



# 2018 CARBON NEUTRAL ACTION REPORT – SMALL EMITTERS FORM

**DUE: May 31, 2019**

This form is for the use of BC Public Sector Organizations whose GHG emissions were less than 600 tonnes CO<sub>2</sub>e during the previous reporting year (2018). Please fill in the required information below

School District No. 87 (Stikine) Organization Name:  
name:

Contact

School District No. 87 (Stikine)

Ken Mackie

GHG Emissions and Offsets for 2018 (tCO <sub>2</sub> e)	
<b>GHG Emissions created in Calendar Year 2018 (from SMARTTool Homepage):</b>	
Total Emissions (tCO <sub>2</sub> e)	349
Total Offsets (tCO <sub>2</sub> e)	348
<b>Adjustments to GHG Emissions Reported in Prior Years (from SMARTTool Homepage):</b>	
Total Emissions (tCO <sub>2</sub> e)	0
Total Offsets (tCO <sub>2</sub> e)	0
<b>Grand Total Offsets for the 2018 Reporting Year (from SMARTTool Homepage):</b> (This is the total emissions that must be offset for Reporting Year 2018)	
Grand Total Offsets (tCO <sub>2</sub> e)	348

To enable comparisons with all B.C. public sector organizations, please provide the following data for your organization:

1. How many Full Time Equivalent (FTE) employees were part of your organization as of Dec 31, 2018? 48.5
2. What was the total amount of floorspace (m<sup>2</sup>) in your organization (including occupied and unoccupied space, owned or leased) as of Dec 31, 2018: 6,691 (m<sup>2</sup>)
3. What was the primary use of that space (office, education, warehousing, health services, lodging, arts and recreation, other)? education
4. How many motor vehicles did your organization own or lease as of Dec 31, 2018? 7



**Briefly describe the top three actions taken by your organization in 2018 to reduce GHG emissions and/or improve sustainability from its operations:**

Action
1. Installed new high efficient furnaces in Tahltan School in Lower Post, BC.
2. Installed new hydronic radiator fins in Tahltan School in Telegraph Creek, BC.
3. Installed new hydronic radiator fins in School Board Office in Dease Lake, BC.

**Briefly describe plans your organization has for continuing to reduce your GHG emissions in future years:**

We are planning to
<ul style="list-style-type: none"><li>• Install LED lighting in all of our facilities.</li><li>• install occupancy sensors in each room to ensure the lights are not on in unoccupied spaces.</li></ul> Continue to increase the use of electronic meetings.

**Describe any actions your organization took during 2018 to strengthen its ability to manage the likely effects of climate change in the coming years and decades (e.g., have assessed whether increased frequency of extreme weather events and/or long term changes in climate will affect your organization's infrastructure, its employees and/or its clients.)**

The winter and spring were colder than normal and the fall was warmer than expected which reduced our propane usage resulting in a lower offset than previous years. This will fluctuate every year due to being in northern BC and the normal extreme cold temperatures resulting in greater usage of propane and the increase of carbon output.
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**Retirement of Offsets:**

In accordance with the requirements of the *Climate Change Accountability Act* and Carbon Neutral Government Regulation, *School District No. 87 (Stikine)*, (the Organization) is responsible for arranging for the retirement of the offsets obligation reported above for the 2018 calendar year, together with any adjustments reported for past calendar years. The Organization hereby agrees that, in exchange for the Ministry of Environment and Climate Change Strategy ensuring that these offsets are retired on the Organization's behalf, the Organization will pay the associated invoice to be issued by the Ministry in an amount equal to \$25 per tonne of offsets retired on its behalf plus GST.



**Executive Sign-off**

Name: Mike Gordon  
(print)

Title: Superintendent

Signature:

Date: April 2, 2019

Please scan and email the completed form to [Carbon.Neutral@gov.bc.ca](mailto:Carbon.Neutral@gov.bc.ca)