



2018 CARBON NEUTRAL ACTION REPORT – SMALL EMITTERS FORM

DUE: May 31, 2019

This form is for the use of BC Public Sector Organizations whose GHG emissions were less than 600 tonnes CO₂e during the previous reporting year (2018). Please fill in the required information below:

Organization Name:

Community Living British Columbia

Contact name:

Aman Gill

GHG Emissions and Offsets for 2018 (tCO₂e)	
GHG Emissions created in Calendar Year 2018 (from SMARTTool Homepage):	
Total Emissions (tCO ₂ e)	468
Total Offsets (tCO ₂ e)	465
Adjustments to GHG Emissions Reported in Prior Years (from SMARTTool Homepage):	
Total Emissions (tCO ₂ e)	0
Total Offsets (tCO ₂ e)	0
Grand Total Offsets for the 2018 Reporting Year (from SMARTTool Homepage): (This is the total emissions that must be offset for Reporting Year 2018)	
Grand Total Offsets (tCO ₂ e)	465

To enable comparisons with all B.C. public sector organizations, please provide the following data for your organization:

1. How many Full Time Equivalent (FTE) employees were part of your organization as of Dec 31, 2018? 552
2. What was the total amount of floorspace (m²) in your organization (including occupied and unoccupied space, owned or leased) as of Dec 31, 2018: 15,182.62 (m²)
3. What was the primary use of that space (office, education, warehousing, health services, lodging, arts and recreation, other)? Office
4. How many motor vehicles did your organization own or lease as of Dec 31, 2018? 45



Briefly describe the top three actions taken by your organization in 2018 to reduce GHG emissions and/or improve sustainability from its operations:

Action
1. Completion of 24 hour residential Gold LEED building in December 2018.
2. Accommodated increased staffing by implementing the Leading Workplace Strategies model in existing space and there was no increase in the office footprint.
3. CLBC's Parking and Transit Subsidy policy was updated in 2018 which resulted in an increase of 60% for transit subsidies.

Briefly describe plans your organization has for continuing to reduce your GHG emissions in future years:

In 2019 eliminate all stand-alone printers (approx.7). CLBC will continue to implement Leading Workplace Strategies in new or existing offices.

Describe any actions your organization took during 2018 to strengthen its ability to manage the likely effects of climate change in the coming years and decades (e.g., have assessed whether increased frequency of extreme weather events and/or long term changes in climate will affect your organization's infrastructure, its employees and/or its clients.)

--



Retirement of Offsets:

In accordance with the requirements of the *Climate Change Accountability Act* and Carbon Neutral Government Regulation, Community Living British Columbia (the Organization) is responsible for arranging for the retirement of the offsets obligation reported above for the 2018 calendar year, together with any adjustments reported for past calendar years. The Organization hereby agrees that, in exchange for the Ministry of Environment and Climate Change Strategy ensuring that these offsets are retired on the Organization's behalf, the Organization will pay the associated invoice to be issued by the Ministry in an amount equal to \$25 per tonne of offsets retired on its behalf plus GST.

Executive Sign-off

Name: Lynn Davies Title: A/Chief Executive Officer
(print) _____

Signature:  Date: May 24, 2019

Please scan and email the completed form to Carbon.Neutral@gov.bc.ca