuel efficient models
3. Electrical Vehicle Pilot Program – Initiated pilot program to assess EV performance in Northern BC (in progress). Added an additional EV in Victoria.
4. Continue to utilize FOB authentication and printer defaults at print/scan stations. We replaced the MFDs in all locations (except Victoria, which happened in 2018), and reduced the number of machines in FSJ by 2 (two).

D. Briefly describe plans your organization has for continuing to reduce your GHG emissions in future years:

- Vehicle Fleet
 - Refresh 10 (ten) high odometer vehicles with newer, more fuel efficient units – Fall procurement phase deferred at this time.

E. Describe any actions your organization took during 2019 to strengthen its ability to manage the likely effects of climate change in the coming years and decades (e.g., have assessed whether increased frequency of extreme weather events and/or long-term changes in climate will affect your organization’s infrastructure, its employees and/or its clients.)

The Commission initiated a pilot electrical vehicle pilot program which included an electrical vehicle in Fort St. John to test electronic vehicle capabilities in northern climates. In addition, an internal Sustainability Committee has been formed to provide input into a corporate sustainability plan and to support best practices.



Retirement of Offsets:

In accordance with the requirements of the *Climate Change Accountability Act* and Carbon Neutral Government Regulation, the BC Oil and Gas Commission (the Organization) is responsible for arranging for the retirement of the offsets obligation reported above for the 2019 calendar year, together with any adjustments reported for past calendar years (if applicable). The Organization hereby agrees that, in exchange for the Ministry of Environment and Climate Change Strategy (the Ministry) ensuring that these offsets are retired on the Organization's behalf, the Organization will pay the associated invoice to be issued by the Ministry in an amount equal to \$25 per tonne of offsets retired on its behalf plus GST.

Executive Sign-off

May 22, 2020

Signature

Date

Paul Jeakins

Commissioner and CEO

Name (please print)

Title

Please scan and email the completed form to Carbon.Neutral@gov.bc.ca