



## 2017 CARBON NEUTRAL ACTION REPORT – SMALL EMITTERS FORM

**DUE: May 31, 2018**

This form is for the use of BC Public Sector Organizations whose GHG emissions were less than 600 tonnes CO<sub>2</sub>e during the previous reporting year (2017). Please fill in the required information below :

**Organization Name:**

Community Living British Columbia

**Contact name:**

Aman Gill

GHG Emissions and Offsets for 2017 (tCO <sub>2</sub> e)	
<b>GHG Emissions created in Calendar Year 2017 (from SMARTTool Homepage):</b>	
Total Emissions (tCO <sub>2</sub> e)	537
Total Offsets (tCO <sub>2</sub> e)	534
<b>Adjustments to GHG Emissions Reported in Prior Years (from SMARTTool Homepage):</b>	
Total Emissions (tCO <sub>2</sub> e)	4
Total Offsets (tCO <sub>2</sub> e)	4
<b>Grand Total Offsets for the 2017 Reporting Year (from SMARTTool Homepage):</b> (This is the total emissions that must be offset for Reporting Year 2017)	
Grand Total Offsets (tCO <sub>2</sub> e)	538

To enable comparisons with all B.C. public sector organizations, please provide the following data for your organization:


- How many Full Time Equivalent (FTE) employees were part of your organization as of Dec 31, 2017? 531
- What was the total amount of floorspace (m<sup>2</sup>) in your organization (including occupied and unoccupied space, owned or leased) as of Dec 31, 2017: 15,277.89 (m<sup>2</sup>)
- What was the primary use of that space (office, education, warehousing, health services, lodging, arts and recreation, other)? Office
- How many motor vehicles did your organization own or lease as of Dec 31, 2017? 44



**Retirement of Offsets:**

In accordance with the requirements of the *Greenhouse Gas Reduction Targets Act* and Carbon Neutral Government Regulation, Community Living British Columbia (the Organization) is responsible for arranging for the retirement of the offsets obligation reported above for the 2017 calendar year, together with any adjustments reported for past calendar years. The Organization hereby agrees that, in exchange for the Ministry of Environment and Climate Change Strategy ensuring that these offsets are retired on the Organization's behalf, the Organization will pay the associated invoice to be issued by the Ministry in an amount equal to \$25 per tonne of offsets retired on its behalf plus GST.

**Executive Sign-off**

Name: Seonag Macrae Title: Chief Executive Officer  
(print)  
Signature:  Date: May 29, 2018

Please scan and email the completed form to [Carbon.Neutral@gov.bc.ca](mailto:Carbon.Neutral@gov.bc.ca)