

# CARBON NEUTRAL ACTION REPORT 2013 – SMALL EMITTERS FORM

[This form is for the use of BC Public Sector Organizations that had GHG emissions of less than 600 tonnes Co2e in the 2012 reporting year, which as a group, equals less than 1% of all PSO emissions]

**Organization Name**

BC Securities Commission

**Contact name**

Brenda Chan

**2013 Total Emissions (from SMARTTool homepage)**

190

**2013 Total Emissions for Offsets (from SMARTTool homepage)**

190

**Changes to previous years emissions (if applicable – SMARTTool homepage)**

n/a

**Over or Underpayments held by PCT (if applicable – from May 15 Invoice)**

n/a

**Total Offsets Purchased for 2013 (from May 15 Invoice)**

190

**List the top three actions taken by your organization in 2013 to reduce GHG emissions and/or improve sustainability**

**Action**

1. Virtualized more computer servers to reduce our carbon footprint
2. Became a Climate Smart member and learned how to more effectively measure and reduce our carbon footprint
3. Our office renovations contractor followed a Waste Management Plan during construction

**Describe Plans your organization has for continuing to minimize your GHG emissions**

Continue to...

- Work with other Canadian regulators to create national e-filing options for market participants to reduce paper consumption. When national systems do not exist, we create local solutions like the e-services system to enable paperless filing and payment
- Maintain our ClimateSmart accreditation
- Participate in our Landlord's GREEN AT WORK™ program
- Securely destroy and recycle our confidential materials - we saved 123 trees from destruction in 2013
- Promote electronic pay stubs
- Increase videoconferencing capacity
- Increase staff awareness of sustainability via internet tips and reminders

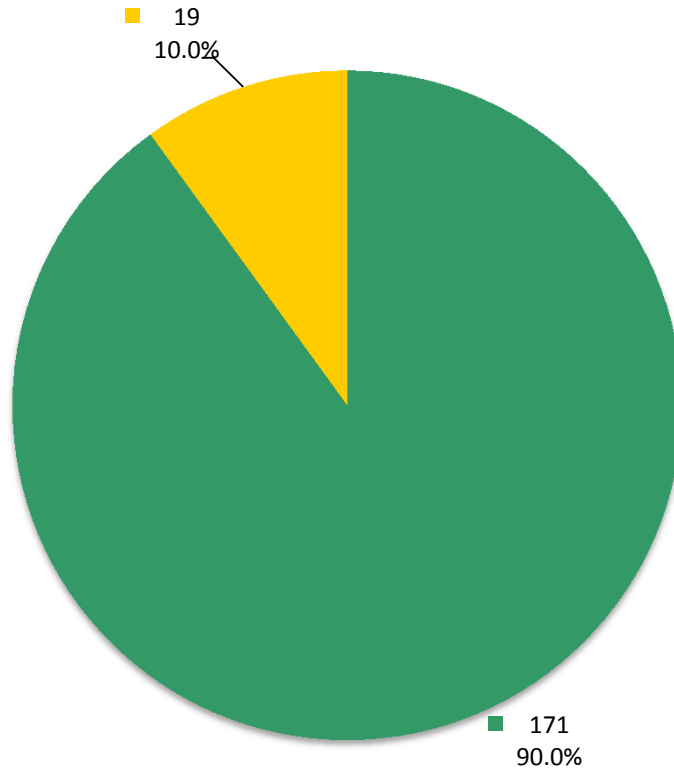
**Executive Sign-off**

Name :

  
John Hinze  
CFO

Date: 2014-05-15

**British Columbia Securities Commission  
Greenhouse Gas Emissions by Source  
for the 2013 Calendar Year (tCO<sub>2</sub>e\*)**



**Total Emissions: 190**

■ Stationary Fuel Combustion (Building Heating and Generators) and Electricity ■ Supplies (Paper)

**Offsets Applied to Become Carbon Neutral in 2013 (Generated May 21, 2014 2:00 PM)**

Total offsets required: **190**. Total offset investment: **\$4,750**. Emissions which do not require offsets: **0** \*\*

\*Tonnes of carbon dioxide equivalent (tCO<sub>2</sub>e) is a standard unit of measure in which all types of greenhouse gases are expressed based on their global warming potential relative to carbon dioxide.

\*\* Under the *Carbon Neutral Government Regulation of the Greenhouse Gas Reduction Targets Act*, all emissions from the sources listed above must be reported. As outlined in the regulation, some emissions do not require offsets.